

NOTICE OF PUBLIC MEETING

You are hereby notified that the Board of Directors
of the Adel-DeSoto Community School District will meet at 8:00 o'clock
p.m., on the 8th day of October 1984, at Library,
Jr-Sr High School Building, Adel, Iowa.

The tentative agenda is as follows:

BOARD MEETING AGENDA
HIGH SCHOOL LIBRARY

October 8, 1984
8:00 P.M.

OPENING:

8:00 P.M.

Call to order
Roll call
Emergency additions and adoption of agenda
Approval of minutes
Approval of bills and claims
Secretary/Treasurer's financial reports
Approve Quarterly Report for publication
Welcome of visitors and Open Forum

ACTION ITEMS:

8:30 P.M.	Request for correspondence school
8:45	Contract with teacher aide <i>no action needed</i>
8:50	Application for Block Grant
8:55	Application for GATE Program
9:00	Discuss future of lease agreements at new High School site
9:20	Approve staff evaluation criteria
9:40	Set date for November meeting (Third Monday)
9:45	Resolution of depository
9:50	Administrative reports
10:05	Adjournment

ADEL-DESOTO COMMUNITY SCHOOL DISTRICT
215 N. 11th Street
Adel, Iowa 50003

Margaret Elliott
Secretary, Board of Education
Telephone No. 993-4283

MINUTES OF BOARD OF EDUCATION

Regular

Schoolhouse

8:00 P.M. October 8, 1984

Kind of Meeting

Meeting Place

Time

Month

Day

Year

Day of Week Monday

MEMBERS

Present

Absent

Douglas Henderson

Presiding Officer

Janice Daly

Judy Burgus

Ronald Deardorff

Donald Bruce

Tim Hoffman

Superintendent of Schools

Margaret Elliott

Secretary-Board of Education

Marginal headings of items of business. Items may be numbered consecutively.

1228-A—HAMMOND & STEPHENS CO., FREMONT, NEBR.

Call to order Roll call	Meeting called to order. Present were Jan Daly, Judy Burgus, Ron Deardorff, Don Bruce, and Doug Henderson, president. Visitors included Judd and Sheryl Ulrich, Laura Brenner, Dave Leonard, Pat Stalter, Bill Kimber, Stan Norenberg, and Mark Stiles of the Dallas County News.
Approval of agenda	There were no additions to the agenda. Motion to approve agenda as presented was made by Daly, seconded by Burgus. Daly-aye; Burgus-aye; Deardorff-aye; Bruce-aye; and Henderson-aye. Carried.
Minutes	Motion to approve minutes of special meeting of Sept. 10th and regular/organizational meeting of Sept. 17th as presented was made by Deardorff, seconded by Daly. Deardorff-aye; Daly-aye; Bruce-aye; Burgus-aye; and Henderson-aye. Carried.
Bills	Motion to approve bills totaling \$22,490.04 was made by Deardorff, seconded by Daly. Deardorff-aye; Daly-aye; Bruce-aye; Burgus-aye; and Henderson-aye. Carried.
Mo. Financial Reports	Monthly financial reports were reviewed and discussed. Discussion was held regarding purchase of ice cream machine through the activity fund as a fund raiser for the Junior Class. Estimated pay back is approximately two years. Principal Norenberg would work out an agreement for its use that would be agreeable for the Junior Class and for the Hot Lunch Program. Will discuss more as details become available. Hot lunch report reviewed and discussed.
Qtrly Report for publica- tion	Motion to approve Quarterly Report for publication was made by Daly, seconded Deardorff. Daly-aye; Deardorff-aye; Burgus-aye; Bruce-aye; and Henderson-aye. Carried.
Welcome of Visitors	Pres. Henderson welcomed visitors and asked for concerns during Open Forum. No concerns were expressed.
Request for student to enroll in correspondence school	Supt. presented a request from Judd and Sheryl Ulrich to enroll their fourth grade son, Nathan, in a correspondence school. After much discussion, motion to grant approval for Nathan Ulrich to participate in Homestudy Program with teacher hired by the Adel-DeSoto Community School District in cooperation

Marginal headings of items of business. Items may be numbered consecutively.

Continuation of _____ board meeting held _____

	Month	Day	Year
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Month

Day

Year

Marginal headings of items of business. Items may be numbered consecutively.

Continuation of regular board meeting held October 8, 1984

Month Day Year

1228-B—Hammond & Stephens Co., Fremont, Nebr.

	with correspondence school with minimum of two hours instruction was made by Burgus, seconded by Bruce. Burgus-aye; Bruce-aye; Daly-aye; Deardorff-aye; and Henderson-aye. Carried. Superintendent will finalize details with Mr. and Mrs. Ulrich. This alternative was found to be the best solution to those offered as it would follow the same curriculum instruction presently used by the district and would facilitate his future return to public school.
Block Grant application	Motion to approve application for Block Grant (audio visual) for maximum amount was made by Deardorff, seconded by Bruce. Deardorff-aye; Bruce-aye; Daly-aye; Burgus-aye; and Henderson-aye. Carried.
Gate Grant application	Motion to approve application for Gate Grant was made by Daly, seconded by Burgus. Daly-aye; Burgus-aye; Deardorff-aye; Bruce-aye; and Deardorff-aye. Carried.
Future of lease agreements: hay ground, soccer, & softball	Discussion was held regarding future of lease agreements: hayground due December 1; softball due December 1; and soccer due March 1. The hayground lease and soccer leases will not be renewed as the land will be needed soon for ground-breaking. Motion that due to upcoming construction, hayground and soccer leases not be renewed was made by Burgus, seconded by Daly. Burgus-aye; Daly-aye; Bruce-aye; Deardorff-aye; and Henderson-aye. Carried. Concern was expressed that if the softball lease was renewed what our liability would be once construction begins. Access might be blocked, etc. If lease is renewed, will we be obligated to provide access during construction? If no lease, school will have to absorb maintenance and maintenance costs presently provided by the Adel Softball League. Will take under advisement and invite discussion from the Adel Softball League.
Staff evaluation criteria/Board Policy	Motion to approve staff evaluation criteria for addition to Board Policy was made by Burgus, seconded by Daly. Burgus-aye; Daly-aye; Deardorff-aye; Bruce-aye; and Henderson-aye. Carried. This is the first reading. See attached staff evaluation criteria.
November mtg date	November meeting date was discussed. Motion to hold November meeting on the 19th at 7:00 P.M. and future meetings through April at 7:00 P.M. subject to change was made by Daly, seconded by Bruce. Daly-aye; Bruce-aye; Burgus-aye; Deardorff-aye; and Henderson-aye. Carried.
Depository resolution & discussion of investments	Discussion was held regarding G.O. bond sale monies and Capital Loan monies. \$1,350,000.00 is invested in CDs at Brenton Bank & Trust of Adel; \$450,000.00 invested in CDs at Raccoon Valley Bank of Adel; and \$2,200,000.00 invested in CDs at Des Moines Brenton Bank. Motion to approve resolution of depository for Brenton National Bank of Des Moines for \$2,500,000.00; \$550,000.00 at Raccoon Valley Bank and Brenton Bank & Trust of Adel for \$3,000,000.00 was made by Bruce, seconded by Burgus. Bruce-aye; Burgus-aye; Daly-aye; Deardorff-aye; and Henderson-aye. Carried. Administrative reports: Superintendent gave each board member a copy of a G.O. bond for their file. Annual fall orientation for new board members and new board presidents will be held throughout the state. Interested members can contact the Superintendent for schedule.

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secutively.

Continuation of.....board meeting held.....
Month Day Year

1228-B—Hammond & Stephens Co., Fremont, Nebr.

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Continuation of regular board meeting held October 8, 1984
 Month Day Year

1228-B—Hammond & Stephens Co., Fremont, Nebr.

Administrative reports (continued):

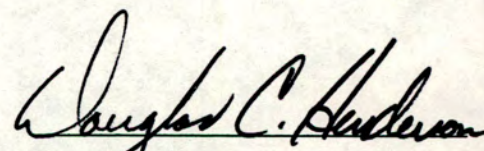
IASB convention

State IASB convention will be held November 15th and 16th. Members should advise Superintendent for pre-registration or can register at the door.

Adjournment


Meeting adjourned at 10:03 P.M.

Minutes approved as presented



Douglas Henderson,
President

Dated 11-20-84



Margaret Elliott,
Secretary

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Continuation of board meeting held
Month Day Year

1228-B—Hammond & Stephens Co., Fremont, Nebr.

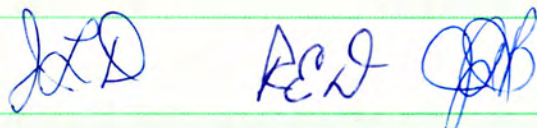
APPROVED

WARRANTS DATED OCTOBER 08, 1984

VENDOR NAME	WARRANT	AMOUNT
A T & T INFORMATION SYSTEMS	60052950	174.73
A-D LUMBER COMPANY	60052951	374.50
ADEL AUTO SUPPLY	60052952	72.51
CITY OF ADEL	60052953	1,400.00
ADEL TIRE & AUTO CENTER	60052954	263.33
ADEL TV & APPLIANCE CO	60052955	15.16
AMERICAN ECONO CLAD SERVICES	60052956	61.07
AREA EDUCATION AGENCY 11	60052957	1,036.87
BAKER & TAYLOR COMPANY	60052958	155.50
SHERRYL BARCUS	60052959	13.11
BECKY BEAMAN	60052960	150.00
BEAMANS FABRICS	60052961	5.00
BECKLEY CARDY COMPANY	60052962	76.72
BEN FRANKLIN VARIETY STORE	60052963	901.08
DAVID BOLLUYT	60052964	24.00
BORG WARNER EDUC SYSTEMS	60052965	100.00
BOUND TO STAY BOUND BOOKS INC	60052966	77.13
BRITAINS STANDARD PARTS INC	60052967	60.00
BRODART INC	60052968	111.17
LUCILLE CADWELL	60052969	15.42
CENTRAL IOWA FS INC	60052970	17.31
CENTURY LABORATORIES INC	60052971	706.00
BETTY COFFIN	60052972	12.48
COMPUTER EMPORIUM INC.	60052973	1,626.50
CREATIVE TEACHING PRESS INC	60052974	5.90
CUSTOM PRINTING & MAILING CO.	60052975	33.87
DALLAS COUNTY AUDITOR	60052976	659.10
DALLAS COUNTY NEWS	60052977	46.58
DEMCO	60052978	22.60
DES MOINES STAMP MFG CO	60052979	19.90
CITY OF DESOTO	60052980	399.23
DESO TO SKELGAS	60052981	258.75
DESO TO FIRE DEPT.	60052982	8.75
JOHN DONNELLY	60052983	168.72
DUFFIELD & ASSOCIATES	60052984	32.50
ELECTRONIC ENGINEERING CO	60052985	68.83
JON ENGELHARDT	60052986	48.48

PAGE TOTAL

9,222.80



I HEREBY CERTIFY THAT, TO THE BEST OF MY KNOWLEDGE AND BELIEF, THE
ABOVE LIST OF BILLS IS CORRECT AND HAS BEEN PAID.

SECRETARY

APPROVED

WARRANTS DATED OCTOBER 08, 1984

VENDOR NAME	WARRANT	AMOUNT
FULLER PETROLEUM SERVICE	60052987	1,270.07
FULLERS STANDARD	60052988	103.10
GENERAL TELEPHONE CO	60052989	76.98
GINN AND COMPANY	60052990	200.69
DONNA GROVE	60052991	32.23
HALDIN CUSTODIAL SUPPLY	60052992	100.00
HARVEY FLORAL CO.	60052993	100.00
HIGHWAY SERVICE CORPORATION	60052994	480.02
MARY HINGTGEN	60052995	15.37
HJORT'S POUR HOUSE	60052996	7.86
TIMOTHY HOFFMAN	60052997	278.55
NORMA HUBBARD	60052998	15.42
IDEA PRESS	60052999	74.50
INTER COLLEGIATE PRESS	60053000	5.44
IOWA POWER & LIGHT COMPANY	60053001	2,111.76
ROGER JORGENSEN	60053002	153.00
K-L PARTS	60053003	134.91
WILLIAM KIMBER	60053004	185.00
J S LATTA COMPANY	60053005	8.24
LIBRARY BOOK SELECTION SERVICE	60053006	134.76
MARGUERITE LIENEMANN	60053007	12.48
MACMILLAN PUBLISHING CO INC	60053008	21.08
MCGRAW HILL BOOK COMPANY	60053009	56.56
BOB MCINTYRE	60053010	401.16
CHARLES E MERRILL PUBLISHING CO	60053011	51.50
MID STATE FORD TRUCK SALES	60053012	75.85
MODERN CURRICULUM PRESS	60053013	11.74
SHARON MULLARKEY	60053014	5.00
NASH MUSIC COMPANY	60053015	241.79
NATIONAL SCHOOL PRODUCTS	60053016	113.90
JAMES NELSEN	60053017	100.00
STAN NORENBURG	60053018	193.00
NORTHWESTERN BELL TELEPHONE CO	60053019	742.84
OPPORTUNITIES FOR LEARNING, INC.	60053020	41.75
PERFECTION FORM CO	60053021	40.56
PUCKETT ELECTRIC TOOLS INC	60053022	133.32
RANDOM HOUSE INC	60053023	97.15

PAGE TOTAL

7,827.58

I HEREBY CERTIFY THAT, TO THE BEST OF MY KNOWLEDGE AND BELIEF, THE
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SECRETARY

APPROVED

WARRANTS DATED OCTOBER 08, 1984

VENDOR NAME	WARRANT	AMOUNT
RICHARDS SANITATION SERVICE	60053024	68.39
FRANK RIEMAN MUSIC INC	60053025	124.25
KIM ROBY	60053026	35.00
ROYAL OFFICE SYSTEMS, INC.	60053027	159.35
SAF-T-LINER BUS SALES	60053028	68.47
SANDE LUMBER CO INC	60053029	183.55
SAX ARTS & CRAFTS	60053030	82.52
CAROLE SCHLAPKOHL	60053031	38.64
SCHOLASTIC MAGAZINES INC	60053032	1,517.25
SCIENCE RESEARCH ASSOCIATES INC	60053033	14.05
SOUTH WESTERN PUBLISHING CO	60053034	4.84
PAUL STANGL	60053035	10.08
STITZELL ELECTRIC SUPPLY CO	60053036	888.40
STRAUSS SAFE & LOCK	60053037	15.81
CAROL STROUD	60053038	47.48
THOMPSON ENAMEL	60053039	30.97
SANDRA TIEDEMAN	60053040	14.28
U. S. GENERAL SUPPLY CORPORATION	60053041	88.18
UPSTART LIBRARY PROMOTIONALS	60053042	34.93
VIOLET VALENTINE	60053043	15.42
VAN HORN PLASTIC	60053044	525.00
VAN WERDEN & HULSE ATTORNEYS	60053045	1,153.00
J WESTON WALCH PUBLISHER	60053046	34.57
SHIRLEY WALTERS	60053047	10.93
P.L. WEIGEL, M.D.	60053048	27.00
MICHAEL WHISNER	60053049	19.20
CHARLES WINTERBOER	60053050	228.10

PAGE	TOTAL	5,439.66
DATE	TOTAL	22,490.04
TYPE	TOTAL	22,490.04
DISTRICT TOTAL		22,490.04

I HEREBY CERTIFY THAT, TO THE BEST OF MY KNOWLEDGE AND BELIEF, THE
ABOVE LIST OF BILLS IS CORRECT AND HAS BEEN PAID.

SECRETARY

Marginal headings of items of business. Items may be numbered consecutively.

Continuation of regular board meeting held September 19, 1984
 Month Day Year

1228-B—Hammond & Stephens Co., Fremont, Nebr.

Bills

Bills paid between meetings:

IPERS	Board share, Sept. payroll	\$ 7,746.31
IPERS(FOAB)	Board share, FICA, Sept. payroll	11,099.03
Ins. Revolving	Board share, Sept. payroll	<u>6,792.99</u>

TOTAL: \$25,638.33

APPROVED:

JLD *REA* *JB*

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secutively.

Continuation of.....board meeting held.....
Month Day Year

1228-B—Hammond & Stephens Co., Fremont, Nebr.

HANDWRITTEN

WARRANTS DATED SEPTEMBER 25, 1984

VENDOR NAME	WARRANT	AMOUNT
IPERS	60002836	7,746.31
IPERS FOAB	60002837	11,099.03
INSURANCE REVOLVING ACCOUNT	60002838	6,792.99
DALLAS COUNTY TREASURER	S0000622	69.00

PAGE	TOTAL	25,707.33
DATE	TOTAL	25,707.33
TYPE	TOTAL	25,707.33
DISTRICT TOTAL		25,707.33
	<i>Less Sch</i>	<i>- 69.00</i>
		<i>25,638.33</i>

I HEREBY CERTIFY THAT, TO THE BEST OF MY KNOWLEDGE AND BELIEF, THE ABOVE LIST OF BILLS IS CORRECT AND HAS BEEN PAID.

SECRETARY

REVENUE & EXPENDITURE TOTALS
GENERAL, TORT, UNEMPLOYMENT & SCHOOLHOUSE FUNDS

September 1984

<u>GENERAL FUND REVENUE</u>	<u>PREVIOUS</u>	<u>TO DATE</u>	<u>THIS MONTH</u>
LOCAL SOURCES	48,431.30	77,147.78	28,716.48
STATE SOURCES	262,700.35	495,596.35	232,896.00
FEDERAL SOURCES	<u>.00</u>	<u>6,730.00</u>	<u>6,730.00</u>
TOTALS	311,131.65	579,474.13	268,342.48
<hr/>			
TORT FUND REVENUE	65.42	212.72	147.30
UNEMPL COMP REVENUE	259.63	466.66	207.03
<u>SCHOOLHOUSE FUND REVENUE</u>			
DEBT SERVICE	62.08	177.84	115.76
SITE	1,423.26	2,665.37	1,242.11
CAPITOL LOAN NOTES (67½¢ levy)	<u>.00</u>	<u>1,579.50</u>	<u>1,579.50</u>
TOTAL ALL FUNDS	312,942.04	584,576.22	271,634.18

GENERAL FUND EXPENSES

DISTRICT WIDE	46,817.76	231,549.36	184,731.60
JR-SR HIGH	186,118.15	277,739.65	91,621.50
ALL ELEMENTARY	3,551.03	9,204.91	5,653.88
ADEL ELEMENTARY	91,334.57	139,376.06	48,041.49
DeSOTO ELEMENTARY	76,436.56	113,468.46	37,031.90
SPEC ED OUT	.00	.00	.00
NON-PUBLIC	<u>.00</u>	<u>961.35</u>	<u>961.35</u>
TOTALS	404,258.07	772,299.79	368,041.72

TORT FUND EXPENSE	375.00	375.00	.00
UNEMPL COMP EXPENSE	.00	.00	.00

SCHOOLHOUSE FUND EXPENSE

DEBT SERVICE	.00	.00	.00
SITE	<u>1,000.00</u>	<u>1,069.00</u>	<u>69.00</u>
TOTAL ALL FUNDS	405,633.07	773,743.79	368,110.72

RECAPITULATION OF FUNDS - September 1984

GENERAL FUND

	<u>Operating Fund</u>	<u>Tort Fund</u>	<u>Unemployment Comp. Fund</u>
Balance, August 31, 1984	\$377,149.64	\$2,081.05	\$13,655.17
Receipts, September	268,342.48*	147.30	207.03
Expenses, September	<u>368,041.72*</u>	<u>.00</u>	<u>.00</u>
Balance, September 30, 1984	\$277,450.40	\$2,228.35	\$13,862.20
Invested: Money Market Acct.	<u>271,810.38</u>	<u>2,032.21</u>	<u>13,286.94</u>
Cash: NOW Acct. @5 $\frac{1}{4}$ Int.	\$ 471.62	\$ 196.14	\$ 575.26
Accounts Receivable	\$ 5,168.40**		

SCHOOLHOUSE FUND

	<u>Bonds & Interest</u>	<u>Site</u>
Balance, August 31, 1984	\$4,004.55	\$105,339.30
Receipts, September	115.76	1,242.11
Expenses, September	<u>.00</u>	<u>69.00</u>
Balance, September 30, 1984	\$4,120.31	\$106,512.41
Invested: Money Market Acct.	<u>4,077.02</u>	<u>105,614.62</u>
Cash: NOW Acct. @5 $\frac{1}{4}$ Int.	\$ 43.29	\$ 897.79

CAPITOL LOAN NOTES (67 $\frac{1}{2}$ ¢ Levy)

September 14, 1984	
Receipts, September	\$521,579.50
Expenses (Anticipatory Warrants Payable)	<u>-520,000.00</u>
Interest received to date	<u>\$ 1,579.50</u>

*Includes AEA Memorandum Receipt & Expenditure of \$160,391.00 for FY84-85.

**Accounts Receivable = Hot Lunch salaries & benefits for August payroll.

REPORT OF STUDENT BODY ACTIVITIES - SEPTEMBER 1984

	<u>RECEIVED THIS MONTH</u>	<u>EXPENDITURES THIS MONTH</u>	<u>PREVIOUS BALANCES</u>	<u>NEW BALANCES</u>
ATHLETICS	3,644.55	2,726.10	3,867.26	4,785.71
BAND RESALE	200.19	7.65	(189.33)	3.21
BAND UNIFORM		8.00	2,095.53	2,087.53
INSTRUMENT RENT			372.25	372.25
POM PON GIRLS	60.00		186.89	246.89
CLASS OF '84			(18.78)	(18.78)
CLASS OF '85		300.00	1,386.10	1,086.10
CLASS OF '86	970.84	406.67	0.00	564.17
BUTTON CLUB			38.51	38.51
CHEERLEADERS			202.79	202.79
DRAMA			1,633.06	1,633.06
H.S. STUDENT COUNCIL	215.00		131.07	346.07
ACCOMODATIONS	1,554.91	1,323.56	(1,554.91)	(1,323.56)
ADEL ELEM. FUND			748.26	748.26
ADULT EDUCATION	285.00		1,730.55	2,015.55
ART	258.25	11.00	2,072.00	2,319.25
CAP & GOWN FEE			723.52	723.52
DANCE	950.00	1,000.00	(50.00)	(100.00)
COMM. AWARENESS PROG.		35.00	250.00	215.00
ELEM. IND. ARTS			293.26	293.26
FACULTY LOUNGE	87.50	150.96	434.42	370.96
IND. ARTS RESALE	105.45	503.26	239.37	(158.44)
INSURANCE	158.50	1,515.50	1,328.00	(29.00)
INSURANCE REVOLVING	9,416.45		2,384.08	11,800.53
LIBRARY BOOK FINES		37.11	111.87	74.76
MISC. REC. & EXP.	299.84		9,809.10	10,108.94
PADLOCK FEE		315.84	510.14	194.30
PEP BUS			424.06	424.06
PHOTOGRAPHY FUND			9.74	9.74
POPCORN FUND			896.63	896.63
REVOLVING			0.00	0.00
SCHOLARSHIP			843.51	843.51
SOC. SEC. REFUND			1,404.03	1,404.03
TEXTBOOK	175.55	2,468.83	9,815.53	7,522.25
TOWEL FUND	10.00	1,729.09	2,464.04	744.95
VOCAL FUND	3.00	6.00	110.91	107.91
WILDROWS	84.50		1,094.46	1,178.96
WORKBOOKS			0.00	0.00
YEARBOOK	70.50	87.00	5,458.24	5,441.74
TOTALS	18,550.03	12,631.57	51,256.16	57,174.62
INVESTMENTS	255.11		39,912.17	40,167.28

RECAPITULATION OF ACTIVITY FUND

SEPTEMBER 1984

Balance, August 31, 1984	\$ 51,256.16
Receipts, September	18,550.03
Expenses, September	<u>12,631.57</u>
Balance, September 30, 1984	\$ 57,174.62
Invested: Money Market Acct.	<u>40,167.28</u>
Cash: NOW Acct. @5¼% Int.	<u>\$ 17,007.34</u>

Adel-DeSoto Community Schools
Hot Lunch Financial Report
September 1984

Receipts for September

Student Lunches-----	\$ 7,173.65
Special Milk-----	1,050.50
Seconds-----	47.40
Adult Lunches-----	459.90
Interest-----	18.50
Other Income-----	69.25
Total Income for September-----	\$ 8,819.20

Expenses for September

Food-----	\$ 5,449.44
Salary & Fringe Benefits-----	5,168.40
Other Expenses-----	1,270.36
Total Expenses for September-----	\$11,888.20

Previous Receipts-----	\$10,824.40
September Receipts-----	8,819.20
Total Income for Year to Date-----	19,643.60
Opening Cash Balance-----	598.58
Total Cash Available-----	\$20,242.18

Previous Expenses-----	\$ 6,042.75
September Expenses-----	11,888.20
Total Expenses for Year to Date-----	\$ 17,930.95

Bank Statement Balance-----	\$ 7,627.04
Less Outstanding Checks-----	5,315.81
Total-----	2,311.23
Plus Undeposited Checks (from Schedule)-----	0.00
Reconciled Bank Statement Balance-----	\$ 2,311.23

3 stools
mill tickets
chg tickets
spoons
lot of little
physicals
detergent
whole yd.

QUARTERLY REPORT

ADEL-DeSOTO COMMUNITY SCHOOL

JULY 1, 1984 THROUGH SEPTEMBER 30, 1984

OPERATING FUND

Balance, July 1, 1984	\$ 470,276.06
Receipts (AEA Memo Rec. & Exp. of \$160,391.00 included)	579,474.13
Expenses (AEA Memo Rec. & Exp. of \$160,391.00 included)	772,299.79
Balance, September 30, 1984	<u>\$ 277,450.40</u>
(Invested: \$271,810.38; Cash: \$471.62; Acct. Receiv.; \$5,168.40)	

TORT LIABILITY FUND

Balance, July 1, 1984	\$ 2,390.63
Receipts	212.72
Expenses	375.00
Balance, September 30, 1984	<u>\$ 2,228.35</u>
(Invested: \$2,032.21; Cash: \$196.14)	

UNEMPLOYMENT COMPENSATION FUND

Balance, July 1, 1984	13,395.54
Receipts	466.66
Expenses	.00
Balance, September 30, 1984	<u>\$ 13,862.20</u>
(Invested: \$13,286.94; Cash: \$575.26)	

SCHOOLHOUSE FUND

	<u>Bonds & Interest</u>	<u>Site</u>
Balance, July 1, 1984	\$3,942.47	\$ 104,916.04
Receipts	177.84	2,665.37
Expenses	.00	1,069.00
Balance, September 30, 1984	<u>\$4,120.31</u>	<u>\$ 106,512.41</u>
Invested:	<u>4,077.02</u>	<u>105,614.62</u>
Cash:	<u>\$ 43.29</u>	<u>\$ 897.79</u>

REPORT 110142
FISCAL YEAR 84-85

SUMMARY OF EXPENDITURES BY VE
DISTRICT 0027 ADEL-DESO TO

CHECK FORM G

VENDORVENDOR NAME.....

1ST QUARTER

000001080	HAL LEONARD PUBLISHING CORP.	21.67
000000322	A T & T INFORMATION SYSTEMS	544.65
000000004	A-D LUMBER COMPANY	553.33
000001073	ADDISON-WESLEY	301.53
000000242	ADEL '66'	3,492.64
000000005	ADEL AUTO SUPPLY	100.34
000000390	CITY OF ADEL	443.92
000000006	ADEL CITY WATER WORKS	632.32
000000050	ADEL MEDICAL OFFICE	70.00
000000953	ADEL ROTARY CLUB	500.00
000000129	ADEL SUPERMARKET	43.23
000000980	ADEL TIRE & AUTO CENTER	226.86
000000008	ADEL TV & APPLIANCE CO	221.80
000000257	ADEL-DESO TO ACTIVITIES FUND	2,474.98
000000258	ADEL-DESO TO LUNCH PROGRAM	47.05
000001046	AETNA LIFE INS. & ANNUITY CO.	420.00
000000337	AID ASSOCIATION FOR LUTHERANS	120.00
000000223	ALLYN & BACON INC	17.50
000000130	AMERICAN ARTIST	19.00
000000333	AMERICAN CRAFT COUNCIL	35.00
000000918	AMERICAN TECHNICAL PUBLISHERS, I	157.39
000000011	AREA EDUCATION AGENCY 11	13,813.23
000000804	PATRICIA ASHLEY	35.00
000000014	BAKER & TAYLOR COMPANY	43.94
000000039	BALDON & SON HARDWARE	1,410.77
000000015	BECKLEY CARDY COMPANY	4,266.97
000000016	BEN FRANKLIN VARIETY STORE	71.63
000000426	CONNIE BIERMA	28.00
000000303	BLAINE WINDOW HARDWARE	22.65
000000017	BOUND TO STAY BOUND BOOKS INC	244.43
000000392	BOWMAR/NOBLE PUBLISHERS INC	39.90
000000393	LAURA BRENNER	20.00
000000297	BRENTON BANK & TRUST CO.	56,904.10
000000018	BRITAINS STANDARD PARTS INC	54.14
000000019	BRODART INC	74.61
000000244	BRODHEAD-GARRETT COMPANY	428.26
000000835	BROWN PHOTO	21.21
000000434	BUSINESS COMMUNICATIONS CORP.	20.00
000000134	CALLOWAY HOUSE INC	90.38
000000522	CAPITAL SANITARY SPLY CO INC	94.50
000000022	CAROLINA BIOLOGICAL SUPPLY CO	103.69
000000669	CARSON-DELLOSA PUBLISHING	17.22
000000157	CENTRAL IOWA FS INC	35.75
000001047	CENTRAL LIFE	100.00
000000216	CHIEF PRINTING COMPANY	12.00
000000893	COMPUTE!	20.00
000000850	COMPUTER EMPORIUM INC.	35.00
000001058	CONNEY SAFETY PRODUCTS	27.59
000000521	MICHAEL COOPER	41.39
000000989	CREATIVE LEARNING PRESS, INC.	30.69
000000590	CREATIVE PUBLICATIONS	40.76
000000099	DALLAS COUNTY AUDITOR	1,113.82
000000026	DALLAS COUNTY NEWS	715.53
000000027	DEMCO	104.27

AEA Flo-thru 160,391.00

REPORT 110142
FISCAL YEAR 84-85

SUMMARY OF EXPENDITURES BY VE
DISTRICT 0027 ADEL-DESOTO

CHECK FORM G

VENDORVENDOR NAME..... 1ST QUARTER

000000163	T S DENISON & CO INC	328.68
000000384	DARRELL DEREUS	125.00
000000029	DES MOINES REGISTER & TRIBUNE	689.20
000000135	CITY OF DESOTO	290.96
000000094	DESOTO SKELGAS	202.30
000000138	DEVELOPMENTAL LEARNING MATERIALS	51.97
000000096	DIAM, INC.	130.00
000000030	DIAMOND OIL COMPANY	152.28
000000560	JOHN DONNELLY	1,910.13
000000943	DUFFIELD & ASSOCIATES	292.77
000000416	EARLHAM MEDICAL OFFICE	32.00
000001079	EASTMAN KODAK CO.	10.15
000000307	EBSCO SUBSCRIPTION SERVICES	6.04
000000199	ECONOMICS PRESS INC	2.88
000000058	EDUCATIONAL CLEARINGHOUSE, INC.	18.60
000000575	EDUCATIONAL DESIGN, INC.	18.76
000000765	EDUCATIONAL RECORD SALES	33.68
000001067	EDUCATORS PROGRESS SERVICE, INC.	48.60
000000407	ELECTRONIC ENGINEERING CO	64.92
000000032	ELECTRONIC SOUND COMPANY	704.34
000000784	EMC PUBLISHING	202.50
000000467	JON ENGELHARDT	66.24
000000816	ENGINE-UNITY, LTD.	35.09
000000464	EQUITABLE LIFE ASSUR SOC OF US	325.00
000000352	EQUITABLE LIFE INS CO OF IOWA	50.00
000000033	JOHN ERICKSON	1,758.85
000001000	FARM BUREAU LIFE INS. CO.	150.00
000000338	FIRST FEDERAL SAVINGS & LOAN	499.98
000000449	FLAGHOUSE, INC.	1,088.35
000000834	CAROL FLATER	10.28
000000340	FRANKLIN LIFE INSURANCE CO	126.00
000000105	FULLERS STANDARD	249.15
000000035	GALE RESEARCH COMPANY	158.90
000000037	GENERAL TELEPHONE CO	209.60
000000363	GIFTED CHILDREN NEWSLETTER	33.00
000000038	GINN AND COMPANY	1,387.65
000001077	BARBARA GLENN	35.00
000000558	GOPHER ATHLETIC	285.35
000000736	ROBERT GORSUCH	192.27
000000040	W W GRAINGER INC	696.49
000000932	GRAYBAR ELECTRIC COMPANY, INC.	29.57
000000881	GRONERT COMPUTERS, LTD.	99.90
000000614	DAVID GRUVER	50.00
000000167	HAMMOND & STEPHENS	56.40
000000200	HANIFEN BODY & PAINT CO.	1,650.00
000000041	DONALD E HANLON DO	495.00
000000108	HARCOURT BRACE JOVANOVICH	92.18
000000302	HARPER & ROW/LIPPINCOTT	363.70
000000689	PATRICIA HARSH	35.00
000000428	CONNIE HEFNER	98.29
000000042	HICKS PHARMACY	2.27
000000043	THE HIGHSMITH CO INC	169.59
000000491	HIGHWAY SERVICE CORPORATION	2,530.43
000000555	HJORT'S POUR HOUSE	19.47

REPORT 110142
FISCAL YEAR 84-85

SUMMARY OF EXPENDITURES BY VE
DISTRICT 0027 ADEL-DESOTO

CHECK FORM G

VENDORVENDOR NAME.....

1ST QUARTER

000001024	TIMOTHY HOFFMAN	675.00
000000868	IA. DEPT. OF SOCIAL SERVICES	150.00
000000250	JODI HUTZELL	67.49
000000046	IDEA PRESS	56.03
000000270	INDUSTRIES COUNCIL	225.00
000000432	THE INSTRUCTOR PUBLICATIONS INC	10.00
000000778	INSURANCE REVOLVING ACCOUNT	20,700.94
000000844	IOWA ORTHOPEDIC SPORTS MEDICINE	20.00
000000048	IOWA POWER & LIGHT COMPANY	3,689.42
000000534	IOWA SURPLUS PROPERTY DIVISION	218.25
000000746	IOWA WINDSHIELD REPAIR	72.50
000000089	IPERS	31,167.43
000000090	IPERS FOAB	51,895.25
000000088	IROQUOIS PRODUCTS	26.83
000000968	ISEA CREDIT UNION	694.59
000000582	JEFFERSON CLINIC	35.00
000000049	ROGER JORGENSEN	236.00
000000209	K-L PARTS	516.70
000000342	KANSAS CITY LIFE INSURANCE CO	900.00
000000865	KEM MANUFACTURING CORPORATION	185.95
000000177	WILLIAM KIMBER	370.00
000000690	DONALD KINNISON	192.27
000000343	KNIGHTS OF COLUMBUS	307.80
000000232	KOCH BROTHERS	13.14
000000052	J S LATTA COMPANY	761.47
000000178	LEARNING POST	76.86
000000640	LEARNING SYSTEMS COPORATION	33.60
000000344	LIFE INVESTORS INC	2,115.00
000001022	LILLY ENGINEERING INC.	548.76
000000345	LINCOLN NATIONAL LIFE INS CO	751.05
000000965	LISTENING LIBRARY INC.	28.90
000001051	EUGENE E. LISTER, M.D.	35.00
000000966	LUTHERAN BROTHERHOOD	200.00
000000114	MACMILLAN PUBLISHING CO INC	15.65
000000211	MALECKI MUSIC INC	739.11
000000741	MARCI'S	7.95
000001052	THE MASTER TEACHER	542.61
000000769	SUSAN MAUERMANN	35.00
000000738	DONALD F. MCBRIDE, M.D.	35.00
000000354	MCGRAW HILL BOOK CO.	26.97
000000057	BOB MCINTYRE	3,458.16
000000044	MCKENNA-DAVIS GMC INC.	81.80
000000942	MEADOWBROOK PRESS	23.14
000000116	CHARLES E MERRILL PUBLISHING CO	189.35
000000268	MICHEL'S IMPLEMENT	616.96
000001081	MID CON SYSTEMS, INC.	249.65
000000296	MID STATE FORD TRUCK SALES	328.78
000000233	MID-AMERICAN RESEARCH CHEM CORP	1,580.16
000000212	MID-IOWA EDUC COMP CENTER	2,916.00
000000213	MIDLAND BINDERY	479.80
000000734	MIDWEST OFFICE TECHNOLOGY, INC.	270.00
000000788	MARY KAYE MOWRER	35.00
000000771	SHARON MULLARKEY	80.64
000000064	NASH MUSIC COMPANY	671.15

REPORT 110142
FISCAL YEAR 84-85

SUMMARY OF EXPENDITURES BY VE
DISTRICT 0027 ADEL-DESOTO

CHECK FORM G

VENDORVENDOR NAME.....

1ST QUARTER

000000010	THE NATIONAL BANK OF WATERLOO	1,794.00
000000346	NATIONAL RESERVE LIFE INS CO	75.00
000000602	NATIONAL SCHOOL PUB REL ASSN	40.00
000000973	JAMES NELSEN	200.00
000001076	DEBBIE NELSEN	30.00
000000692	ALBERT NOBLE	384.54
000000420	MARTHA NORENBURG	35.00
000000067	STAN NORENBURG	386.00
000000068	NORTHWESTERN BELL TELEPHONE CO	1,964.51
000001082	OCTAMERON ASSOCIATES	8.50
000000683	LINDA OVERMAN	21.81
000000357	PARKER PUBLISHING CO INC	79.40
000000794	CHERI PARTON	35.00
000000481	FRANK PAXTON LUMBER COMPANY	108.55
000000751	SUSAN PEACOCK	35.00
000000069	PIONEER PUBLISHING COMPANY	75.55
000000524	PITMAN LEARNING INC	20.99
000000186	PRATT EDUCATIONAL MEDIA INC	135.52
000000326	R-WAY CUSTOM CONCRETE	547.88
000000306	RANDOM HOUSE INC	58.77
000000375	RAY ELECTRIC	40.45
000000760	JAMEES REIHSEN	192.27
000001018	RESILITE SPORTS PRODUCTS, INC.	3,000.00
000000328	RICHARDS & SONS	208.28
000000072	RICHARDS SANITATION SERVICE	217.17
000000073	FRANK RIEMAN MUSIC INC	30.40
000000285	RUSSELL INSURANCE AGENCY	243.00
000000364	SAF-T-LINER BUS SALES	241.32
000000074	SANDE LUMBER CO INC	4,188.32
000000077	SCHOLASTIC MAGAZINES INC	355.50
000000824	RUSSELL SCHULTZE	31.18
000000120	SCIENCE RESEARCH ASSOCIATES INC	87.31
000000189	SCOTT FORESMAN & CO	252.08
000000218	SCOTTYS FURNITURE	1,216.00
000000421	SELECT SERVICE & SUPPLY CO., INC	144.58
000000121	SILVO HARDWARE COMPANY	470.27
000000078	SIMPLEX TIME RECORDER CO	538.29
000000331	JEAN SMITH	335.60
000001078	CINDY SONNER	35.00
000000408	DEBRA SORENSEN	39.37
000000290	ST MARTINS PRESS	33.55
000000752	PAUL STANGL	146.00
000000079	STECK VAUGHN COMPANY	71.54
000000080	STITZELL ELECTRIC SUPPLY CO	581.72
000000671	SUNDANCE PAPERBACK DISTRIBUTORS	6.03
000000418	JANICE TETRICK	8.00
000000347	THE BANKERS LIFE	225.00
000000351	TREASURER STATE OF IOWA	16,668.19
000000082	TRIANGLE SCHOOL SERVICE	75.34
000000847	TSI, INC.	9.63
000000235	UNIVERSITY MEDICAL CENTER, P.C.	23.00
000000192	VAN WERDEN & HULSE ATTORNEYS	1,724.00
000000967	THE VARIABLE ANNUITY LIFE INS.CO	3,200.00
000000770	WATERLOO FOLLOW THROUGH	16.34

SALARIES

328,068.92

REPORT 110142
FISCAL YEAR 84-85

SUMMARY OF EXPENDITURES BY VE
DISTRICT 0027 ADEL-DESOTO

CHECK FORM G

VENDORVENDOR NAME.....

1ST QUARTER

000000959	P.L. WEIGEL, M.D.	168.00
000000972	WESTERN CHEMICAL COMPANY	354.00
000000091	WILTON ENTERPRISES	32.26
000000781	WINGERT-JONES MUSIC, INC.	25.75
000000086	CHARLES WINTERBOER	1,851.96
000000294	XEROX CORPORATION	1,427.01
000000127	XEROX EDUCATION PUBLICATIONS	1,041.63

*** TOTAL FOR CHECK FORM G

772,299.79
283,839.87

REPORT 110142
FISCAL YEAR 84-85

SUMMARY OF EXPENDITURES BY VE
DISTRICT 0027 ADEL-DESOTO

CHECK FORM S

VENDORVENDOR NAME.....

1ST QUARTER

000000533 DALLAS COUNTY TREASURER
000001074 JAMES VAN WERDEN

69.00
1,000.00

*** TOTAL FOR CHECK FORM S

1,069.00

REPORT 110142
FISCAL YEAR 84-85

SUMMARY OF EXPENDITURES BY VE
DISTRICT 0027 ADEL-DESOTO

CHECK FORM T

VENDOR	VENDOR NAME.....	1ST QUARTER
000001075	RUEDLINGER COMPANIES	375.00

*** TOTAL FOR CHECK FORM T 375.00

***TOTAL FOR DISTRICT 0027 285,283.87

LD REND JB

CRITERIA FOR STAFF EVALUATION

Please refer to Board Policy 402.9; pp.30a-30c.

Delete: items 3,6,8,10 & 16

Please refer to the copy of our evaluation form enclosed. Items 6,15,16,17,18 and 20 need criteria. Our recommendations are:

- 6: The teacher uses progress checks such as oral questions, worksheets, student reports, quizzes, tests, etc. to assess learner achievement on objectives.

The teacher identifies and corrects student errors constructively and appropriately.

Normally, when a large percent (30-40%) of students score low (below C) on a given test, grades are not recorded and the material is re-taught and retested.

Specific concepts and/or entire units are re-taught when necessary.

- 15: The lesson is well organized with specific objectives to be met.

The teacher is an effective manager of classtime.

The teacher provides for productive use of classtime by keeping students on task.

The teacher paces the lesson so that it moves with the level of the class and in an appropriate time frame.

The first and last five minutes of classtime are used effectively.

- 16: The teacher (to the best of their ability) provides a healthy environment with proper ventilation, lighting, etc.

The teacher provides an attractive learning atmosphere through use of bulletin boards, posters, displays, learning centers, etc.

- 17: The teacher observes and enforces the rules and regulations of the district.

The teacher assists with hallway supervision during class passing time.

The teacher assists with supervision throughout the entire building, at all times, in areas such as hallways, gym, lunchroom, etc.

- 18: The teacher arrives fully prepared for assigned duties at the designated time and place.

The teacher performs school routines efficiently and promptly.

The teacher complies with the spirit and intent of rules and regulations of the school and school system.

The teacher hands in required reports on time.

Criteria for Staff Evaluation
Page 2

20: The teacher maintains a good working staff relationship:

- A. Works courteously and cooperatively with all school personnel.
- B. Uses discretion and respect in speaking of colleagues.
- C. Recognizes the need for and participates in teamwork for the improvement of instruction.
- D. Demonstrates willingness to share methods, materials and ideas with co-workers.
- E. Provides constructive criticism to administration and accepts it from them.
- F. Keep the administration informed of pertinent data.
- G. The teacher works cooperatively with the administration in initiating new policies and procedures.

NOTICE OF PUBLIC MEETING

You are hereby notified that the Board of Directors
of the Adel-DeSoto Community School District will meet at 6:30 o'clock
p.m., on the 9th day of October 19 84, at Supt.'s Office,
Jr.-Sr. High School Building, Adel, Iowa.

The tentative agenda is as follows:

SPECIAL BOARD MEETING AGENDA
SUPERINTENDENT'S OFFICE

October 9, 1984
6:30 P.M.

OPENING:

6:30 P.M. Call to order
 Roll call
 Welcome of visitors
 Emergency additions & adoption of agenda

ACTION ITEMS:

6:35 P.M. Student discipline hearing (closed session in Supt.'s Office)
7:00 P.M. Discussion of land purchase (closed session in Supt.'s Office)
7:30 P.M. Architect workshop (open meeting in H.S. Library):

 Design Development Review
 Introductory review of Building Systems and materials options
 Preliminary Selection of construction contract alternates(major)
 Budget Update
 Report on survey and soils testing data
 Approve Design Development and authorized commencement of Contract
 Documents

10:30 P.M. Adjournment

ADEL-DeSOTO COMMUNITY SCHOOL DISTRICT
215 N. 11th Street
Adel, Iowa 50003

Margaret Elliott
Secretary, Board of Education

Telephone No. 993-4283

MINUTES OF BOARD OF EDUCATION

Special Schoolhouse 6:30 P.M. October 9, 1984
 Kind of Meeting Meeting Place Time Month Day Year
 Day of Week Tuesday

MEMBERS

Present

Absent

Douglas Henderson

Presiding Officer

Janice Daly

Judy Burgus

Ronald Deardorff

Donald Bruce

Tim Hoffman

Superintendent of Schools

Margaret Elliott

Secretary-Board of Education

Marginal headings of
 items of business. Items
 may be numbered con-
 secutively.

1228-A—HAMMOND & STEPHENS CO., FREMONT, NEBR.

Call to order Roll Call	Meeting called to order. Present were Jan Daly, Judy Burgus, Ron Deardorff, and Doug Henderson, president. Absent was Don Bruce.
Agenda admmendment	No additions to the agenda were proposed but the student discipline hearing will have to be rescheduled because the parents could not attend at this time. Motion to approve agenda as amended was made by Deardorff, seconded by Burgus. Deardorff-aye; Burgus-aye; Daly-aye; and Henderson-aye. Carried.
Motion for closed session	Motion to hold a closed session as provided in Sect. 28A.5(1)(j) of the Open Meetings law to discuss the purchase of particular real estate where premature disclosure could be reasonably expected to increase the price the school district would have to pay for that property was made by Burgus, seconded by Deardorff. Burgus-aye; Deardorff-aye; Daly-aye; and Henderson-aye. Carried. At 7:20 P.M., the Board moved into closed session and the tape recorder was turned on.
Return to open session	Motion to return to open session was made by Deardorff, seconded by Burgus. Deardorff-aye; Burgus-aye; Daly-aye; and Henderson-aye. Carried. At 7:38 P.M., the Board returned to open session and the tape recorder was turned off.
Architect workshop	At this time, the Board members moved to the high school library where the architect workshop was to be held. Visitors for the architect workshop included Jean Bertman, Don Flater, Judd Bristow, Marilyn Dillivan, Carolyn Scott, Jim Nelsen, Pat Stalter, Bill Kimber, Larry Crannell, Sharyl Engelhardt, Jim Charling and Stan Norenberg. President Henderson encouraged visitors to ask questions of the architects (Merle Rambo, John Blackwell, Don Mohlman, and Mark Brim) during their presentation. Much discussion was held regarding the design development.

Marginal headings of
items of business. Items
may be numbered con-
secutively.

Continuation of board meeting held
Month Day Year

Marginal headings of items of business. Items may be numbered consecutively.

Continuation of special board meeting held October 9, 1984
Month Day Year

1228-B—Hammond & Stephens Co., Fremont, Nebr.

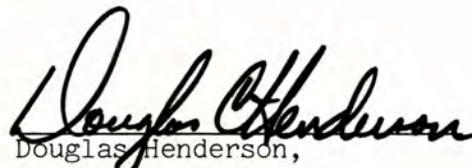
Motion for
initiation of
contract documents
Adjournment

Mrs. Daly arrived at 8:50 P.M. Mrs. Elliott left at 9:40 P.M. At this time, Mrs. Daly became the official note taker for the balance of the meeting.


Motion to authorize the initiation of contract documents was made by Burgus, seconded by Deardorff. Burgus-aye; Deardorff-aye; Daly-aye; and Henderson-aye. Carried.

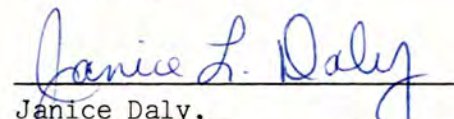
Meeting adjourned at 11:55 P.M.

Minutes approved as presented


Douglas Henderson,
President

Date 11-20-84


Margaret Elliott,
Secretary


Janice Daly,
Recorder

Marginal headings of
items of business. Items
may be numbered con-
secutively.

Continuation of.....board meeting held.....
Month Day Year

1228-B—Hammond & Stephens Co., Fremont, Nebr.