

NOTICE OF PUBLIC MEETING

You are hereby notified that the Board of Directors  
of the Adel-DeSoto Community School District will meet at 2:00 o'clock  
p.m., on the 18th day of October 19 85, at High School  
Lunchroom, Adel, Iowa.

The tentative agenda is as follows:

SPECIAL BOARD MEETING AGENDA  
HIGH SCHOOL LUNCHROOM

October 18, 1985  
2:00 P.M.

OPENING:

2:00 P.M.                      Call to order  
                                    Roll call  
                                    Welcome of visitors  
                                    Emergency additions & adoption of agenda

ACTION ITEMS:

2:05 P.M.                      Receive and award bid on paving project  
2:30                               Review budget analysis on new building  
3:00                               Review district goals  
  
3:30 P.M.                      Adjournment

ADEL-DeSOTO COMMUNITY SCHOOL DISTRICT  
215 N. 11th Street  
Adel, Iowa      50003

Margaret Elliott  
Secretary, Board of Education  
  
Telephone No. 993-4283

## MINUTES OF BOARD OF EDUCATION

Special Schoolhouse 2:00 P.M. October 18, 1985  
 Kind of Meeting Meeting Place Time Month Day Year  
 Day of Week Friday

## MEMBERS

Present

Absent

Douglas Henderson

Presiding Officer

Ronald Deardorff

Janice Daly

Judy Burgus

Larry Crannell

Tim Hoffman

Superintendent of Schools

Margaret Elliott

Secretary-Board of Education

Marginal headings of  
 items of business. Items  
 may be numbered con-  
 secutively.

1228-A—HAMMOND &amp; STEPHENS CO., FREMONT, NEBR.

Call to order Roll call	Meeting called to order. Present were Judy Burgus, Jan Daly, and Ron Deardorff, vice-president. Larry Crannell arrived at 2:17 p.m. Doug Henderson, president was absent. Stan Norenberg was the only visitor.
Agenda	Motion to approve agenda as presented was made by Daly, seconded by Burgus. Daly-aye; Burgus-aye; and Deardorff-aye. Carried.
Public Hearing for Bid Letting	Vice-president Deardorff announced that this is a public hearing; accordingly, plans, specifications and the proposed form of contract have been publicly displayed. We have not received written objections to them. If anyone has any objection to the plans, specifications, or proposed form of contract, or the cost of the improvements, they may now voice such objections. No objections were stated. Having received no objections, we will now proceed with the Bid Opening.
Receive bids	Superintendent Hoffman opened and presented bids. Bid was received from Story Construction for \$21,875.00 with bid bond, and from Weber Contracting for \$19,000.00 with bid bond. Motion to accept low bid of \$19,000.00 from Weber Contracting for paving the dock area was made by Burgus, seconded by Daly. Burgus-aye; Daly-aye; and Deardorff-aye. Carried.
Budget Analysis	Superintendent stated that he did not have the budget analysis on the new building available. It will be ready for review at the next meeting.  Larry Crannell arrived.
District Goals	Board reviewed district goals and possible steps to work toward goal "plan of action".
Adjournment	Meeting adjourned at 3:03 p.m.
	Minutes approved as <u>presented</u> <u>Ronald Deardorff</u> Ronald Deardorff, Vice-President
	Dated <u>11-11-85</u> <u>Margaret Elliott</u> Margaret Elliott, Secretary



**Marginal headings of items of business.** Items may be numbered consecutively.

Continuation of \_\_\_\_\_ board meeting held \_\_\_\_\_

	Month	Day	Year
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PAVING AT DOCK AREA	STORY CONSTRUCTION	WEBER CONTRACTING					
<u>LUMP SUM BASE BID:</u>	\$21,875.00 with bid bond	\$19,000.00 with bid bond					

# BID TABULATION

ADEL-DESOTO HIGH SCHOOL  
Adel, Iowa  
Project No. 1011284-10

Bid Date: October 18, 1985  
2:00 PM (CDT)  
Paving at Dock Area

100777-00

Page 1 of 1

DAN ARSON ROUBAL AND ASSOCIATES ARCHITECTURE AND ENGINEERING  
400 ESSEX COURT REGENCY PARK OMAHA NEBRASKA 68114 402/393-4100

# RECAPITULATION OF FUNDS - OCTOBER, 1985

## GENERAL FUND

	<u>Operating Fund</u>
Balance, September 30, 1985	\$680,164.20
Receipts, October	424,666.28
Expenses, October	<u>218,980.37</u>
Fund Balance:	\$885,850.11
Less Accts. Receivable (Hot Lunch)	<u>10,142.47</u>
Balance: October 31, 1985	\$875,707.64
Invested: Money Market Account	<u>875,211.61</u>
Cash: NOW Acct. @ 5¼% Interest	<u>\$ 496.03</u>

	<u>Tort Fund</u>	<u>Unemployment Fund</u>
Balance, September 30, 1985	\$1,796.50	\$18,182.73
Receipts, October	1,455.28	1,074.57
Expenses, October	<u>1,020.00</u>	<u>.00</u>
Balance, October 31, 1985	\$2,231.78	\$19,257.30
Invested: Money Market Acct	<u>1,797.86</u>	<u>18,507.20</u>
Cash: NOW Acct @ 5¼% Int.	<u>\$ 433.92</u>	<u>\$ 750.10</u>



# RECAPITULATION OF FUNDS - OCTOBER, 1985

## SCHOOLHOUSE FUND

	<u>Bonds &amp; Interest</u>	<u>Site</u>
Balance, September 30, 1985	\$ 42,769.85	\$ 3,521.22
Receipts, October	118,952.72	6,286.50
Expenses, October	<u>5,000.00</u>	<u>2,584.50</u>
Balance, October 31, 1985	156,722.57	\$ 7,223.22
Invested: Money Market Acct.	<u>156,474.12</u>	<u>6,656.69</u>
Cash: NOW Acct. @ 5 $\frac{1}{4}$ Int.	<u>\$ 248.45</u>	<u>\$ 566.53</u>

## Capital Loan Notes (67 $\frac{1}{2}$ % Levy)

Balance, September 30, 1985	\$529,674.81
Receipts, October	15,679.57
Expenses, October	120.29
Transfer to Fund 42 per State Auditor	<u>524,565.70</u>
Balance, October 31, 1985	\$ 20,668.39
Invested: CD #16799	<u>19,788.21</u>
Cash: NOW acct. @ 5 $\frac{1}{4}$ % Int.	<u>\$ 880.18</u>

## Capital Project (Building - 42)

Balance, September 30, 1985	\$1,844,808.51
Receipts, October	56,490.21
Transfer fr Fund 42 per State Auditor	524,565.70
Expenses, October	<u>518,209.66</u>
Balance, October 31, 1985	\$1,907,654.76
Invested: C.D.s	1,764,565.70
Money Market Fund	<u>141,932.38</u>
Cash: NOW Acct. @ 5 $\frac{1}{4}$ % Interest	<u>\$ 1,156.68</u>

REVENUE & EXPENDITURE TOTALS  
GENERAL, TORT, UNEMPLOYMENT & SCHOOLHOUSE FUNDS  
OCTOBER, 1985

<u>GENERAL FUND REVENUE</u>	<u>PREVIOUS</u>	<u>TO DATE</u>	<u>THIS MONTH</u>
LOCAL SOURCES	133,324.40	394,586.35	261,261.95
STATE SOURCES	452,736.00	605,826.00	153,090.00
FEDERAL SOURCES	<u>7,100.00</u>	<u>16,493.00</u>	<u>9,393.00</u>
TOTALS	<u>593,160.40</u>	<u>1,016,905.35</u>	<u>423,744.95</u>

<u>TORT FUND REVENUE</u>	742.00	2,197.28	1,455.28
<u>UNEMPL COMP REVENUE</u>	865.62	1,940.19	1,074.57

SCHOOLHOUSE FUND REVENUE

CAPITOL LOAN NOTES (67½¢ Levy)	5,109.11	20,788.68	15,679.57
PITOL PROJECT (42)	30,991.39	87,481.60	56,490.21
DEBT SERVICE	38,856.15	157,808.87	118,952.72
SITE	<u>2,470.71</u>	<u>8,757.21</u>	<u>6,286.50</u>
TOTAL ALL FUNDS	<u>672,195.38</u>	<u>1,295,879.18</u>	<u>623,683.80</u>

GENERAL FUND EXPENSES

DISTRICT WIDE	69,100.06	94,473.81	25,373.75
JR-SR HIGH	288,451.01	380,862.51	92,411.50
ALL ELEMENTARY	12,229.49	19,492.26	7,262.77
ADEL ELEMENTARY	159,155.34	209,035.59	49,880.25
DeSOTO ELEMENTARY	108,659.77	151,199.54	42,539.77
SPEC ED OUT	5,417.46	5,417.46	.00
NON-PUBLIC	<u>.00</u>	<u>591.00</u>	<u>591.00</u>
TOTALS	<u>643,013.13</u>	<u>861,072.17</u>	<u>218,059.04</u>

<u>TORT FUND EXPENSE</u>	133.00	1,153.00	1,020.00
<u>UNEMPL COMP REVENUE</u>	1,563.00	1,563.00	.00

SCHOOLHOUSE FUND EXPENSE

CAPITOL LOAN NOTES (67½¢ Levy)	.00	120.29	120.29
CAPITOL PROJECT (42)	1,016,518.06	1,534,727.72	518,209.66
DEBT SERVICE	.00	5,000.00	5,000.00
SITE	<u>17,557.41</u>	<u>20,141.91</u>	<u>2,584.50</u>
TOTAL ALL FUNDS	<u>1,678,784.60</u>	<u>2,423,778.09</u>	<u>744,993.49</u>



REPORT OF STUDENT BODY ACTIVITIES - SEPT/OCT 1985

	<u>RECEIVED THIS MONTH</u>	<u>EXPENDITURES THIS MONTH</u>	<u>PREVIOUS BALANCES</u>	<u>NEW BALANCES</u>
ATHLETICS	6,384.34	7,122.04	(1,298.43)	(2,036.13)
BAND RESALE	328.71	12.06	(330.70)	(14.05)
BAND UNIFORM	41.00	375.10	2,644.18	2,310.08
INSTRUMENT RENT	18.00	18.00	534.25	534.25
POM PON GIRLS			179.35	179.35
CLASS OF '86		377.00	1,797.32	1,420.32
CLASS OF '87	1,821.13	1,153.66	(118.00)	549.47
BUTTON CLUB	180.00	180.00	42.61	42.61
CHEERLEADERS	191.15	228.13	202.79	165.81
DRAMA	310.00	532.77	2,802.08	2,579.31
H.S. STUDENT COUNCIL	611.65	4.00	186.77	794.42
ACCOMODATIONS	854.56	2,732.65	(839.56)	(2,717.65)
ADEL ELEM FUND			975.02	975.02
ADULT EDUCATION	517.50	495.00	1,992.32	2,014.82
ART	256.25	55.00	3,924.03	4,125.28
BOTTLE REFUND FUND			13.70	13.70
CAP & GOWN FEE	55.00		659.02	714.02
CHANGE	2,433.00	2,250.00	25.00	208.00
COMM. AWARENESS PROG.			0.00	0.00
ELEM. IND. ARTS		23.00	194.43	171.43
FACULTY LOUNGE	210.00	242.45	647.96	615.51
ICE CREAM FUND	1,185.41	360.85	(3,445.03)	(2,620.47)
IND. ARTS RESALE - METALS	371.35	106.90	(266.49)	(2.04)
IND. ARTS RESALE - WOODS	205.94	24.40	(46.48)	135.06
INSURANCE	262.00	1,411.00	1,149.00	0.00
INSURANCE REVOLVING	18,540.45	11,643.51	(3,407.58)	3,489.36
LIBRARY BOOK FINES			40.78	40.78
MISC. REC. & EXP.	581.02	333.58	13,208.93	13,456.37
PADLOCK FEE			361.30	361.30
PEP BUS	29.00		424.06	453.06
PHOTOGRAPHY FUND			17.24	17.24
POPCORN FUND			1,071.63	1,071.63
REVOLVING	216.70	192.70	0.00	24.00
SCHEDULE BOARD OF ACTIVITIES			932.84	932.84
SCHOLARSHIPS			943.51	943.51
SOC. SEC. REFUND			8,012.38	8,012.38
TEXTBOOK	175.00	3,488.58	16,122.74	12,809.16
TOWEL FEE	25.00	2.00	1,395.95	1,418.95
VOCAL FUND	8.00		184.91	192.91
YEARBOOK	1,499.50	441.00	6,971.68	8,030.18
TOTALS	37,311.66	33,805.38	57,905.51	61,411.79
INVESTMENTS	483.99		48,103.37	48,557.36



RECAPITULATION OF ACTIVITY FUND

SEPT/OCT 1985

Balance, August 31, 1985	\$ 57,905.51
Receipts, Sept/Oct	37,311.66
Expenses, Sept.Oct	<u>33,805.38</u>
Balance, October 31, 1985	61,411.79
Invested: Money Market Acct.	<u>48,557.36</u>
Cash: NOW acct. @5 $\frac{1}{4}$ Int.	\$ <u><u>12,854.43</u></u>

# Adel-DeSoto Community Schools

## Hot lunch Financial Report

October, 1985

### Receipts for October

Student Lunches-----	\$ 9,267.10
Student Milk-----	1,128.15
Seconds-----	63.75
Adult Lunches-----	626.40
Interest-----	30.22
Other Income-----	138.19
Total Income for October-----	\$ 11,253.81

### Expenses for October

Food-----	\$ 9,894.64
Equipment Purchases-----	12.99
Salary-(September Payroll)-----	4,813.13
Other Expenses-----	543.44
Total Expenses for October-----	\$ 15,264.20
Previous Receipts-----	\$ 24,297.36
October Receipts-----	11,253.81
Total Income for Year to Date-----	35,551.17
Opening Cash Balance-----	1,945.27
Total Cash Available-----	\$ 37,496.44
Previous Expenses-----	\$ 17,080.95
October Expenses-----	15,264.20
Total Expenses for Year to Date-----	\$ 32,345.15
Bank Statement Balance-----	\$ 9,958.42
Less Outstanding Checks-----	4,807.13
Total-----	5,151.29
Plus Undeposited Funds (From Schedule)-----	0.00
Reconciled Bank Statement Balance-----	\$ 5,151.29

Note: Federal Reimbursement (for August & September) of \$6998.11 was received on November 5, 1985. General Fund was reimbursed for October payroll (\$5,334.74) on November 7, 1985.



# NOTICE OF PUBLIC MEETING

You are hereby notified that the Board of Directors  
of the Adel-DeSoto Community School District will meet at 7:00 o'clock  
p.m., on the 11th day of November 1985, at Library,  
Jr-Sr High School Building, Adel, Iowa.

The tentative agenda is as follows:

BOARD MEETING AGENDA  
HIGH SCHOOL LIBRARY

November 11, 1985

## OPENING:

7:00 P.M.      Call to order  
                 Roll call  
                 Emergency additions and adoption of agenda  
                 Approval of minutes  
                 Approval of bills and claims  
                 Secretary/Treasurer's financial reports  
                 Welcome of Visitors and Open Forum

## ACTION ITEMS:

7:30 P.M.      Approve negotiated agreement  
7:45            Resignations  
7:50            Voluntary transfer requests  
8:00            Adjust board policy 505.10 (final reading)  
8:05            Select new insurance carrier  
8:15            Adjust board policy 406.2  
8:20            Change orders G-4 and G-5  
8:35            Board meeting information pamphlet  
8:45            Special education tuition contract  
8:50            Payment schedule for street assessment  
9:05            Mid-Iowa computer contract  
9:15            Multi-cultural/Non-sexist report  
9:30            Approve lease - purchase of Xerox duplicator  
9:40            Discuss phone systems for new building  
9:50            Discuss security systems  
10:05          Discuss sale of portable buildings  
10:15          Purchase plan for school bus and pickup  
10:30          Administrative reports  
  
11:00          Adjournment

ADEL-DeSOTO COMMUNITY SCHOOL DISTRICT  
215 N. 11th Street  
Adel, Iowa      50003

Margaret Elliott  
Secretary, Board of Education  
  
Telephone No. 993-4283



MINUTES OF BOARD OF EDUCATION

Regular Schoolhouse 7:00 P.M. November 11, 1985  
Kind of Meeting Meeting Place Time Month Day Year  
Day of Week Monday

MEMBERS

Present Absent

Douglas Henderson  
Presiding Officer  
Ronald Deardorff  
Janice Daly  
Judy Burgus  
Larry Crannell  
Tim Hoffman  
Superintendent of Schools  
Margaret Elliott  
Secretary-Board of Education

Marginal headings of items of business. Items may be numbered consecutively.

1228-A—HAMMOND & STEPHENS CO., FREMONT, NEBR.

Call to order Roll Call	Meeting called to order. Present were Judy Burgus, Ron Deardorff, Larry Crannell, Jan Daly and Doug Henderson, president. Visitors included Mrs. Richard Hoy, David Leonard, Pat Stalter, Principal James Nelsen and Marc Stiles of the Dallas County News.
Agenda	Motion to approve agenda as presented was made by Crannell, seconded by Deardorff. Crannell-aye; Deardorff-aye; Burgus-aye; Daly-aye; and Henderson-aye. Carried.
Minutes	Motion to approve minutes of regular meeting of October 14 and special meeting of October 18 as presented was made by Burgus, seconded by Crannell. Burgus-aye; Crannell-aye; Deardorff-aye; Daly-aye; and Henderson-aye. Carried.
Bills	Motion to approve bills totaling \$41,965.55 and bills between meetings as presented was made by Deardorff, seconded by Burgus. Deardorff-aye; Burgus-aye; Crannell-aye; Daly-aye; and Henderson-aye. Carried.
Mo. Fin. Reports	Monthly financial reports were reviewed and discussed. Hot Lunch Report was reviewed and discussed.
Welcome of Visitors	President Henderson welcomed visitors and asked for concerns during Open Forum. No concerns were expressed.
Approve neg. agreement	Motion to approve negotiated agreement with year extension on language and some schedule adjustments as presented was made by Burgus, seconded by Deardorff. Burgus-aye; Deardorff-aye; Crannell-aye; Daly-aye; and Henderson-aye. Carried. Salary schedule increase is 6.3% or \$89,119 for teacher salaries. This amount represents 48.3% of the new money.
Resignations	Motion to approve resignation from Nancy VanderLinden for J.H. Volleyball and from Carole Schlapkohl for Asst. H.S. Volleyball was made by Burgus, seconded by Crannell. Burgus-aye; Crannell-aye; Deardorff-aye; Daly-aye; and Henderson-aye. Carried.
Voluntary Transfers	Supt. Hoffman recommended the following voluntary transfers:



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Continuation of ..... board meeting held .....  
Month Day Year

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Continuation of regular board meeting held November 11, 1985  
Month Day Year

1228-B—Hammond & Stephens Co., Fremont, Nebr.

# Voluntary Transfers

High School: Lorraine Anderson; Tom Baughman; David and Linda Bolluyt; Ronald Brenner; Connie and Michael Cooper; Elizabeth Dodge; John Donnelly; Jon Engelhardt; Susan Gaard; Conrad Githens; Roselyn Harbart; Karla Kearney; David Leonard; Bob McIntyre; John Meis; Mary Moehlis; Terry Rolles; Ed Schaffer; Dan Severidt; Michael Steele; Nancy VanderLinden; Michael Whisner; Ronald Winter; and Charles Winterboer.

Middle School: Jerry Bond; Janis Colwell; Jack Dubbs; John Erickson; Susan Heiland; Jon Jetmund; Susan Luther; Carole Schlapkohl; Patricia Stalter; and Eugene Zwiefel.

Elementary School: Linda Korpanty.

Motion to approve voluntary transfers as recommended by Superintendent was made by Burgus, seconded by Crannell. Burgus-aye; Crannell-aye; Daly-aye; Deardorff-aye; and Henderson-aye. Carried.

# Board Policy 505.10 - Health Service

Motion to change Board Policy 505.10 Section E as follows was made by Crannell, seconded by Deardorff. Crannell-aye; Deardorff-aye; Burgus-aye; Daly-aye; and Henderson-aye. Carried.

Code No. 505.10 - Health Service

Section E.: Medication administration will rigidly adhere to the Code of Iowa. No prescription medication should be administered by the school nurse unless written permission has been granted by the child's parents and a signature is on file from the child's physician. Over-the-counter medication requires only parent permission.

However, the registered nurse may also determine that an over-the-counter medication, ordered by a parent, could be detrimental to the child. In this case, the registered nurse may refuse to administer the medication and state the reasons, in writing, to the parent.

This is the second and final reading.

# IASB Insurance Package - Empl. Mutual

Motion to accept the IASB insurance package through Employers Mutual was made by Crannell, seconded by Daly. Crannell-aye; Daly-aye; Burgus-aye; Deardorff-aye; and Henderson-aye. Carried.

# Board Policy 406.2 - sub pay

Board policy 406.2 states that substitute teachers will be paid 1/195 of the BA base, per day, after 10 days of employment. Last year we changed our contracts from 195 to 189 days in order to eliminate paid holidays. Superintendent Hoffman recommended that Board Policy 406.2 be adjusted on substitute pay from 195 to 189 days. Motion to approve adjustment on Board Policy 406.2 as recommended by Superintendent was made by Burgus, seconded by Crannell. Burgus-aye; Crannell-aye; Daly-aye; Deardorff-aye; and Henderson-aye. Carried. This is the first reading.

# Change Order G-4

Motion to approve Change Order G-4 for \$18,678 - increase sewer line by city was made by Burgus, seconded by Deardorff. Burgus-aye; Deardorff-aye; Daly-aye; Crannell-aye; and Henderson-aye. Carried.



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Continuation of.....board meeting held.....  
Month Day Year

1228-B—Hammond & Stephens Co., Fremont, Nebr.

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Continuation of regular board meeting held November 11, 1985  
Month Day Year

1228-B—Hammond & Stephens Co., Fremont, Nebr.

Change Order G-5	Motion to approve Change Order G-5 for \$3,189 - add sewer lateral for future development was made by Burgus, seconded by Deardorff. Burgus-aye; Deardorff-aye; Crannell-aye; Daly-aye; and Henderson-aye. Carried.
Change Order M-1	Motion to approve Change Order M-1 for \$6,990 to add another pump into the heating system and add acoustical liner into air handling system in auditorium was made by Daly, seconded by Burgus. Daly-aye; Burgus-aye; Deardorff-aye; Crannell-aye; and Henderson-aye. Carried.
Information Pamphlet	Board meeting information pamphlet was presented to the Board for their approval. Consensus of the Board was for approval of the pamphlet with minor changes.
Special Ed. Tuition Contract	Motion to approve special education tuition contract to be billed on actual cost for student placed in residency treatment center in AREA VII was made by Burgus, seconded by Deardorff. Burgus-aye; Deardorff-aye; Daly-aye; Crannell-aye; and Henderson-aye. Carried.
Street Assessment	Board reviewed payment schedule for street assessment. Ten year payment schedule for assessment would amount to approximately \$40,107.17. Motion to pay street assessment for \$26,043.67 now to avoid interest charges was made by Daly, seconded by Deardorff. Daly-aye; Deardorff-aye; Burgus-aye; Crannell-aye; and Henderson-aye. Carried.
Mid-Iowa Contract	The Board reviewed the Mid-Iowa contract for computer services.
New Xerox Duplicator	Board reviewed payment schedule for new Xerox duplicator. Five year payment schedule would cost \$24,720. Motion to make cash payment in full for Xerox machine for \$18,950 was made by Burgus, seconded by Daly. Burgus-aye; Daly-aye; Crannell-aye; Deardorff-aye; and Henderson-aye. Carried.
Phone Systems	Superintendent will present information on phone systems for the new building after he interviews the companies.
Security Systems	Superintendent Hoffman presented prices from the three security companies for installation of security systems in each building and recommended we purchase a security system from Bolt Security for the present H.S. bldg. Motion to purchase security system from Bolt Security for present high school building was made by Crannell, seconded by Burgus. Crannell-aye; Burgus-aye; Daly-aye; Deardorff-aye; and Henderson-aye. Carried.
Portable Bldgs.	Board decided to advertise all but one of the portable building for sale after we evaluate their worth. One portable will be kept to provide janitorial storage at the elementary building in Adel.
Secure Bids	Board asked the Superintendent to secure bids for a bus and a pick-up.
Multi-Cultural/Non-Sexist Rept.	Multi-cultural/non-sexist report was presented by Principal Stan Norenberg.
	Administrative reports:
District Goals	Superintendent will keep Board updated on district goals progress. Board was invited to have input in this on-going process.



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Continuation of.....board meeting held.....  
Month Day Year

1228-B—Hammond & Stephens Co., Fremont, Nebr.

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Continuation of regular board meeting held November 11, 1985  
 Month Day Year

1228-B—Hammond & Stephens Co., Fremont, Nebr.

# Administrative Reports (Continued):

Application for middle school grants

Application has been made for two additional middle school grants of \$5,000 each: One for staff development and one for a guidance program. This is in addition to the \$25,000 grant previously applied for.

Possible staffing changes

Some possible staffing changes that may be considered:

a. Drop Kindergarten back to 4 sections next year; b. may have to go to 5 sections of first grade next year; c. 4th grade will have smaller enrollment next year of approximately 75-76 students - may be able to drop one section; d. MD at DeSoto has such a wide range of disabilities that we may have to add another section; e. middle school request for part-time library aide and part-time study hall aide; and f. new high school position in order to add curriculum and additional 1/2 time English position due to 4 years required.

Adjournment

Meeting adjourned at 10:36 P.M.

Minutes approved as presented

Douglas Henderson  
 Douglas Henderson,  
 President

Dated 12-9-85

Janice L. Daly  
 Janice Daly,  
 Acting Secretary



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may be numbered con-  
secutively.

Continuation of.....board meeting held.....

Month

Day

Year

---

1228-B—Hammond & Stephens Co., Fremont, Nebr.

---

APPROVED

WARRANTS DATED NOVEMBER 11, 1985

VENDOR NAME	WARRANT	AMOUNT
A T & T INFORMATION SYSTEMS	G0054690	194.14
ADEL '66'	G0054691	2,799.00
ADEL AUTO SUPPLY	G0054692	57.44
ADEL SUPERMARKET	G0054693	215.58
ADEL TIRE & AUTO CENTER	G0054694	294.76
ADEL TV & APPLIANCE CO	G0054695	3.68
ADEL-DESOTO ACTIVITIES FUND	G0054696	2,707.05
AMERICAN ECONO CLAD SERVICES	G0054697	71.29
HARRIET ANDERSON	G0054698	33.54
AREA EDUCATION AGENCY 11	G0054699	1,680.86 ✓
AREA 11 ADMINISTRATORS' ASSOC.	G0054700	10.00
BAKER & TAYLOR COMPANY	G0054701	31.78
BALDON & SON HARDWARE	G0054702	54.55
BEAMANS FABRICS	G0054703	5.21
BECKLEY CARDY COMPANY	G0054704	518.53
BEN FRANKLIN VARIETY STORE	G0054705	315.11
BIO MEDICAL ENGINEERING	G0054706	13.98
PAM BOND	G0054707	35.00
PRODART INC	G0054708	48.55
CAROLINA BIOLOGICAL SUPPLY CO	G0054709	37.66
CARSON-DELLOSA PUBLISHING	G0054710	6.89
COMPUTER EMPORIUM INC.	G0054711	30.00
DALLAS COUNTY IMPLEMENT, INC.	G0054712	75.77
DALLAS COUNTY AUDITOR	G0054713	713.77
<del>DALLAS COUNTY NEWS</del>	<del>G0054714</del>	<del>111.35</del> void
DALLAS CTY ABILITIES UNLIMITED	G0054715	75.00
DEMCO	G0054716	68.30
LISA DEMUTH	G0054717	8.05
DARRELL DEREUS	G0054718	151.44
DES MOINES REGISTER & TRIBUNE	G0054719	191.80
DIAM, INC.	G0054720	65.00
DLM, INC.	G0054721	183.32
JOHN DONNELLY	G0054722	192.00
DUFFIELD & ASSOCIATES	G0054723	67.72
EDDYS SUPER VALU	G0054724	225.70
JON ENGELHARDT	G0054725	52.56
FARMERS COOP ELEVATOR CO	G0054726	26.00

PAGE

TOTAL

~~11,372.38~~

11,261.03

I HEREBY CERTIFY THAT, TO THE BEST OF MY KNOWLEDGE AND BELIEF, THE ABOVE LIST OF BILLS IS CORRECT AND HAS BEEN PAID.

-----  
SECRETARY



APPROVED

WARRANTS DATED NOVEMBER 11, 1985

VENDOR NAME	WARRANT	AMOUNT
FOLLETT LIBRARY BOOK CO	G0054727	97.04
FULLER PETROLEUM SERVICE	G0054728	2,023.17
FULLERS STANDARD	G0054729	149.38
GALE RESEARCH COMPANY	G0054730	174.40
GENERAL TELEPHONE CO	G0054731	131.38
W W GRAINGER INC	G0054732	118.35
DONNA GROVE	G0054733	18.60
HARVEYS UPTOWN DX	G0054734	79.37
HAWKEYE TRUCK EQUIPMENT	G0054735	185.01
CONNIE HEFNER	G0054736	21.80
SUE HEILAND	G0054737	18.54
HIGHWAY SERVICE CORPORATION	G0054738	236.03
GERALD R. HILTON	G0054739	140.00
TIMOTHY HOFFMAN	G0054740	225.00
IDEA PRESS	G0054741	31.31
IOWA ASSN OF SCHOOL BOARDS	G0054742	9.00
IOWA JEWELERS SUPPLY COMPANY	G0054743	7.59
IOWA POWER & LIGHT COMPANY	G0054744	5,625.63
IOWA STATE INDUSTRIES	G0054745	380.00
WILLIAM KIMBER	G0054746	185.00
KOCH BROTHERS	G0054747	30.07
LEAH KROMN	G0054748	15.84
LABVOLT SYSTEMS	G0054749	12,469.07
J S LATTA COMPANY	G0054750	13.00
LEARNING SYSTEMS COPORATION	G0054751	22.00
MACMILLAN PUBLISHING CO INC	G0054752	684.00
MAFEX ASSOCIATES, INC.	G0054753	53.87
C. H. MCGUINNESS CO., INC.	G0054754	105.00
BOB MCINTYRE	G0054755	275.50
MICRO TECH RESOURCES	G0054756	19.63
MIDWEST OFFICE TECHNOLOGY, INC.	G0054757	1,040.00
SHARON MULLARKEY	G0054758	141.60
NASH MUSIC COMPANY	G0054759	53.10
NATIONAL MUSIC SUPPLY CO.	G0054760	81.18
JAMES NELSEN	G0054761	100.00
STAN NORENBURG	G0054762	193.00
NORTHWESTERN BELL TELEPHONE CO	G0054763	656.79

PAGE TOTAL

25,810.25

I HEREBY CERTIFY THAT, TO THE BEST OF MY KNOWLEDGE AND BELIEF, THE  
ABOVE LIST OF BILLS IS CORRECT AND HAS BEEN PAID.

-----  
SECRETARY



APPROVED

WARRANTS DATED NOVEMBER 11, 1985

VENDOR NAME	WARRANT	AMOUNT
DEBORAH OWEN	G0054764	3.40
PITNEY BOWES	G0054765	80.00
PRATT EDUCATIONAL MEDIA INC	G0054766	371.42
PUBLIC SEATING INC	G0054767	309.92
RICHARDS SANITATION SERVICE	G0054768	61.39
SANDE LUMBER CO INC	G0054769	113.11
SAX ARTS & CRAFTS	G0054770	28.02
SCHMITT MUSIC CENTERS	G0054771	20.00
SCHOLASTIC MAGAZINES INC	G0054772	74.25
SCOTTYS FURNITURE	G0054773	10.00
SHERIFF	G0054774	11.20
SOUTH WESTERN PUBLISHING CO	G0054775	168.72
SPECIAL SCHOOL DISTRICT NO.1	G0054776	75.00
CARLETON STEWART MUSIC CO	G0054777	38.27
STITZELL ELECTRIC SUPPLY CO	G0054778	16.44
TREASURERS OFFICE	G0054779	85.30
TSI, INC.	G0054780	18.70
UPSTART LIBRARY PROMOTIONALS	G0054781	72.66
UZ ENGINEERED PRODUCTS	G0054782	134.82
P.L. WEIGEL, M.D.	G0054783	33.00
WINGERT-JONES MUSIC, INC.	G0054784	524.23
CHARLES WINTERBOER	G0054785	192.00
XEROX CORPORATION	G0054786	2,452.42

PAGE	TOTAL	4,894.27
DATE	TOTAL	42,076.90
TYPE	TOTAL	42,076.90
DISTRICT	TOTAL	<del>42,076.90</del>
		\$ 41,965.55

I HEREBY CERTIFY THAT, TO THE BEST OF MY KNOWLEDGE AND BELIEF, THE ABOVE LIST OF BILLS IS CORRECT AND HAS BEEN PAID.

-----  
SECRETARY



Marginal headings of items of business. Items may be numbered consecutively.

Continuation of regular board meeting held October 14, 1985  
Month Day Year

1228-B—Hammond & Stephens Co., Fremont, Nebr.

# Bills

Bills paid between meetings:

## GENERAL FUND

DeSoto Skelgas	275 gal. gas less discount	\$ 153.73
Ins. Revolving	Employers share/Oct. payroll	6,862.46
IPERS	Employers share/Oct. payroll	8,392.20
IPERS(FOAB)	Employers share/Oct. payroll	12,056.01
Postmaster/Adel	Stamps & Conference postcards	338.00
Rosene Internat.	Air filters/tractor/avoid penalty	31.27
	Total	<u>\$27,833.67</u>

## TORT FUND

Russell Ins. Co.	First Western Liability Pymt	<u>\$ 1,020.00</u>
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## SCHOOLHOUSE FUND

Fund 41:

Brenton Bank	Charge for checks	<u>\$ 120.29</u>
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Fund 43:

Norwest Bank	1969 Matured Bond #17	<u>\$ 5,000.00</u>
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Fund 45:

Van Werden, Hulse & Hefner	Easement fees/Huggins/City/Adel	<u>\$ 2,584.50</u>
----------------------------	---------------------------------	--------------------

Fund 42:

Dana, Larson, Roubal	Various inv. per agreement	\$ 34,536.80
Story Construction	Appl & Cert for Pymt #5	372,479.86
Larry Kerr Plbg/Htg	Appl & Cert for Pymt #5	31,540.00
Omaha Stage Equip.	Appl & Cert for Pymt #1	2,736.00
Mayhew Electric	Appl & Cert for Pymt #4	74,746.00
Instit. Equip.	Appl & cert for Pymt #2	<u>2,171.00</u>

Total \$518,209.66

*DEH*  
*JLB*  
*JLD*

Marginal headings of  
items of business. Items  
may be numbered con-  
secutively.

Continuation of.....board meeting held.....  
Month Day Year

1228-B—Hammond & Stephens Co., Fremont, Nebr.



HANDWRITTEN

WARRANTS DATED OCTOBER 21, 1985

VENDOR NAME	WARRANT	AMOUNT
DESOTO SKELGAS	60002945	153.73
	PAGE	TOTAL
	DATE	TOTAL
	TYPE	TOTAL
	DISTRICT TOTAL	554,768.12

- 526,934.45  
527,833.67

*Part 4**Schoolhouse 526,934.45*

I HEREBY CERTIFY THAT, TO THE BEST OF MY KNOWLEDGE AND BELIEF, THE  
ABOVE LIST OF BILLS IS CORRECT AND HAS BEEN PAID.

-----  
SECRETARY



2011

2012

2013

2014



HANDWRITTEN

WARRANTS DATED OCTOBER 14, 1985

VENDOR NAME	WARRANT	AMOUNT
VAN WERDEN & HULSE ATTORNEYS	S0000669	2,584.50
DANA LARSON ROUBAL & ASSOCIATES	S0001033	34,536.80
STORY CONSTRUCTION	S0001034	372,479.86
LARRY KERR PLUMBING & HEATING	S0001035	31,540.00
OMAHA STAGE EQUIPMENT, INC.	S0001036	2,736.00
MAYHEW ELECTRIC	S0001037	74,746.00
INSTITUTIONAL EQUIPMENT, INC.	S0001038	2,171.00
RUSSELL INSURANCE AGENCY	T0000012	1,020.00

PAGE	TOTAL	521,814.16
DATE	TOTAL	521,814.16

I HEREBY CERTIFY THAT, TO THE BEST OF MY KNOWLEDGE AND BELIEF, THE  
ABOVE LIST OF BILLS IS CORRECT AND HAS BEEN PAID.

-----  
SECRETARY



HANDWRITTEN

WARRANTS DATED OCTOBER 21, 1985

VENDOR NAME	WARRANT	AMOUNT
POSTMASTER	G0002946	338.00
	PAGE	TOTAL
	DATE	TOTAL
		338.00
		338.00

I HEREBY CERTIFY THAT, TO THE BEST OF MY KNOWLEDGE AND BELIEF, THE  
ABOVE LIST OF BILLS IS CORRECT AND HAS BEEN PAID.

-----  
SECRETARY



HANDWRITTEN

WARRANTS DATED OCTOBER 25, 1985

VENDOR NAME	WARRANT	AMOUNT
IPERS	G0002947	8,392.20
IPERS FOAB	G0002948	12,056.01
INSURANCE REVOLVING ACCOUNT	G0002949	6,862.46

PAGE	TOTAL	27,310.67
DATE	TOTAL	27,310.67

I HEREBY CERTIFY THAT, TO THE BEST OF MY KNOWLEDGE AND BELIEF, THE  
ABOVE LIST OF BILLS IS CORRECT AND HAS BEEN PAID.

-----  
SECRETARY



HANDWRITTEN

WARRANTS DATED OCTOBER 30, 1985

VENDOR NAME	WARRANT	AMOUNT
ROSENE INTERNATIONAL, INC.	G0002950	31.27
BRENTON BANK & TRUST CO.	S0000501	120.29
	PAGE	TOTAL
	DATE	TOTAL
		151.56
		151.56

I HEREBY CERTIFY THAT, TO THE BEST OF MY KNOWLEDGE AND BELIEF, THE ABOVE LIST OF BILLS IS CORRECT AND HAS BEEN PAID.

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SECRETARY



HANDWRITTEN

WARRANTS DATED OCTOBER 31, 1985

VENDOR NAME	WARRANT	AMOUNT
NORWEST BANK MINNEAPOLIS, N.A.	S0000670	5,000.00
	PAGE	TOTAL
	DATE	TOTAL
	TYPE	TOTAL
		5,000.00
		5,000.00
		554,614.39

I HEREBY CERTIFY THAT, TO THE BEST OF MY KNOWLEDGE AND BELIEF, THE  
ABOVE LIST OF BILLS IS CORRECT AND HAS BEEN PAID.

-----  
SECRETARY

# RECAPITULATION OF FUNDS - OCTOBER, 1985

## GENERAL FUND

	<u>Operating Fund</u>
Balance, September 30, 1985	\$680,164.20
Receipts, October	424,666.28
Expenses, October	<u>218,980.37</u>
Fund Balance:	\$885,850.11
Less Accts. Receivable (Hot Lunch)	<u>10,142.47</u>
Balance: October 31, 1985	\$875,707.64
Invested: Money Market Account	<u>875,211.61</u>
Cash: NOW Acct. @ 5 $\frac{1}{4}$ % Interest	<u>\$ 496.03</u>

	<u>Tort Fund</u>	<u>Unemployment Fund</u>
Balance, September 30, 1985	\$1,796.50	\$18,182.73
Receipts, October	1,455.28	1,074.57
Expenses, October	<u>1,020.00</u>	<u>.00</u>
Balance, October 31, 1985	\$2,231.78	\$19,257.30
Invested: Money Market Acct	<u>1,797.86</u>	<u>18,507.20</u>
Cash: NOW Acct @ 5 $\frac{1}{4}$ % Int.	<u>\$ 433.92</u>	<u>\$ 750.10</u>



# RECAPITULATION OF FUNDS - OCTOBER, 1985

## SCHOOLHOUSE FUND

	<u>Bonds &amp; Interest</u>	<u>Site</u>
Balance, September 30, 1985	\$ 42,769.85	\$ 3,521.22
Receipts, October	118,952.72	6,286.50
Expenses, October	<u>5,000.00</u>	<u>2,584.50</u>
Balance, October 31, 1985	156,722.57	\$ 7,223.22
Invested: Money Market Acct.	<u>156,474.12</u>	<u>6,656.69</u>
Cash: NOW Acct. @ 5 $\frac{1}{4}$ Int.	<u>\$ 248.45</u>	<u>\$ 566.53</u>

## Capital Loan Notes (67 $\frac{1}{2}$ ¢ Levy)

Balance, September 30, 1985	\$529,674.81
Receipts, October	15,679.57
Expenses, October	120.29
Transfer to Fund 42 per State Auditor	<u>524,565.70</u>
Balance, October 31, 1985	\$ 20,668.39
Invested: CD #16799	<u>19,788.21</u>
Cash: NOW acct. @ 5 $\frac{1}{4}$ % Int.	<u>\$ 880.18</u>

## Capital Project (Building - 42)

Balance, September 30, 1985	\$1,844,808.51
Receipts, October	56,490.21
Transfer fr Fund 42 per State Auditor	524,565.70
Expenses, October	<u>518,209.66</u>
Balance, October 31, 1985	\$1,907,654.76
Invested: C.D.s	1,764,565.70
Money Market Fund	<u>141,932.38</u>
Cash: NOW Acct. @ 5 $\frac{1}{4}$ % Interest	<u>\$ 1,156.68</u>



REVENUE & EXPENDITURE TOTALS  
GENERAL, TORT, UNEMPLOYMENT & SCHOOLHOUSE FUNDS  
OCTOBER, 1985

<u>GENERAL FUND REVENUE</u>	<u>PREVIOUS</u>	<u>TO DATE</u>	<u>THIS MONTH</u>
LOCAL SOURCES	133,324.40	394,586.35	261,261.95
STATE SOURCES	452,736.00	605,826.00	153,090.00
FEDERAL SOURCES	<u>7,100.00</u>	<u>16,493.00</u>	<u>9,393.00</u>
TOTALS	<u>593,160.40</u>	<u>1,016,905.35</u>	<u>423,744.95</u>

<u>TORT FUND REVENUE</u>	742.00	2,197.28	1,455.28
<u>UNEMPL COMP REVENUE</u>	865.62	1,940.19	1,074.57

SCHOOLHOUSE FUND REVENUE

CAPITOL LOAN NOTES (67½¢ Levy)	5,109.11	20,788.68	15,679.57
CAPITOL PROJECT (42)	30,991.39	87,481.60	56,490.21
DEPT SERVICE	38,856.15	157,808.87	118,952.72
SITE	<u>2,470.71</u>	<u>8,757.21</u>	<u>6,286.50</u>
TOTAL ALL FUNDS	<u>672,195.38</u>	<u>1,295,879.18</u>	<u>623,683.80</u>

GENERAL FUND EXPENSES

DISTRICT WIDE	69,100.06	94,473.81	25,373.75
JR-SR HIGH	288,451.01	380,862.51	92,411.50
ALL ELEMENTARY	12,229.49	19,492.26	7,262.77
ADEL ELEMENTARY	159,155.34	209,035.59	49,880.25
DeSOTO ELEMENTARY	108,659.77	151,199.54	42,539.77
SPEC ED OUT	5,417.46	5,417.46	.00
NON-PUBLIC	<u>.00</u>	<u>591.00</u>	<u>591.00</u>
TOTALS	<u>643,013.13</u>	<u>861,072.17</u>	<u>218,059.04</u>

<u>TORT FUND EXPENSE</u>	133.00	1,153.00	1,020.00
<u>UNEMPL COMP REVENUE</u>	1,563.00	1,563.00	.00

SCHOOLHOUSE FUND EXPENSE

CAPITOL LOAN NOTES (67½¢ Levy)	.00	120.29	120.29
CAPITOL PROJECT (42)	1,016,518.06	1,534,727.72	518,209.66
DEPT SERVICE	.00	5,000.00	5,000.00
SITE	<u>17,557.41</u>	<u>20,141.91</u>	<u>2,584.50</u>
TOTAL ALL FUNDS	<u>1,678,784.60</u>	<u>2,423,778.09</u>	<u>744,993.49</u>



# Adel-DeSoto Community Schools

## Hot lunch Financial Report

October, 1985

### Receipts for October

Student Lunches-----	\$ 9,267.10
Student Milk-----	1,128.15
Seconds-----	63.75
Adult Lunches-----	626.40
Interest-----	30.22
Other Income-----	138.19
Total Income for October-----	\$ 11,253.81

### Expenses for October

Food-----	\$ 9,894.64
Equipment Purchases-----	12.99
Salary-(September Payroll)-----	4,813.13
Other Expenses-----	543.44
Total Expenses for October-----	\$ 15,264.20

Previous Receipts-----	\$ 24,297.36
October Receipts-----	11,253.81
Total Income for Year to Date-----	35,551.17
Opening Cash Balance-----	1,945.27
Total Cash Available-----	\$ 37,496.44

Previous Expenses-----	\$ 17,080.95
October Expenses-----	15,264.20
Total Expenses for Year to Date-----	\$ 32,345.15

Bank Statement Balance-----	\$ 9,958.42
Less Outstanding Checks-----	4,807.13
Total-----	5,151.29
Plus Undeposited Funds (From Schedule)-----	0.00
Reconciled Bank Statement Balance-----	\$ 5,151.29

*Less 100% Pay Del Fund Act payroll*  
*Balance:*

*183.45* <377>

Note: Federal Reimbursement (for August & September) of \$6998.11 was received on November 5, 1985. General Fund was reimbursed for October payroll (\$5,334.74) on November 7, 1985.



# CHANGE ORDER

AIA DOCUMENT G701

Distribution to:  
OWNER ☐  
ARCHITECT ☐  
CONTRACTOR ☐  
FIELD ☐  
OTHER ☐

OCT 21 1985

PROJECT: Adel DeSoto High School  
(name, address) Adel, Iowa

CHANGE ORDER NUMBER: G-4

INITIATION DATE: October 15, 1985

TO (Contractor):

Story Construction Company  
P. O. Box 1668  
Ames, Iowa 50010

ARCHITECT'S PROJECT NO: 1011284

CONTRACT FOR: General Construction

CONTRACT DATE: April 10, 1985

You are directed to make the following changes in this Contract:  
Paving Modifications

Delete all asphalt paving (except asphalt paving at service drive which is included in a separate Contract) with 24" concrete curb and gutter and all straight curb, with the exception of straight curb at asphalt service drive along east side of building.

Add 7" concrete pavement with integral curb on the west side of building, which would include the cul-de-sac drive to a point where it connects to Highway 169.

Contraction and expansion joints shall be in accordance with A/E recommendations.

.....ADD \$18,678.00

TOTAL ADD THIS CHANGE ORDER..... \$18,678.00

Not valid until signed by both the Owner and Architect.

Signature of the Contractor indicates his agreement herewith, including any adjustment in the Contract Sum or Contract Time.

The original (Contract Sum) (~~Contract Maximum Cost~~) was ..... \$ 2,570,084.00  
Net change by previously authorized Change Orders ..... \$ 45,203.00  
The (Contract Sum) (~~Contract Maximum Cost~~) prior to this Change Order was ..... \$ 2,615,287.00  
The (Contract Sum) (~~Contract Maximum Cost~~) will be (increased) (~~decreased~~) (~~unchanged~~)  
by this Change Order ..... \$ 18,678.00  
The new (Contract Sum) (~~Contract Maximum Cost~~) including this Change Order will be ... \$ 2,633,965.00  
The Contract Time will be (~~increased~~) (~~decreased~~) (unchanged) by ( -0- ) Days.  
The Date of Substantial Completion as of the date of this Change Order therefore is unchanged

DANA LARSON ROUBAL & ASSOCIATES

STORY CONSTRUCTION COMPANY

ADEL DESOTO COMMUNITY SCHOOL

ARCHITECT  
400 Essex Court, Regency Park

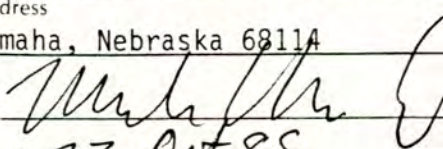
CONTRACTOR  
P. O. Box 1668

OWNER  
215 N. 11 Street

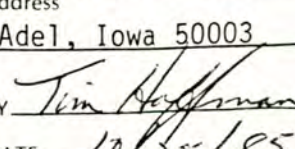
Address  
Omaha, Nebraska 68114

Address  
Ames, Iowa 50010

Address  
Adel, Iowa 50003

BY 

BY   
Dean D. Porath, Vice Pres.

BY 

DATE 23 Oct 85

DATE 10/18/85

DATE 10/25/85



# CHANGE ORDER

AIA DOCUMENT G701

Distribution to:  
OWNER ☐  
ARCHITECT ☐  
CONTRACTOR ☐  
FIELD ☐  
OTHER ☐



PROJECT: Adel DeSoto High School  
(name, address) Adel, Iowa

CHANGE ORDER NUMBER: G-5

TO (Contractor):

INITIATION DATE: October 15, 1985

Story Construction Company  
P. O. Box 1668  
Ames, Iowa 50010

ARCHITECT'S PROJECT NO: 1011284

CONTRACT FOR: General Construction

CONTRACT DATE: April 10, 1985

You are directed to make the following changes in this Contract:

Furnish and install sanitary sewer as shown on drawings C-5 and C-6.  
Cost breakdown as per Story Construction Company letter dated 10/3/85  
and subcontractor, Speck Plumbing, Inc. letter dated 9/16/85, attached  
herewith as part of this Change Order.....ADD \$18,468.00

TOTAL ADD THIS CHANGE ORDER.....\$18,468.00

Not valid until signed by both the Owner and Architect.

Signature of the Contractor indicates his agreement herewith, including any adjustment in the Contract Sum or Contract Time.

The original (Contract Sum) (~~2,570,084.00~~) was ..... \$ 2,570,084.00  
Net change by previously authorized Change Orders ..... \$ 63,881.00  
The (Contract Sum) (~~2,633,965.00~~) prior to this Change Order was ..... \$ 2,633,965.00  
The (Contract Sum) (~~2,633,965.00~~) will be (increased) (~~decreased~~) (unchanged)  
by this Change Order ..... \$ 18,468.00  
The new (Contract Sum) (~~2,652,433.00~~) including this Change Order will be ... \$ 2,652,433.00  
The Contract Time will be (~~increased~~) (unchanged) by ( -0- ) Days.  
The Date of Substantial Completion as of the date of this Change Order therefore is unchanged

DANA LARSON ROUBAL & ASSOCIATES STORY CONSTRUCTION

400 Essex Court, Regency Park

Box 1668

Address  
Omaha, Nebraska 68114

Address  
Ames, Iowa 50010

BY *Walter A. W.*

BY *Dean D. Porath*

DATE 22 Nov 85

DATE 11/19/85

Authorized:  
ADEL DESOTO COMMUNITY SCHOOLS

215 N. 11 Street

Address  
Adel, Iowa 50003

BY *Tim Hoffman*

DATE 11/29/85



# CHANGE ORDER

AIA DOCUMENT G701

Distribution to:

OWNER ☐  
ARCHITECT ☐  
CONTRACTOR ☐  
FIELD ☐  
OTHER ☐

PROJECT: Adel DeSoto High School  
(name, address) Adel, Iowa

CHANGE ORDER NUMBER: M-1

INITIATION DATE: November 5, 1985

TO (Contractor):

Kerr Plumbing and Heating  
612 - 3rd Street - Box 262  
Underwood, Iowa 51576

ARCHITECT'S PROJECT NO: 1011284

CONTRACT FOR: Mechanical Construction

CONTRACT DATE: March 22, 1985

You are directed to make the following changes in this Contract:

1. Add pump P-5 with all data and manufacturer model no. identical to that for pumps P-3 and P-4. Equip pump P-5 with suction diffuser, two butterfly isolation valves, check valves at discharge and balancing valve.....\$2,490.00
2. Add 1" acoustical duct as follows:
  - (a) The first five (5) feet of supply ductwork and the last five (5) feet of return ductwork on every heat pump labeled HP-1 thru HP-12.
  - (b) The first fifteen (15) feet of supply ductwork from each heat pump labeled HP-13..... 4,500.00
3. Delete two six (6) inch and two three (3) inch butterfly valves in mechanical equipment room and add twenty six (26) various size domestic ball valves to valve down smaller sections of the building such as the restrooms, kitchen, etc.....NO CHANGE

TOTAL ADDITION TO CONTRACT.....\$6,990.00

Not valid until signed by both the Owner and Architect.

Signature of the Contractor indicates his agreement herewith, including any adjustment in the Contract Sum or Contract Time.

The original (Contract Sum) ~~XXXXXX~~ was ..... \$ 603,225.00  
Net change by previously authorized Change Orders ..... \$ -0-  
The (Contract Sum) ~~(XXXXXX)~~ prior to this Change Order was ..... \$ 603,225.00  
The (Contract Sum) ~~(XXXXXX)~~ will be (increased) ~~XXXXXX~~ by this Change Order ..... \$ 6,990.00  
The new (Contract Sum) ~~(XXXXXX)~~ including this Change Order will be ... \$ 610,215.00  
The Contract Time will be ~~(increased/decreased)~~ (unchanged) by ( -0- ) Days.  
The Date of Substantial Completion as of the date of this Change Order therefore is unchanged

DANA LARSON ROUBAL & ASSOCIATES

KERR PLUMBING AND HEATING

ARCHITECT  
Essex Court, Regency Park

CONTRACTOR  
612 - 3rd St., Box 262

Address  
Omaha, Nebraska 68114

Address  
Underwood, Iowa 51576

Authorized:

ADEL DESOTO COMMUNITY SCHOOL

OWNER  
215 North 11th Street

Address  
Adel, Iowa 50003

BY

*[Signature]*  
DATE 6 Nov 85

BY

*[Signature]*  
DATE 11-5-85

BY

*[Signature]*  
DATE 11/11/85



TO: BOARD OF EDUCATION  
FROM: Stan Norenberg, Principal  
SUBJECT: Meeting of the MultiCultural, NonSexist, Handicap School-Community Comm.

The MultiCultural, NonSexist, Handicap School-Community committee met in the lunchroom on Thursday, October 31, at 2:00-3:45 p.m. Members in attendance were Jane Payne, Bill Payne, Elsie Riley, Rita Keller, Lori DeVault, Mike Steele, and Jack Dubbs. Absent members were: George Lane, Lanny Tuttle, Julian Costales, Clarke Button, and Beth Shields. Guests were Kay Boston, Judd Bristow, Jim Anderson, Carol Charling, Jim Charling, and Joe Aeschliman.

The committee represents Adel-DeSoto men and women, minorities, the clergy, the retired, the handicapped, teachers, students, and school administrators.

MC-NS information was presented by chairman, Norenberg, concerning purpose, goals, and projects of the A-D School program. The school MC-NS handbook was distributed to all committee members to review and ask questions pertaining to the material.

Items discussed included student eligibility, student scheduling, textbook selection, parent orientation, meetings for eighth grade students moving to the high school, computer curriculum, and drug and alcohol use among junior and senior high school students.

The immediate concerns of the committee last year were read and discussed. The committee was informed that all three concerns presented last year were seriously considered over the year and two of the three were implemented.

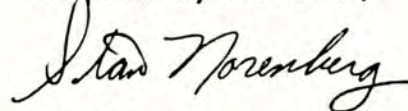
The concerns were:

1. Encourage administrators to actively search for more male elementary teachers when vacancies occur (two men were hired at the elementary level for the 1985-86 school year).
2. Consider women applicants for the DeSoto Elementary administrator opening in 1985 (four women applied, however, none had athletic director experience).
3. Arrange for at least two handicap parking spaces at the junior-senior high school building (two marked reserved for handicap areas are now available).

Handicap sidewalk incline approaches were built on eight sidewalks at the northwest corner of the high school by the Adel Lions Club this past summer.

There being no further business, the meeting adjourned at 3:45.

Respectfully submitted,



Stan Norenberg  
High School Principal

## SECURITY SYSTEMS

### Price Comparisons

#### ELEMENTARY

##### Conley

Cost - \$2,150  
2 Key pads  
8 Infrared (\$125-150)  
2 Door contact (\$30)  
1 Panic button (\$100)

##### Bolt

Cost - \$1,650  
1 Key pad (\$50)  
6 Infrared (\$125-135)

(\$50) →  
(\$30) →

##### AAA

Cost - \$2,250  
2 Key pads (\$125)  
3 Infrared (\$290)  
2 Shunt keys  
5 Door contact (\$40)  
3 Window bug (\$40)

#### DeSOTO

Cost - \$1,300  
1 Key pad  
4 Infrared

Cost - \$1,270  
1 Key pad  
4 Infrared

Cost - \$1,400  
1 Key pad  
3 Infrared  
1 Door contact

#### MIDDLE SCHOOL

Cost - \$1,600  
1 Key pad  
5 Infrared

Cost \$1,270  
1 Key pad  
4 Infrared

Cost - \$1,800  
1 Key pad  
4 Infrared  
1 Door contact

#### NEW HIGH SCHOOL

Cost - \$2,300  
3 Key pads  
12 Infrared  
1 Panic button

Bid yet to  
be received

Cost - \$2,950  
3 Key pads  
8 Infrared  
3 Door contact/  
Sonar (\$100)

#### MONTHLY MONITOR

\$15/Month

\$14/Month

\$17/Month  
+ \$150/Building  
to hook up fire  
alarm



## SECTION IV - BUDGET

Please complete a separate budget sheet for each project.

## 1. Salaries

a. Professional. . . . . \$ 5000 (\$5000)\*

b. Support . . . . . \$ \_\_\_\_\_

c. Fixed Charges . . . . . \$ \_\_\_\_\_

2. Contracted Services . . . . . \$ \_\_\_\_\_

3. Materials and Supplies. . . . . \$ \_\_\_\_\_

4. Equipment . . . . . \$ \_\_\_\_\_

5. Travel. . . . . \$ \_\_\_\_\_

6. Indirect Costs (Cannot Exceed 15%) . . . . . \$ \_\_\_\_\_

7. Other (Specify) . . . . . \$ \_\_\_\_\_

8. TOTAL PROGRAM BUDGET. . . . . \$ 5000 \*

\*Reminder: Must agree with project budget total amount shown in Section II, Item 6.

\* (\$5000) The Adel-DeSoto Community School District would pay the additional salary above \$5000 needed to secure a half-time guidance counselor.

The Adel-DeSoto Community School District has never had a middle school. The district will be implementing a middle school program beginning with the 1986-87 school year. The district has only one guidance counselor on staff, and his assignment will be with the senior high school.

We are proposing to have a half time guidance counselor to be responsible for the middle school guidance program. The middle school students would benefit from the guidance counselor in two ways:

1. Group counseling sessions with the guidance counselor working with small groups concerning feelings, self concepts, dealing with anger, coping with school problems and other areas the students may wish to discuss.
2. Individual counseling with students who feel they need to talk to someone concerning personal problems.

This would be an ongoing program that would continue in the middle school. It will take at least two years to evaluate the program and determine if the program should continue. The actual program will be set up by the principal, guidance counselor and teachers. The content of the program will be determined by the middle school students because we wish to deal with areas pertinent to them at this age level.

The project will be evaluated by students, as well as by the administration. Students will have a questionnaire to fill out concerning the course content, teacher effectiveness, their reactions to the program, and improvements they think can be made in the guidance program. The guidance counselor and middle school principal will evaluate this data and ask for input from the middle school staff. This information will then be used to adjust the program for better effectiveness.

The Adel-DeSoto Community School District would share any information they have with other districts in the state. The district would be willing to grant released time to the principal and/or the counselor for in-service programs in other districts. The receiving district would be expected to pay the travel expenses for the program personnel.



## RATIONAL FOR PROJECT

The Adel-DeSoto Community School District passed a \$4,010,000 bond issue in 1984 to construct a new 9-12 high school. The building will be ready for occupancy for the start of the 1986-87 school year. In conjunction with the opening of the new high school, the district will convert their grade structure from a K-3, 4-6, 7-12 district to a K-3, 4-5, 6-8, 9-12 system. The present Jr-Sr High building will be converted to a 6-7-8 middle school. The change in the internal structure of the grade assignment will leave the middle school with no guidance counselor available. The present 7-12 counselor will move to the high school building. His assignment will be strictly 9-12 with a pupil-counselor ratio of approximately 340-1. Ed Ranney from the guidance service section of the DPI recommends a pupil counselor ratio of 300-1.

The middle school will lose what little guidance counseling service they did have when the high school counselor was located in the same building. The school district feels that it is very important to have a middle school counselor services available to the 260 students in this building. Research indicates that counseling services are a vital part of the middle school concept. The district is not in a position at the present time to, fully fund this position because of the added expense of equipping a new building. It is the board's feeling that with a state grant to help fund a half-time guidance counselor, the Adel-DeSoto School District could add this position for the 1986-87 school year. The board feels it is imperative to add this position as soon as possible in order to meet the needs of the middle school students.

Continued funding of this position does not appear to be a major problem as this district is growing in student population. The added expense of constructing and furnishing a new high school has, however, cut available funds for the 1985-86 and 1986-87 school year.

## SECTION IV - BUDGET

Please complete a separate budget sheet for each project.

## 1. Salaries

a. Professional. . . . . \$ 1320.

b. Support . . . . . \$

c. Fixed Charges . . . . . \$

2. Contracted Services . . . . . \$ 200.

3. Materials and Supplies. . . . . \$ 800.

4. Equipment . . . . . \$

5. Travel. . . . . \$ 2680.

6. Indirect Costs (Cannot Exceed 15%). . . . . \$

7. Other (Specify) . . . . . \$

8. TOTAL PROGRAM BUDGET. . . . . \$ 5000.\*

Additional costs to be paid by the Adel-DeSoto Community  
School District.

\*Reminder: Must agree with project budget total amount shown in Section  
II, Item 6.



The Adel-DeSoto Community School District will be implementing a middle school concept in the district in the fall of 1986. This will involve the reorganization of the districts internal structure from a K-3, 4-6, 7-12 district to a K-3, 4-5, 6-8, 9-12 district. restructuring of grade assignments has been made possible by the construction of a new 9-12 high school complex.

The middle school schedule, as proposed for the 1986-87 school year, will require 10 full-time teachers to handle the academic class schedule for 245 students. Exploratory classes, music and PE classes will be taught by teachers having duties in other buildings within the district. Of the ten full-time teachers presently scheduled to teach in the middle school, none have had any specific training for working with middle school students. Six have secondary teaching certificates, four have elementary certificates, and three have never taught at the middle level.

Staff development is the key to the success of middle level school programs. Those districts and individual schools that do the best job in the area of staff development will, in effect, do the best job of creating effective middle level schools.<sup>1</sup>

Methods suggested for accomplishing this task of staff development is through department meetings, faculty meetings, in-service meetings concerning middle level teaching strategies, visiting model middle schools, and attending conferences, conventions and institutes that focus on middle grade education.<sup>2</sup>

We feel that it is also necessary to educate the parents and students as to what we are trying to accomplish by converting to the middle school concept. There has been a series of short articles published in the Adel-DeSoto Newsletter concerning this change and inviting parents to give input into this change. We plan to continue this effort by holding an orientation program for parents and students prior to the start of the 1986-87 school year.

We are beginning the 1986-87 school year with the objective that all middle level teachers will have released school time during the school year to attend appropriate seminars or conventions on middle level education. We also plan released time to visit a variety of middle schools within the state of Iowa. It is our belief that we can develop an effective teaching staff if we provide the opportunity for them to receive added education in how to work with middle level students.

<sup>1</sup> Elbert Y. Merenbloom, "Staff Development: The Key to Effective Middle Level Schools",  
NASSP Bulletin, September 1984, p.p. 25-33.

<sup>2</sup> IBID