

NOTICE OF PUBLIC MEETING

You are hereby notified that the Board of Directors  
of the Adel-DeSoto Community School District will meet at 7:00 o'clock  
p.m., on the 25th day of February 1985, at Library,  
Jr. - Sr. High School Building, Adel, Iowa

The tentative agenda is as follows:

SPECIAL BOARD MEETING AGENDA  
HIGH SCHOOL LIBRARY

FEBRUARY 25, 1985  
7:00 P.M.

OPENING:

7:00 P.M.	Call to Order
	Roll Call
	Welcome of Visitors
	Emergency Additions & Adoption of Agenda

ACTION ITEMS:

7:05 P.M.	Preliminary Budget Approval
8:00 P.M.	Renew School Insurance
8:10 P.M.	Review Board Policy 402.4 (Salary Schedule)
8:25 P.M.	1985-86 Staffing
8:55 P.M.	Set Date for March Meeting
9:00 P.M.	Administration Reports
9:30 P.M.	Adjournment

ADEL-DeSOTO COMMUNITY SCHOOL DISTRICT  
215 N. 11th Street  
Adel, Iowa 50003

Margaret Elliott  
Secretary, Board of Education  
Telephone No. 993-4283



## MINUTES OF BOARD OF EDUCATION

Special Schoolhouse 7:00 P.M. February 25, 1985  
 Kind of Meeting Meeting Place Time Month Day Year  
 Day of Week Monday

## MEMBERS

Present

Absent

Douglas Henderson

Presiding Officer

Ronald Deardorff

Judy Burgus

Larry Crannell

Janice Daly

Tim Hoffman

Superintendent of Schools

Margaret Elliott

Secretary-Board of Education

Marginal headings of  
 items of business. Items  
 may be numbered con-  
 secutively.

1228-A—HAMMOND &amp; STEPHENS CO., FREMONT, NEBR.

Call to order  
 Roll call

Meeting called to order. Present were Ron Deardorff, Judy Burgus, Larry Crannell and Doug Henderson, president. Absent was Jan Daly. Visitors included Laura Brenner, Beth Shields, John Meis, Pat Stalter, Principals Jim Nelsen, Stan Norenberg and Bill Kimber, and Jim Van Werden, attorney.

Welcome of  
 Visitors

President Henderson welcomed visitors and asked for concerns during Open Forum. No concerns were expressed.

Approval of  
 Agenda

Superintendent Hoffman requested that three emergency additions be added to the agenda: 1. land purchase as the first action item; 2. date of April board meeting (include at 8:55 P.M. with setting date for March meeting); 3. request for Board member to serve on the Dallas County Compensation Board (between 8:25 and 8:55 P.M.). Motion to approve agenda as amended was made by Burgus, seconded by Deardorff. Burgus-aye; Deardorff-aye; Crannell-aye; and Henderson-aye. Carried.

Land purchase  
 option

Jim Van Werden, school attorney, stated that he had given a check to Merle O. and Lela Haselhuhn for 1/2 undivided interest in the land purchase option. He stated that the deed would be recorded tomorrow. Also, that with Board approval he felt he could execute offer with Duffy for \$59,062.50 balance by March 15th. The closing would be in Paul Husher's office. Van Werden stated that the agreement would allow Duffy to have use/control of the metal building on the property until July 1, 1986. Motion to approve purchase as presented was made by Crannell, seconded by Deardorff. Crannell-aye; Deardorff-aye; Burgus-aye; and Henderson-aye. Carried.

Preliminary  
 budget  
 approval

Supt. reviewed with the Board the preliminary budget for approval to publish. Motion to publish budget as presented was made by Deardorff, seconded by Burgus. Deardorff-aye; Burgus-aye; Crannell-aye; and Henderson-nay. Carried.

At 8:50 P.M., a short recess was held. Meeting reconvened at 8:55 P.M.

Renewal of  
 school ins.

Discussion was held regarding renewal of school insurance. Motion to renew school insurance with Russell Glenn as presented was made by Burgus, seconded by Crannell. Burgus-aye; Crannell-aye; Deardorff-aye; and Henderson-aye.

Marginal headings of items of business. Items may be numbered consecutively.

Continuation of \_\_\_\_\_ board meeting held \_\_\_\_\_  
Month Day Year



Marginal headings of items of business. Items may be numbered consecutively.

Continuation of special board meeting held February 25, 1985  
Month Day Year

1228-B—Hammond & Stephens Co., Fremont, Nebr.

Board policy  
402.4 - Salary  
Schedule

Discussion was held regarding Board Policy 402.4 (Salary Schedule). Present policy allows prior experience during the last seven years. Motion to allow up to 10 years experience was made by Deardorff, seconded by Crannell. Deardorff-aye; Crannell-aye; Burgus-aye; and Henderson-aye. Carried.

1985-86 Staff-  
ing changes

1985-86 staffing changes to consider: 1. Reduce this year's five sections of first grade to four sections of second grade. 2. Add a half-time secondary language arts instructor. English staff would like full-time instructor. 3. Add a fifth section of Kindergarten. Presently have 127 eligible Kindergarten students. Roundup is March 18th and the testing date is April 12th. If all eligible students come, we must be prepared. 4. Reinstate our second junior high softball coach. Since we do not have a junior high baseball program, it might be logical to pursue having the junior high girls work with the Adel Girls Softball League. Otherwise, the alternate would be to go with a second coach. Supt. is to pursue an arrangement with the Adel Girls Softball League.

Dallas Cty  
Comp. Board

Ron Deardorff was appointed to serve on the Dallas County Compensation Board with Jan Daly as alternate.

Reschedule of  
mtg dates

Motion to reschedule March Board meeting to March 11 and that the April meeting be changed to April 15th was made by Burgus, seconded by Crannell. Burgus-aye; Crannell-aye; Deardorff-aye; and Henderson-aye. Carried.

Admin. Reports:

Administrative reports:

Stan Norenberg, high school principal, gave each board member a ribbon he is considering purchasing in an effort to recognize academic achievements among students.

Supt. Hoffman asked if the Board felt residency was an issue in regard to the hiring of a secretary for his office. There is no residency requirement.

Coaches may be hired outside the system effective July 1, 1985. Law requires the district to make a good faith effort to release coaches from contracts.

AEA facility update: recommendations are to build a new facility in Green Meadows. Green Meadows bid was cheaper due to concessions by area promoters.

Supt. stated we have had an asbestos inspection but have not yet received an inspection report.

Hot lunch report was given to the Board for review.

Building update:

Energy analysis has not been done by architects. Architects do not believe this would be a valid test - cost approximately \$1,500 - they do not recommend.

Marginal headings of  
items of business. Items  
may be numbered con-  
secutively.

Continuation of.....board meeting held.....  
Month Day Year

1228-B—Hammond & Stephens Co., Fremont, Nebr.



Marginal headings of items of business. Items may be numbered consecutively.

Continuation of special board meeting held February 25, 1985

Month

Day

Year

1228-B—Hammond &amp; Stephens Co., Fremont, Nebr.

Admin. Reports  
(continued)

Building update: (continued):

Insulation: have R20 value planned for roof. Could do a projection on R30. Don't believe it would pay to do so.

Because the water pressure is very low at the site of the new high school, the architects are suggesting that we waive the requirements for a sprinkler system and upgrade our building to a Class I dry standpipe in the auditorium and gym. See attached copy.

Adjournment

Meeting adjourned at 10:30 P.M.

Minutes approved as presented

Douglas C. Henderson  
Douglas Henderson,  
President

Dated 4-16-85

Margaret Elliott  
Margaret Elliott,  
Board Secretary

Marginal headings of items of business. Items may be numbered consecutively.

Continuation of.....board meeting held.....

Month

Day

Year

1228-B—Hammond & Stephens Co., Fremont, Nebr.



Adel-DeSoto High School  
Adel, Iowa  
DLRA Project No. 1011284

#### Sprinkler system and standpipe system substitution:

Since the available water supply and pressure is not adequate to serve the requirements for the sprinkler system and the standpipe system required at the proposed Adel-DeSoto High School, we propose the requirements be waived and the following substitution be considered:

#### GYM

Provide Class I dry standpipe for firemen use only in lieu of Class II wet standpipe for occupant use.

This would allow the fire department to hook the fire truck up to the system, provide the necessary flow and pressure, and fight the fire with a better standpipe system.

#### AUDITORIUM/PLATFORM BUILDING

Provide ionization detection throughout the auditorium/platform building and a Class I dry standpipe for firemen use only in the auditorium/platform building in lieu of 100 percent automatic sprinkler system.

This substitution would provide early warning alert for life safety of the occupants in this building.

It would also provide the firemen with a standpipe system located to provide coverage of all areas in the auditorium and on the platform.

Smoke is the first concern and with the smoke detection, the occupants would be alerted and would exit the building. A sprinkler system protects the building and is activated by heat build-up which melts a fusible link that opens the sprinkler head. Therefore, the fire could be smoldering for some time before the sprinkler head would be activated.

Since life safety is our No. 1 priority, fire fighting is second, and the building last, we feel the above mentioned substitutions would give adequate fire protection under the prevailing conditions.

#### FINISH ROOMS (2)

Sprinkler system in the two finish rooms would remain. However, since they would require only one head in each room, we propose these heads be connected to the domestic water system in lieu of the sprinkler system for the building. This would require approval of the State Fire Marshal.



GENERAL FUND SCHOOL BUDGET AID & LEVY WORKSHEET  
FOR SCHOOL YEAR 1985-86

E.A., County & District No. 11-25-0027 School District Name Adel-DeSoto Comm. Schools

Computations to Determine Estimated Total Maximum Budget  
(Use whole numbers unless otherwise indicated)

**STRICT BUDGET ENROLLMENT WITHOUT GUARANTEE:**

1.1	<u>1,099</u>	September 1978 certified headcount without weighting
1.2	<u>1,139</u>	September 1983 certified headcount without weighting
1.3	<u>1,149</u>	September 1984 certified headcount without weighting
1.4	<u>274.8</u>	25% of line 1.1
1.5	<u>861.8</u>	+ 75% of larger of line 1.2 or 1.3
1.6	<u>1,136.6</u>	= Budget enrollment without guarantee
1.7	<u>1,149</u>	Larger of basic or budget enrollment without guarantee (enter larger of line 1.3 or 1.6)

**STRICT COST PER PUPIL & WEIGHTED ENROLLMENT:**

2.1	<u>2,280</u>	1984-85 regular program cost per pupil
2.2	<u>-</u>	- SBRC decisions since 7/1/77 granting permanent allowable growth included in line 2.1 other than 1984-85
2.3	<u>2,280</u>	= Adjusted 1984-85 cost per pupil for computing "catch up"
2.4	<u>\$122</u>	+ Regular growth per pupil
2.5	<u>2,402</u>	= Subtotal
2.6	<u>8</u>	+ "Catch up" (if line 2.5 is less than state regular program cost per pupil enter the lessor of the difference between the state cost per pupil and line 2.3 or 10% of line 2.4)
2.7	<u>2,410</u>	= 1985-86 regular cost per pupil without SBRC decisions
2.8	<u>-</u>	+ Adjustments to district cost per pupil for SBRC decisions
2.9	<u>22</u>	+ Adjustments per pupil for monies previously received under Code Section 302.3 (See instruction number 5)
2.10	<u>2,432</u>	= 1985-86 regular program cost per pupil
2.11	<u>1,149</u>	x Larger of basic or budget enrollment without guarantee (line 1.7)
2.12	<u>2,794,368</u>	= 1985-86 regular program district cost without guarantee
2.13	<u>2,596,920</u>	1984-85 regular program district cost
2.14	<u>1.02</u>	x Regular program district cost guarantee
2.15	<u>2,648,858</u>	= 1985-86 minimum regular program district cost
2.16	<u>-</u>	- If line 2.15 is greater than line 2.12, enter line 2.12; otherwise, go to line 2.21 and enter line 1.7
2.17	<u>-</u>	= Additional amount needed to meet minimum guaranteed regular program district cost
2.18	<u>-</u>	+ 1985-86 regular program cost per pupil (line 2.10)
2.19	<u>-</u>	= Addition to enrollment to meet guarantee
2.20	<u>-</u>	+ Larger of basic or budget enrollment without guarantee (line 1.7)
2.21	<u>1,149</u>	= Larger of basic or budget enrollment with guarantee
2.22	<u>-</u>	+ Supplementary weighting - shared pupils/teachers
2.23	<u>64.9</u>	+ Weighting for special education in addition to 1.0
2.24	<u>1,213.9</u>	= Weighted enrollment

$$\begin{array}{rcl} 0.7 \times 77 & = & 53.9 \\ 1.2 \times 7 & = & 8.4 \\ 2.6 \times 1 & = & 2.6 \end{array}$$

Dec. 1, 1983  
Headcount = 67.9

**STRICT COST CALCULATIONS:**

3.1	<u>1,149</u>	Larger of basic or budget enrollment with guarantee (line 2.21)
3.2	<u>2,432</u>	x 1985-86 regular program cost per pupil (line 2.10)
3.3	<u>2,794,368</u>	= Regular program district cost
3.4	<u>-</u>	Supplementary weighting (line 2.22)
3.5	<u>-</u>	x 1985-86 regular program cost per pupil (line 2.10)
3.6	<u>-</u>	= District cost for supplementary weighting
3.7	<u>64.9</u>	Weighting for special education in addition to 1.0 (line 2.23)
3.8	<u>2,432</u>	x 1985-86 regular program cost per pupil (line 2.10)
3.9	<u>157,836</u>	= Special education instruction district cost
3.10	<u>101.09</u>	A.E.A. special education support cost per pupil

Rounded to the nearest tenth.

\*\* Use dollars and cents.



*3.11	1,213.9	x Weighted enrollment (line 12.24)
3.12	122,713	= A.E.A. special education support district cost
*3.13	19.46	1985-86 media cost per pupil
*3.14	22.21	+ 1985-86 education services cost per pupil
*3.15	41.67	= 1985-86 media & education services cost per pupil
3.16	1,149	September 1984 certified headcount without weighting (line 1.3)
3.17	14	+ Resident approved non-public students
3.18	1,163	= Total enrollment served
*3.19	41.67	x 1985-86 media & education services cost per pupil (line 3.15)
3.20	48,462	= Media & education services district cost

**AXIMUM TOTAL BUDGET CALCULATIONS:**

4.1	2,794,368	Regular program district cost (line 3.3)
4.2	-	+ District cost for supplementary weighting (line 3.6)
4.3	157,836	+ Special education instruction district cost (line 3.9)
4.4	122,713	+ A.E.A. special education support district cost (line 3.12)
4.5	48,462	+ Media and education services district cost (line 3.20)
4.6	24,806	+ Additional allowable growth granted by SBRC for 1985-86
4.7	3,148,185	= Grand total district cost (controlled budget)
4.8	1,112,155	+ Estimated unspent balance from 1984-85
4.9	127,000	+ Estimated miscellaneous income for 1985-86
4.10	-	+ Allowance for construction project by SBRC
4.11	-	+ Approved enrichment taxes (line 13.5)
4.12	-	+ Additional property tax or enrichment tax for asbestos removal or encapslation
4.13	4,387,340	= Estimated total maximum budget for 1985-86

**COMPUTATIONS TO DETERMINE FINANCING OF ESTIMATED TOTAL MAXIMUM BUDGET**

**1) RM LEVY CALCULATIONS:**

5.1	24,173,320	1984 valuation
5.2	-	+ State-owned open spaces valuation
5.3	24,173,320	= 1984 total valuation
5.4	\$5.40	x Uniform levy rate
5.5	670,536	= Net uniform dollar levy
5.6	2,295	+ Frozen livestock uniform dollars
5.7	672,831	= Total uniform property tax dollars

**TATE FOUNDATION AID CALCULATIONS:**

6.1	\$ 2,014	State foundation cost per pupil
6.2	1,213.9	x Weighted enrollment (line 2.24)
6.3	2,444,795	= Total foundation dollars
6.4	672,831	- Total uniform property tax dollars (line 5.7)
6.5	1,771,964	= State foundation aid
*6.6	1,213.9	÷ Weighted enrollment (line 2.24)
6.7	1,460	= State foundation aid per pupil

**DDITIONAL LEVY CALCULATIONS:**

7.1	3,148,185	Grand total district cost (line 4.7)
7.2	2,444,795	- Total foundation dollars (line 6.3 or 6.4 if greater than 6.3)
7.3	2,530	- Frozen livestock additional dollars
7.4	700,860	= Net additional dollar levy

**200 MINIMUM PER PUPIL AID (Calculate only if line 6.7 is less than \$200)**

1	-	Weighted enrollment (line 2.24)
2	-	x \$200 minimum per pupil aid
8.3	-	= Minimum aid
8.4	-	- State foundation aid (line 6.5)
8.5	-	= Amount of minimum aid (if negative, enter zero)

\*Rounded to the nearest tenth.

\*\* Use dollars and cents.



**INAL PROPERTY TAX LEVY**

9.1	670,536	Net uniform dollar levy (line 5.5)
9.2	700,860	+ Net additional dollar levy (line 7.4)
9.3	-	- Minimum aid (line 8.5)
9.4	436	- 1983-84 special education instruction reduction, property tax portion
9.5	-	- 1984-85 AEA special education support reduction, property tax portion
9.6	4,788	+ 1984-85 advance for increased enrollment/special education weighting, property tax portion
9.7	-	+ Enrichment property taxes (line 14.22)
9.8	-	+ Additional property tax or enrichment property tax for removal or encapsulation of asbestos
9.9	1,375,748	= Property tax levy to finance estimated total maximum budget
9.10	124,173,320	+ 1984 total valuation (line 5.3)
9.11	11.07926	= 1985-86 property tax levy rate
9.12	1,375,748	Property tax levy to finance estimated total maximum budget (line 9.9)
9.13	2,295	+ Frozen livestock uniform dollars (line 5.6)
9.14	2,530	+ Frozen livestock additional dollars (line 7.3)
9.15	1,380,573	= Total property tax dollars to finance estimated total maximum budget

**INAL STATE AID:**

10.1	1,771,964	State foundation aid (line 6.5)
10.2	-	+ Minimum aid (line 8.5)
10.3	436	+ 1983-84 special education instruction reduction, property tax portion (line 9.4)
10.4	-	+ 1984-85 A.E.A. special education support reduction, property tax portion (line 9.5)
10.5	4,788	- 1984-85 advance for increased enrollment/special education weighting, property tax portion (line 9.6)
10.6	1,767,612	= Total state aid dollars to finance estimated maximum budget

**SUMMARY:**

11.1	1,112,155	Estimated unspent balance from 1984-85 (line 4.8)
11.2	127,000	+ Estimated miscellaneous income for 1985-86 (line 4.9)
11.3	-	+ Allowance for construction project by SBRC (line 4.10)
11.4	1,380,573	+ Total property tax dollars to finance estimated maximum budget (line 9.1)
11.5	1,767,612	+ Total state aid dollars to finance estimated maximum budget (line 10.6)
11.6	-	+ Total enrichment income surtax dollars (line 14.7)
11.7	-	+ Total enrichment income surtax dollars for asbestos removal or encapsulation
11.8	4,387,340	= Estimated total maximum budget for 1984-85

**STATE PAYMENTS TO AEA:**

12.1	122,713	A.E.A. special education support district cost (line 3.12)
12.2	48,462	+ Media & education services district cost (line 3.20)
12.3	171,175	= Total state payments to A.E.A.
12.4	1,767,612	Total state aid dollars to finance estimated maximum budget (line 10.6)
12.5	171,175	- Total state payments to A.E.A. (line 12.3)
12.6	1,596,437	= State aid payments to district (if negative, district pays A.E.A. direct

**COMPUTATIONS FOR APPROVED ENRICHMENT AND FUNDING**

**MAXIMUM ENRICHMENT CALCULATIONS:**

13.1	\$2,410	1985-86 state regular program cost per pupil
13.2		x Maximum percentage (enter lesser of voted percentage or 10%)
13.3		= Maximum enrichment per pupil
13.4		x Larger of basic or budget enrollment with guarantee (line 2.21)
13.5		= Maximum enrichment dollars for regular program



ENRICHMENT FUNDING CALCULATIONS:

4.1	_____	1984 total valuation (line 5.3)
4.2	_____	
4.3	_____	
4.4	_____	
4.5	_____	
4.6	_____	
4.7	_____	
4.8	_____	
4.9	_____	
4.10	_____	
4.11	_____	
4.12	_____	
4.13	_____	
4.14	_____	
4.15	_____	
4.16	_____	
4.17	_____	
4.18	_____	
4.19	_____	
4.20	_____	
4.21	_____	
4.22	_____	
4.23	_____	
4.24	_____	

1984 total valuation (line 5.3)  
x Twenty-seven cents per thousand dollars  
= Property tax dollars yield  
District income tax paid in 1983  
x Five percent  
= Income tax dollars yield  
+ Property tax dollars yield (line 14.3)  
= Total dollar yield  
Income tax dollars yield (line 14.6)  
÷ Total dollar yield (line 14.8)  
= Income tax portion of total dollar yield (round to 4 decimals)  
Property tax dollars yield (line 14.3)  
÷ Total dollar yield (line 14.8)  
= Property tax portion of total dollar yield (round to 4 decimals)  
Maximum enrichment dollars (line 13.5)  
x Income tax portion of total dollar yield (line 14.11)  
= Total enrichment income surtax dollars  
÷ Estimated district income tax paid in 1984 (line 14.4)  
= Enrichment income surtax rate (cannot exceed .20)  
Maximum enrichment dollars (line 13.5)  
x Property tax portion of total dollar yield (line 14.14)  
= Total enrichment property tax dollars  
÷ 1984 total valuation (line 5.3)  
= Enrichment property tax rate (cannot exceed \$1.08)





## Adel-DeSoto Comm. School Dist.

215 N. 11th St. — Adel, Iowa 50003

Tim Hoffman, Superintendent  
(993-4283)

Peggy Elliott, Business Manager  
(993-4283)

### ADEL-DeSOTO COMMUNITY SCHOOL

#### Summary of Insurance Coverages Proposed for 1985-86

Auto Coverages: (List of vehicles on attached sheet)

\$500/100	BI
\$100,000	PD
\$2,000	Medical
\$50	Ded. Comp
\$250	Ded. Coll. (all buses)
\$100	Ded. Coll. (on Jeep, car & van)
UIM \$500/1000	
UND \$500/1000	

Also Hired & Non-owned Auto Coverage & Fellow Employee Coverage

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#### MP Coverage

Fire, EC & V & MM & Optional Perils

\$1000 Ded. 90% Coin. (building)  
\$250 Ded. 90% Coin. (contents) - all risk

Blanket Building & Contents  
Per schedule on file totaling \$7,131,924 (up approx. 1%)

Including replacement cost coverage endorsement & agree  
amount endorsement

Extra expense coverage at all locations totaling - \$26,000

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Musical Instrument Floater	All Risk Coverage
MP 04 63	\$100 Ded.

As per schedule attached totaling - \$28,722.66

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Camera Floater	All Risk Coverage
MP 04 68	\$100 Ded.

As per schedule attached totaling - \$1,670.00

A-D HIGH SCHOOL  
215 N. 11th  
Adel, Iowa 50003  
Stan Norenberg, Principal  
(993-4584)

A-D JUNIOR HIGH SCHOOL  
215 N. 11th  
Adel, Iowa 50003  
William Kimber, Principal  
Jr.-Sr. H.S. Athl. Dir.  
(993-4778)

DE SOTO ELEMENTARY  
317 Spruce St.  
DeSoto, Iowa 50069  
Roger Jorgensen, Principal  
(834-2424)

A-D ELEMENTARY  
1608 Grove  
Adel, Iowa 50003  
James Nelsen, Principal  
(993-4285)

Scheduled Property Form for  
Audio Visual Equipment  
TIRB 900 A

All Risk Coverage  
\$100 Ded.

As per schedule attached totaling - \$18,144.14

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Electronic Data Processing Floater  
H 2028

All Risk Coverage  
Subject to Exclusions  
\$250 Ded.

At High School Location  
\$1000 Transit Limit

With 10 computers off premises coverage for May 27, 1985 to  
September 1, 1985

As per schedule attached totaling - \$26,111.51

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Money & Securities Broad Form

Losses of money or securities both inside & outside the  
premises

\$2500 (Any destruction, disappearance or wrongful  
abstraction)

Any other types of property, not covered.

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Comprehensive General Liability

\$500/1000	BI
\$100,000	PD
\$2000	Medical (excluding any student)

Endorse. naming employees as additional insureds

Broad form comprehensive general liab. coverage  
Incl. contractual liab., personal injury, liable & slander  
Host liquor law liability  
Personal injury & advertising injury liability  
Fire legal liability of real property  
Broad form property damage liability  
Incidental medical malpractice liability  
Limited worldwide liability coverage

Also Products Coverage

Error and omission liability due in November