

ADEL-DeSOTO COMMUNITY SCHOOL

BOARD MEETING AGENDA
HIGH SCHOOL LIBRARY

November 15, 1983
7:00 P.M.

OPENING:

7:00 P.M.

Call to order
Roll call
Emergency additions and adoption of agenda
Approval of minutes
Approval of bills and claims
Secretary/Treasurer's financial reports
Welcome of visitors and Open Forum

ACTION ITEMS:

7:30 P.M.	Criteria for extended leave
8:00 P.M.	Student handbook change
8:10 P.M.	Block Grant proposal
8:15 P.M.	Amend Board Policy 702.4
8:20 P.M.	Amend Board Policy 803.1
8:25 P.M.	Amend Board Policy 1004.4
8:30 P.M.	Develop Board Policy on Medication procedures
8:45 P.M.	Administrative Reports
9:30 P.M.	Adjournment

MINUTES OF BOARD OF EDUCATION

Regular

Schoolhouse

7:00 P.M. November 15, 1983

Kind of Meeting

Meeting Place

Time

Month

Day

Year

Day of Week Tuesday

MEMBERS

Present

Absent

Dallas Bowman

Presiding Officer

Douglas Henderson

Jan Daly

Judy Burgus

Don Bruce

Tim Hoffman

Superintendent of Schools

Margaret Elliott

Secretary-Board of Education

Marginal headings of items of business. Items may be numbered consecutively.

1228-A—HAMMOND & STEPHENS CO., FREMONT, NEBR.

Call to order
Roll call

Meeting was called to order by the chairman at 7:17 P.M. Roll call was taken. Present were Judy Burgus, Don Bruce and Dallas Bowman, president. Mrs. Daly arrived at 7:23 P.M. Mr. Henderson was absent. There were about five visitors including Brian Steffan of the Dallas County News.

Approve
agenda

Motion to approve agenda as presented was made by Bruce, seconded by Burgus. Bruce-aye; Burgus-aye; and Bowman-aye. Carried.

Minutes

Motion to approve minutes as presented for the October 10, 1983 meeting was made by Burgus, seconded by Bruce. Burgus-aye; Bruce-aye; and Bowman-aye. Carried.

Bills

Bills totaling \$20,066.73 were reviewed and discussed. Motion to approve bills for payment was made by Burgus, seconded by Daly. Burgus-aye; Daly-aye; Bruce-aye; and Bowman-aye. Carried.

Mo. Financial
Reports

Monthly financial reports were reviewed and discussed. Hot Lunch Report was reviewed.

Open Forum

President Bowman welcomed visitors and asked for concerns during Open Forum. Mr. McGlothlin, on behalf of the DeSoto teachers, thanked the Board for the apples given during American Education Week. Mrs. Stalter stated there was a positive response to the apple giving in the High School building. She felt the activities of the week made you feel part of the team. She also asked about the sale of activity tickets at a 25% discount.

Action items:

Criteria for
extended
leaves

Superintendent asked the Board to indicate what they will consider as criteria for requests for leave. He made the following suggestions based on input from teachers and principals:

1. Availability of substitute; 2. Financial consideration - hearing and unemployment costs; 3. History of past usage; 4. Number of students affected - degree of interruption; 5. Length of time requested; 6. Conditional request (unusual conditions); 7. Any additional factors that may be unique to the request; and 8. Status of teacher asking for request.

Marginal headings of
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secutively.

Continuation of board meeting held
Month Day Year

Marginal headings of items of business. Items may be numbered consecutively.

Continuation of regular board meeting held November 15, 1983

Month Day Year

1228-B—Hammond & Stephens Co., Fremont, Nebr.

Criteria for extended leaves	Superintendent could not see any problems with the first seven suggestions, but felt the eighth should not be a factor. Should not matter who the person making the request is - to avoid bias. Supt. felt we wouldn't need a formal motion but would like to put out in a staff newsletter what criteria the Board would consider. We have three or four staff members who are concerned regarding criteria at the present time. After some discussion among Board members and visitors, the concensus of the Board was to agree to the Superintendent's recommendation of the first seven suggestions to be used as criteria for extended leaves.
Student Handbook change	Motion to approve student handbook change as presented for unexcused absences, suspensions and truancy was made by Burgus, seconded by Bruce. Burgus-aye; Bruce-aye; Daly-aye; and Bowman-aye. Carried.
Block Grant Proposal	Discussed Block Grant proposal. Supt. stated that his intention would be to use this money for AV equipment. Motion to approve Block Grant application for \$6,419 was made by Daly, seconded by Burgus. Daly-aye; Burgus-aye; Bruce-aye; and Bowman-aye. Carried.
Board Policy 702.4 - Extra-Curricular Activities Bus Service	<p>Board Policy #702.4 was discussed. The proposed change would allow the use of our buses for civic groups when they pay expenses and use our drivers. Expenses for gas, oil, tires and repairs would be established by the Superintendent based on prior year's annual report of expenses. Motion to approve change on Board Policy #702.4 was made by Bruce, seconded by Daly. Bruce-aye; Daly-aye; Burgus-aye; and Bowman-aye. Carried.</p> <p>This change must also be approved at the December meeting to be official. This is the first reading.</p> <p>Proposed Code #702.4 - Extra-Curricular Activities Bus Service</p> <p>The use of school buses shall be primarily for transporting pupils to and from school and to and from extra-curricular activities sponsored by the school when such extra-curricular activity is under the direction of a qualified member of the faculty and a part of the regular school program.</p> <p>The Board may, at it's discretion, furnish a school bus to an organization of, or sponsoring activities for senior citizens, children, handicapped or other civic groups in the district. The Board shall charge and collect an amount sufficient to reimburse all costs of furnishing the bus. A school bus shall be used as provided in this subsection only at times when it is not needed for transportation of pupils. All people using a bus must use a driver approved by the school and be responsible for damage and clean up.</p>
Board Policy #803.1 - School Purchasing Policy	<p>Board Policy #803.1 was discussed. The proposed change would allow purchases up to \$10,000 without requiring sealed bids. Motion to approve change on Board Policy #803.1 to allow purchases up to \$10,000 without requiring sealed bids was made by Daly, seconded by Burgus. Daly-aye; Burgus-aye; Bruce-aye; and Bowman-aye. Carried.</p> <p>This change must also be approved at the December meeting to be official. This is the first reading.</p>

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Continuation of.....board meeting held.....
Month Day Year

1228-B—Hammond & Stephens Co., Fremont, Nebr.

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Continuation of regular board meeting held November 15, 1983
Month Day Year

1228-B—Hammond & Stephens Co., Fremont, Nebr.

Code #803.1 - Purchasing Policy

Proposed Paragraph 4:

No official may make a purchase in the name of the school district exceeding ten thousand dollars (\$10,000.00) for any single item or single group of items without competitive sealed bids or written quotes from at least three sources, if available.

Board Policy
#1004.1 -
Community Use
of School
Facilities

Board Policy #1004.1 was discussed. The proposed change would allow free use of school facilities for local non-profit groups. Motion to approve change on Board Policy #1004.1 allowing free use of facilities to district organizations was made by Burgus, seconded by Daly. Burgus-aye; Daly-aye; Bruce-aye; and Bowman-aye. Carried.

This change must also be approved at the December meeting to be official. This is the first reading.

Code #1004.1 - Community Use of School Facilities

Proposed Paragraph 3:

The arrangements for use of the facilities should be made with the Superintendent. Local non-profit groups may be exempt from the usual fees.

Board Policy
for medication
procedures

The superintendent discussed developing a Board Policy on medication procedures. By law, we need a policy to cover the nurse and her ability to administer medicines. Specifically, Item E of the Health Service 1983-84 as presented. We now have "Rules Concerning Administration of Medications at A-D Community Schools" which we use as guidelines. The nurse cannot give non-prescription drugs without a note from the doctor. But school personnel can if they have had the necessary training. The nurse can do the training. We have had our secretaries complete the training for administering non-prescription drugs as an effort to aid parents. A new paragraph on our "Rules Concerning Administration of Medications at A-D Community Schools" notes the conditions under which the secretaries will administer non-prescription drugs. The secretaries will be covered under the school's liability coverage. Teachers cannot dispense. Motion to develop a new Board policy on rules for administering medicine as presented was made by Daly, seconded by Bruce. Daly-aye; Bruce-aye; Burgus-aye; and Bowman-aye. Carried.

This proposed addition to Board Policy must also be approved at the December meeting to be official. This is the first reading.

Proposed Code #505.10 - Health Services

Students may be sent home from school for the following:

1. Temperature of 99.4 degrees F. or above.
2. Rash of undetermined origin.
3. Untreated draining wounds.
4. Presence of contagious disease.
5. Emergency injuries or illness.

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Continuation of.....board meeting held.....
Month Day Year

1228-B—Hammond & Stephens Co., Fremont, Nebr.

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Continuation of regular board meeting held November 15, 1983
 Month Day Year

1228-B—Hammond & Stephens Co., Fremont, Nebr.

Board Policy on medication procedures	<p>Proposed Code #505.10 - Health Services (Continued)</p> <p>Vision screening shall be accomplished on students at least every other year or as time allows for nurse.</p> <p>Scoliosis screening shall be accomplished on all students in grades 5-9 inclusive. Guidelines from the AOA and AMA will be used: referrals made accordingly.</p> <p>Blood Pressure Screening on staff and students will be on a voluntary basis. Guidelines from Iowa Heart Association and local medical officer shall be followed, i.e., referrals made on all exceeding 160/90.</p> <p>Tuberculosis skin tests shall be given to all new employees; and to all other personnel, including bus drivers, every three years per Iowa Department of Health and DPI guidelines. The report will be placed on file with the Board Secretary.</p> <p>Physical examinations shall be on file with the Board Secretary for all employees at the beginning of service and at three year intervals thereafter. Bus drivers must have annual physicals.</p> <p>Medication administration will rigidly adhere to the Code of Iowa. No medication should be administered by school nurse unless written permission has been granted by the child's parents and a signature is on file from the child's physician.</p> <p>All head injuries shall be reported to the school nurse and the parents.</p> <p>The school district and its health service will comply with Iowa Law on immunization requirements. Only medical and religious exemptions are permitted, and must be in writing from the family physician or religious leader.</p>
Voting Booth	<p><u>Administrative Reports:</u></p> <p>City auditor has contacted us regarding the purchase of a voting booth. Did not supply cost figures. Need more information.</p>
Tour Meeting for Board Members	<p>Discussed tour meeting. Would take a whole day. Will tour all facilities and visit several classrooms. Have a short recess, light supper and then have regular meeting.</p>
Open House at Jr.-Sr. High	<p>Discussed Open House. Will try and have one next year at the Jr-Sr High level. Perhaps on a mini-schedule so that the parents could see how their students get from class to class and perhaps the teacher could have a mini-session to explain the objectives of each class.</p>
Parent-teacher conferences	<p>Parent-teacher conference attendance was described as very good. Over 90% at all buildings. Discussed student absences. Five percent would be the highest acceptable level. Several reasons for carrying absences: carrying hospital bound students; some who may quit but carrying as an effort to try and keep them in school. If absences increase above 5%, Supt. will get with principals and investigate further.</p>

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Continuation of.....board meeting held.....

Month

Day

Year

1228-B—Hammond & Stephens Co., Fremont, Nebr.

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Continuation of regular board meeting held November 15, 1983
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1228-B—Hammond & Stephens Co., Fremont, Nebr.

Conference principals request	Supt. will report on ITED and ITBS tests in December.
Chamber of Commerce	Conference principals suggest admissions be raised from \$1.00 and \$1.50 up to \$2.00 and \$2.50. They would also like to have the starting time moved from 7:00 P.M. to 6:30 P.M. After much discussion, the concensus of the Board was being in favor of the 6:30 P.M. starting time and not raising the prices on admissions.
Vandalism	Discussed Chamber of Commerce membership. Board secretary is to get time and requirements for membership. Board indicated they would also consider joining a DeSoto Chamber of Commerce should one be formed.
Asphalt/DeSoto	Supt. reported that there had been some vandalism done to school buildings and also some damage to teachers' yards.
Misc.	Supt. reported that the asphalt project at DeSoto has been completed. The sidewalks are in.
Adjournment	Supt. stated that several Board members attended the AEA Board meeting.
	Mrs. Burgus reported that a Network mailing suggested writing letters to newspapers, legislature, protesting tuition tax credits for private schools. Much discussion was held on this topic.
	Meeting adjourned at 9:35 P.M.

Minutes approved as presented

Dallas Bowman
 Dallas Bowman, President

Date 12-12-83

Margaret Elliott
 Margaret Elliott, Secretary

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Continuation of.....board meeting held.....
Month Day Year

1228-B—Hammond & Stephens Co., Fremont, Nebr.

APPROVED

WARRANTS DATED NOVEMBER 15, 1983

VENDOR NAME	WARRANT	AMOUNT
A-D LUMBER COMPANY	60051467	48.48
ADEL '66'	60051468	191.19
ADEL AUTO SUPPLY	60051469	39.27
ADEL MEDICAL OFFICE	60051470	35.00
ADEL TIRE & AUTO CENTER	60051471	151.15
ADEL TV & APPLIANCE CO	60051472	47.15
ADEL-DESOTO ACTIVITIES FUND	60051473	901.92
ADEL-DESOTO LUNCH PROGRAM	60051474	7.65
LORRIE ANDERSON	60051475	22.80
AREA EDUCATION AGENCY 11	60051476	253.82
AREA 11 ADMINISTRATORS' ASSOC.	60051477	10.00
THE ART STORE	60051478	89.00
B & B SCHOOL SUPPLY	60051479	25.75
BAKER & TAYLOR COMPANY	60051480	425.13
BALDON & SON HARDWARE	60051481	72.57
BECKLEY CARDY COMPANY	60051482	102.64
BELIN, HARRIS, HELMICK, HEARTNEY	60051483	404.87
BEN FRANKLIN VARIETY STORE	60051484	686.68
BEST WESTERN INN	60051485	77.70
BORG WARNER EDUC SYSTEMS	60051486	90.00
BOUND TO STAY BOUND BOOKS INC	60051487	1,284.75
BOWMAR/NOBLE PUBLISHERS INC	60051488	3.48
BRITAINS STANDARD PARTS INC	60051489	89.95
BRODART INC	60051490	114.43
BOB BROWN CHEVROLET	60051491	364.46
CEDAR SERVICE COMPANY	60051492	27.40
CENTRAL IOWA FS INC	60051493	15.85
THE CHILDREN' BOOK COUNCIL, INC.	60051494	34.93
CHILDRENS PRESS	60051495	154.53
CHRISTOPHER LEE PUBLICATIONS	60051496	8.31
CHRISTY BROS A G I	60051497	87.10
CONNEY SAFETY PRODUCTS	60051498	94.88
BYRON CRAWFORD	60051499	17.51
PAUL CUNNINGHAM CHEVROLET	60051500	3.55
CUSTOM PRINTING & MAILING CO.	60051501	70.00
DALLAS COUNTY NEWS	60051502	53.35
DEALERS WAREHOUSE CO	60051503	74.92

PAGE TOTAL

6,182.17

I HEREBY CERTIFY THAT, TO THE BEST OF MY KNOWLEDGE AND BELIEF, THE ABOVE LIST OF BILLS IS CORRECT AND HAS BEEN PAID.

SECRETARY

APPROVED

WARRANTS DATED NOVEMBER 15, 1983

VENDOR NAME	WARRANT	AMOUNT
DES MOINES REGISTER & TRIBUNE	60051504	288.80
DESOTO SKELGAS	60051505	234.00
DIAMOND OIL COMPANY	60051506	103.68
JOHN DONNELLY	60051507	302.10
EDDYS SUPER VALU	60051508	723.84
EDUCATIONAL AUDIO VISUAL INC	60051509	154.07
EDUCATORS PROGRESS SERVICE, INC.	60051510	22.30
JOHN ERICKSON	60051511	138.75
PEGGY EWERS	60051512	8.16
EXPERIENCE EDUCATION	60051513	262.31
FARMERS COOP ELEVATOR CO	60051514	50.00
FOLLETT LIBRARY BOOK CO	60051515	111.27
FULLER PETROLEUM SERVICE	60051516	1,942.26
FULLERS STANDARD	60051517	197.86
FUNDS N GAMES	60051518	42.60
GALE RESEARCH COMPANY	60051519	77.55
GENERAL TELEPHONE CO	60051520	44.48
GIFFORD BROWN INC.	60051521	24.13
CONRAD L. GITHENS	60051522	22.52
W W GRAINGER INC	60051523	67.30
DONALD E HANLON DO	60051524	137.00
HARCOURT BRACE JOVANOVIH	60051525	67.66
HARVEYS UPTOWN DX	60051526	9.56
CONNIE HEFNER	60051527	6.74
HERITAGE CABLEVISION, INC.	60051528	15.00
HICKS PHARMACY	60051529	10.14
THE HIGHSMITH CO INC	60051530	78.66
HIGHWAY SERVICE CORPORATION	60051531	676.24
TIMOTHY HOFFMAN	60051532	142.32
IDEA PRESS	60051533	142.90
IOWA ASSN OF SCHOOL BOARDS	60051534	117.50
IOWA POWER & LIGHT COMPANY	60051535	2,399.65 Void
KARLA KEARNEY	60051536	13.70
KEO SAW WORKS, INC.	60051537	6.47
WILLIAM KIMBER	60051538	229.20
J S LATTA COMPANY	60051539	401.79
LEARNING POST	60051540	151.30

PAGE TOTAL

9,423.81
7,024.16

I HEREBY CERTIFY THAT, TO THE BEST OF MY KNOWLEDGE AND BELIEF, THE ABOVE LIST OF BILLS IS CORRECT AND HAS BEEN PAID.

SECRETARY

APPROVED

WARRANTS DATED NOVEMBER 15, 1983

VENDOR NAME	WARRANT	AMOUNT
LIBRARY BOOK SELECTION SERVICE	60051541	118.44
LYNN CARD COMPANY	60051542	47.50
DAVID MCGLOTHIN	60051543	4.77
MID-IOWA EDUC COMP CENTER	60051544	28.80
MIDWEST OFFICE TECHNOLOGY, INC.	60051545	90.00
MODERN CURRICULUM PRESS	60051546	10.57
SHARON MULLARKEY	60051547	83.52
NASCO	60051548	42.13
NASH MUSIC COMPANY	60051549	1,041.57
NATIONAL EDUCATION ASSOCIATION	60051550	16.92
NATIONAL GEOGRAPHIC SOCIETY	60051551	79.95
NATIONAL WILDLIFE FEDERATION	60051552	10.50
NO-SWEAT ENTERPRISES	60051553	4.40
NORTH CENTRAL BOOK DISTRIBUTORS	60051554	41.15
NORTHWESTERN BELL TELEPHONE CO	60051555	2,419.96 Void
PAYLESS CASHWAYS, INC.	60051556	12.98
PERFECTION FORM CO	60051557	39.50
MARIAN PETERS	60051558	35.00
PETERSON GUIDES	60051559	12.72
PIONEER PUBLISHING COMPANY	60051560	115.30
POPPLERS MUSIC STORE	60051561	152.69
R-WAY CUSTOM CONCRETE	60051562	77.25
RADIO SHACK	60051563	161.39
BILL RALSTON	60051564	56.00
RANDOM HOUSE INC	60051565	12.39
REDFIELD SERVICE GARAGE	60051566	55.99
RICHARDS & SONS	60051567	214.29
FRANK RIEMAN MUSIC INC	60051568	174.86
RIVER VALLEY SCHOOL, AEA 4	60051569	945.20
ROYAL OFFICE SYSTEMS, INC.	60051570	164.00
RUSSELL INSURANCE AGENCY	60051571	312.00
WILLIAM H. SADLER, INC.	60051572	6.36
SAF-T-LINER BUS SALES	60051573	63.13
SAFEWAY CHEMICAL	60051574	321.08
SANDE LUMBER CO INC	60051575	225.49
SARGENT WELCH SCIENTIFIC CO	60051576	13.44
SAX ARTS & CRAFTS	60051577	152.79

PAGE TOTAL

7,364.03

4,944.07

I HEREBY CERTIFY THAT, TO THE BEST OF MY KNOWLEDGE AND BELIEF, THE ABOVE LIST OF BILLS IS CORRECT AND HAS BEEN PAID.

SECRETARY

APPROVED

WARRANTS DATED NOVEMBER 15, 1983

VENDOR NAME	WARRANT	AMOUNT
SCARECROW PRESS, INC.	G0051578	45.00
SCHOLASTIC BOOK SERVICES	G0051579	38.72
SCHOLASTIC MAGAZINES INC	G0051580	88.50
MARK STADTLANDER	G0051581	25.00
STATE CHEMICAL MANUFACTURING CO.	G0051582	217.45
STEFFEY REPAIR CENTER	G0051583	90.00
CARLETON STEWART MUSIC CO	G0051584	154.06
STITZELL ELECTRIC SUPPLY CO	G0051585	38.90
JANE TRIEFF	G0051586	82.32
TURF SERVICES CORPORATION	G0051587	315.00
VALLEY PAPERS	G0051588	121.34
WADSWORTH, INC.	G0051589	10.29
THE HW WILSON COMPANY	G0051590	54.00
WINGERT-JONES MUSIC, INC.	G0051591	47.99
CHARLES WINTERBOER	G0051592	182.85
WOOD CARVERS SUPPLY CO.	G0051593	72.50
XEROX CORPORATION	G0051594	248.41
RUSSELL INSURANCE AGENCY	T0000005	84.00

PAGE	TOTAL	1,916.33
DATE	TOTAL	24,886.34
TYPE	TOTAL	24,886.34
DISTRICT TOTAL		24,886.34 20,066.73

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JB
DB

I HEREBY CERTIFY THAT, TO THE BEST OF MY KNOWLEDGE AND BELIEF, THE ABOVE LIST OF BILLS IS CORRECT AND HAS BEEN PAID.

SECRETARY

Marginal headings of items of business. Items may be numbered consecutively.

Continuation of regular board meeting held October 10, 1983

Month Day Year

1228-B—Hammond & Stephens Co., Fremont, Nebr.

Bills

Bills paid between meetings:

A-D Activity Fund -	Board share, insurance, October payroll	\$ 5,129.51
Insurance Revolving		
Brenton Bank	Federal w/h, Oct. payroll	18,316.41
Fuller Standard	Gasoline, grease solvent, etc. (Reissue of void check)	249.30
Fuller Petroleum	1,828 gallons gasoline (Reissue of void check)	1,710.48
IPERS	Board share, October payroll	7,408.17
IPERS(FOAB)	Board share, FICA, Oct. payroll	9,931.91
Iowa Power	Electric & gas	3,691.16
Treas. of Iowa	Iowa state w/h, Oct. payroll	5,363.94
Postmaster	Stamped envelopes & 20¢ stamps	669.25
Myrttis Yontz	Reimbursement for monies overwithheld on Fed. w/h & state w/h	167.17
	TOTAL	\$ 52,637.30

APPROVED:





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Continuation of.....board meeting held.....
Month Day Year

1228-B—Hammond & Stephens Co., Fremont, Nebr.

HANDWRITTEN

WARRANTS DATED OCTOBER 25, 1983

VENDOR NAME	WARRANT	AMOUNT
IOWA POWER & LIGHT COMPANY	60002463	3,691.16
BRENTON BANK & TRUST CO.	60002464	18,316.41
TREASURER STATE OF IOWA	60002465	5,363.94
IPERS	60002466	7,408.17
IPERS FOAB	60002467	9,931.91
INSURANCE REVOLVING ACCOUNT	60002468	5,129.51

PAGE	TOTAL	49,841.10
DATE	TOTAL	49,841.10
TYPE	TOTAL	52,637.30
DISTRICT	TOTAL	52,637.30

I HEREBY CERTIFY THAT, TO THE BEST OF MY KNOWLEDGE AND BELIEF, THE
ABOVE LIST OF BILLS IS CORRECT AND HAS BEEN PAID.

SECRETARY

HANDWRITTEN

WARRANTS DATED OCTOBER 11, 1983

VENDOR NAME	WARRANT	AMOUNT
POSTMASTER	G0002459	669.25
MYRITTIS YONTZ	G0002460	167.17
FULLER PETROLEUM SERVICE	G0002461	1,710.48
FULLERS STANDARD	G0002462	249.30

PAGE	TOTAL	2,796.20
DATE	TOTAL	2,796.20

I HEREBY CERTIFY THAT, TO THE BEST OF MY KNOWLEDGE AND BELIEF, THE
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SECRETARY

REVENUE AND EXPENDITURE TOTALS

GENERAL, TORT, UNEMPLOYMENT & SCHOOLHOUSE FUNDS

OCTOBER 1983

GENERAL FUND REVENUE

	<u>PREVIOUS</u>	<u>TO DATE</u>	<u>THIS MONTH</u>	<u>ESTIMATED</u>	<u>REMAINING</u>
LOCAL SOURCES	114,888.92	432,025.00	317,136.08	1,368,635.00	936,610.00
STATE SOURCES	232,519.33	379,318.53	146,799.20	1,478,628.00	1,099,309.47
FEDERAL SOURCES	8,095.00	8,095.00	0.00	41,000.00	32,905.00
TOTALS	355,503.25	819,438.53	463,935.28	2,888,263.00	2,068,824.47

TORT FUND REVENUE	476.59	2,031.69	1,555.10	6,200.00	4,168.31
UNEMPL COMP REVENUE	674.92	2,932.24	2,257.32	9,000.00	6,067.76

SCHOOLHOUSE FUND REVENUE

DEBT SERVICE	296.41	491.38	194.97	528.00	36.62
SITE	3,618.96	11,515.19	7,896.23	33,581.00	22,065.81

TOTAL ALL FUNDS →	360,570.13	836,409.03	475,838.90	2,937,572.00	2,101,162.97
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GENERAL FUND EXPENSES

DISTRICT WIDE	71,681.05	138,427.66	66,746.61	519,445.00	381,017.34
JR-SR HIGH	267,357.82	350,645.13	83,287.31	1,146,009.00	795,363.87
ALL ELEMENTARY	32,660.80	46,640.47	13,979.67	170,110.00	123,469.53
ADEL ELEMENTARY	141,524.04	189,192.14	47,668.10	634,885.00	445,692.86
DESOTO ELEMENTARY	80,563.22	109,914.13	29,350.91	405,720.00	295,805.87
SPEC ED OUT	0.00	0.00	0.00	65,000.00	65,000.00
NON-PUBLIC	460.00	460.00	0.00	1,520.00	1,060.00
TOTALS	594,246.93	835,279.53	241,032.60	2,942,689.00	2,107,409.47

TORT FUND EXPENSE	0.00	0.00	0.00	6,200.00	6,200.00
UNEMPL COMP EXPENSE	0.00	0.00	0.00	9,000.00	9,000.00

SCHOOLHOUSE FUND EXPENSE

DEBT SERVICE	0.00	0.00	0.00	6,375.00	6,375.00
SITE	19,209.62	19,209.62	0.00	50,000.00	30,790.38

TOTAL ALL FUNDS →	613,456.55	854,489.15	241,032.60	3,014,264.00	2,159,774.35
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REPORT OF STUDENT BODY ACTIVITIES - OCTOBER 1983

	RECEIVED THIS MONTH	EXPENDITURES THIS MONTH	PREVIOUS BALANCES	NEW BALANCES
ATHLETICS	2,925.20	1,575.66	2,344.23	3,693.77
BAND RESALE	167.74	115.65	140.45	192.54
BAND & UNIFORM		72.01	1,105.42	1,033.41
INSTRUMENT RENT			442.75	442.75
500 CLUB & POM POM		20.95	138.23	117.28
CLASS OF '83			412.39	412.39
CLASS OF '84		23.93	23.93	0.00
CLASS OF '85	1,121.77	39.92	859.600	222.25
BUTTON CLUB	700.00		0.00	700.00
CHEERLEADERS		41.40	294.37	252.97
DRAMA	516.00	336.16	2,681.32	2,861.16
H.S. STUDENT COUNCIL	246.00	229.07	515.55	532.48
ACCOMMODATIONS	1,595.98	1,025.62	1,471.980	901.620
ADEL ELEM. FUND			395.06	395.06
ADULT EDUCATION	452.50	1,357.50	3,347.45	2,442.45
ART	366.02	85.44	969.34	1,249.92
APP & GOWN	30.00		504.27	534.27
CHANGE	750.00	400.00	350.000	0.00
COMM. AWARENESS PROG.		7.80	16.290	24.090
ELEM. INDUSTRIAL ARTS			415.17	415.17
FACULTY LOUNGE	194.00	130.80	177.16	240.36
IND. ARTS RESALE	296.15		118.500	177.65
INSURANCE		79.00	46.25	32.750
INSURANCE REVOLVING	7,608.24		1,892.95	9,501.19
LIBRARY BOOK FINES	12.00	3.95	71.61	79.66
MICS. REC. & EXP.	311.04		7,043.84	7,354.88
PADLOCK FEE	7.00		402.14	409.14
PEP BUS	110.50	55.00	310.56	366.06
PHOTO. FUND	33.00		136.050	103.050
POPCORN FUND			696.63	696.63
REVOLVING	161.21	161.21	0.00	0.00
SCHOLARSHIP			1,538.51	1,538.51
SOC. SEC. REFUND			1,404.03	1,404.03
TEXTBOOK	143.00	7.00	10,946.76	11,082.76
TOWEL FEE	11.00	458.58	1,959.37	1,511.79
YEARBOOK	29.25	48.57	5,733.83	5,714.51
VOCAL FUND	306.00	522.00	249.52	33.52
WILDROWS			1,189.45	1,189.45
WORKBOOKS			319.370	319.370
TOTAL	18,093.60	6,797.22	44,120.75	55,417.18
INVESTMENTS		211.04	31,559.630	31,770.670

RECAPITULATION OF FUNDS

GENERAL FUND

	<u>Operating Fund</u>	<u>Tort Fund</u>	<u>Unemployment Comp. Fund</u>
Balance, September 30, 1983	\$177,666.58	\$2,815.03	\$8,722.15
Receipts, October	463,935.28*	1,555.10	2,257.32
Expenses, October	<u>241,032.60*</u>	<u>.00</u>	<u>.00</u>
Balance, October 31, 1983	\$400,569.26	\$4,370.13	\$10,979.47
Invested: Money Market Acct.	<u>400,158.84</u>		
Cash: NOW Acct. @5 1/4% Interest	\$ <u>410.42</u>	\$ <u>4,370.13</u>	\$ <u>10,979.47</u>

SCHOOLHOUSE FUND

	<u>Bonds & Interest</u>	<u>Site</u>
Balance, September 30, 1983	\$9,511.92	\$53,387.29
Receipts, October	194.97	7,896.23
Expenses, October	<u>.00</u>	<u>.00</u>
Balance, October 31, 1983	\$9,706.89	\$61,283.52
Invested: Money Market Acct.	<u>9,625.09</u>	<u>60,435.57</u>
Cash: NOW Acct. @5 1/4% Interest	\$ <u>81.80</u>	\$ <u>847.95</u>

TOTAL CASH: \$929.75 TOTAL INVESTED: \$70,060.66 TOTAL SCHOOLHOUSE FUND: \$70,990.41

ACTIVITY FUND

Balance, September 30, 1983	\$44,120.75
Receipts, October	18,093.60
Expenses, October	<u>6,797.22</u>
Balance, October 31, 1983	\$55,417.13
Invested: Money Market Acct.	<u>31,770.67</u>
Cash: NOW Acct. @5 1/4% Interest	\$ <u>23,646.46</u>

*These figures include \$14,860.00 Memorandum Receipt & Expenditure for AEA.

Adel-DeSoto Comm. School
Hot Lunch Financial Report

October, 1983

Receipts for October

Student Lunches-----	\$ 7,630.85
Special Milk-----	1,155.70
Student Seconds-----	124.50
Adult Lunches-----	498.75
Federal Reimbursement(September)-----	6,039.00
Interest-----	41.24
Other Income-----	36.75
Total Income for October-----	\$15,526.79

Expenses for October

Food-----	\$ 7,947.58
Net Salary-----	3,485.36
Soc. Sec.(Includes Employee Share)-----	547.95
IPERS(Includes Employee Share)-----	229.07
Federal Taxes(Employee Only)-----	229.20
State Taxes(Employee Only)-----	122.64
Unemployment Comp.-----	8.10
Insurance-----	292.47
Other Expenses-----	452.54
Total Expenses for October-----	\$13,314.91

Previous Receipts-----	\$17,140.12
October Receipts-----	15,526.79
Total Income for Year to Date-----	32,666.91
Opening Cash Balance-----	9,844.52
Total Cash Available-----	\$42,511.43

Previous Expenses-----	\$16,627.71
October Expenses-----	13,314.91
Total Expenses for Year to Date-----	\$29,942.62

Bank Statement Balance-----	\$12,730.46
Less Outstanding Checks-----	161.65
Total-----	12,568.81
Plus Undeposited Funds(From Schedule)-----	0.00
Reconciled Bank Statement Balance-----	\$12,568.81

11/15/83

Please sign your name
below. Thank you

David McArthur

Brian Steffen

David Leonard

Charles Winterboer

Pat Stalter