

ADEL-DeSOTO COMMUNITY SCHOOL

BOARD MEETING AGENDA
VOCAL ROOM (East Portable)

September 19, 1983
7:30 P.M.

OPENING:

7:30 P.M.

Call to order
Roll call
Emergency additions and adoption of agenda
Approval of minutes
Approval of bills and claims
Secretary/Treasurer's financial reports
Welcome of visitors and Open Forum

ACTION ITEMS:

8:00 P.M.	Guidelines for extended leaves
8:30 P.M.	Request for transportation inside city limits
9:00 P.M.	Approval of Elementary Student and Teacher Handbook
9:05 P.M.	Asphalt playground at DeSoto
9:15 P.M.	Teacher Evaluation Forms
9:20 P.M.	Special Education contracts
9:25 P.M.	Lease agreement with Park Board
9:30 P.M.	School insurance adjustment
9:40 P.M.	Contract adjustments
9:45 P.M.	New contracts
9:50 P.M.	Adjournment

ORGANIZATION OF NEW BOARD

OPENING:

10:00 P.M.

Call to order
Roll call
Oath of office to new members
Selection of officers
Emergency additions and adoption of agenda

ACTION ITEMS:

10:15 P.M.	Parking regulations at high school
10:25 P.M.	AEA Coop purchase agreement
10:30 P.M.	Selection of Network Representative
10:35 P.M.	Selection of negotiation team
10:45 P.M.	Administrative reports
11:00 P.M.	Adjournment

MINUTES OF BOARD OF EDUCATION

Regular	Schoolhouse	7:30 P.M.	September 19,	1983
Kind of Meeting	Meeting Place	Time	Month	Day
				Monday
			Day of Week	

MEMBERS

Present

Absent

Ronald Deardorff

Presiding Officer

Dallas Bowman

Janice Daly

Donald Bruce

Douglas Henderson

Tim Hoffman

Superintendent of Schools

Margaret Elliott

Secretary-Board of Education

Marginal headings of items of business. Items may be numbered consecutively.

1228-A—HAMMOND & STEPHENS CO., FREMONT, NEBR.

Call to order	Meeting was called to order by the chairman and roll call was taken. Present
Roll Call	were Jan Daly, Doug Henderson, Don Bruce, Dallas Bowman and Ron Deardorff. There were approximately eleven visitors.
Adopt agenda	Motion to adopt agenda as presented was made by Bowman, seconded by Henderson. Bowman-aye; Henderson-aye; Daly-aye; Bruce-aye, and Deardorff-aye. Carried.
Minutes	Minutes of the regular meeting of August 8th were approved as presented.
Bills	Bills totaling \$47,041.91 were reviewed and discussed. Motion to approve bills for payment was made by Bruce, seconded by Daly. Bruce-aye; Daly-aye; Henderson-aye; Bowman-aye; and Deardorff-aye. Carried.
Monthly Financial Reports	Monthly financial reports were reviewed and discussed. Hot Lunch Report was reviewed. Athletic Director Kimber will present worksheet on athletic expenses and receipts at the next board meeting.
Open Forum	Pres. Deardorff welcomed visitors and asked for concerns during Open Forum. Board was thanked for moving the meetings to the Vocal Room.
	Action Items:
Guidelines for extended leaves	Discussed guidelines for extended leaves. Teachers and administrators will submit suggestions for criteria to the Superintendent who will review and make recommendations to the Board.
Bus transportation request	Mr. Stacey Hart was present to request transportation for his children. Mr. Hart lives 1.2 miles from the school and inside city limits. According to Board policy, Mr. Hart's children are not eligible for bus transportation because they live inside city limits, less than 2 miles from school and a walking area is available. After much discussion with Mr. Hart and the Board, Superintendent recommended that transportation not be provided. Motion to deny request to pick up students (Mr. Hart's children) was made by Bowman, seconded by Daly. Bowman-aye; Daly-aye; Henderson-aye; Bruce-aye; and Deardorff-aye. Carried.

Marginal headings of items of business. Items may be numbered consecutively.

Continuation of _____ board meeting held _____

	Month	Day	Year
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Month

Day

Year

Marginal headings of items of business. Items may be numbered consecutively.

Continuation of regular board meeting held September 19, 1983
Month Day Year

1228-B—Hammond & Stephens Co., Fremont, Nebr.

Elementary Student Handbook & Teacher Handbook	Motion to approve Elementary Student and Teacher Handbook was made by Bowman, seconded by Henderson. Bowman-aye; Henderson-aye; Daly-aye; Bruce-aye; and Deardorff-aye. Carried.
Playground at DeSoto School	Much discussion was held regarding asphalt playground at DeSoto. Motion to spend up to \$5,000 on additional asphaltting of DeSoto playground area but not including driveway area was made by Henderson, seconded by Daly. Henderson-aye; Daly-aye; Bruce-aye; Bowman-aye; and Deardorff-aye. Carried.
Teacher Evaluation Form	Teacher Evaluation Form was discussed. Items 21 and 26, attendance at school activities and teacher dress respectively, will not be rated in the five column area, but written comments will be made by the evaluator if a deficiency exists. These items will not be considered in the point total for staff reduction. Motion to accept Teacher Evaluation Form as proposed was made by Bowman, seconded by Daly. Bowman-aye; Daly-aye; Henderson-aye; Bruce-aye; and Deardorff-aye. Carried.
Special Ed. contracts	Motion to approve Special Education contracts with schools presented was made by Daly, seconded by Bruce. Daly-aye; Bruce-aye; Henderson-aye; Bowman-aye; and Deardorff-aye. Carried.
Lease agreement w/Adel Park Board	Motion to approve lease agreement with Adel Park Board for use of field was made by Bowman, seconded by Henderson. Bowman-aye; Henderson-aye; Daly-aye; Bruce-aye; and Deardorff-aye. Carried.
Product Liability Insurance	Discussion was held regarding school product liability insurance and floater insurance. Motion to leave floater coverage as is and adding product liability coverage onto policy was made by Daly, seconded by Bruce. Daly-aye; Bruce-aye; Henderson-aye; Bowman-aye; and Deardorff-aye. Carried. Product liability insurance for the district will be approximately \$99.
Contract adjustments	<p>Contract adjustments were discussed:</p> <p>Marilyn Daughtery and Carol Flater, Kindergarten Aides - one hour additional per day due to size of classes.</p> <p>Lee Ann Becker - 45 minutes per day additional for lunchroom duty.</p> <p>Linda Biermann, Connie Hefner, Ron Winter - graduate hours adjustments on wage scale.</p> <p>Jack Dubbs to drop Jr. Hi. Girls Basketball; Elaine Johnson to add Jr. Hi. Girls Basketball.</p> <p>Motion to accept contract adjustments as stated by Henderson, seconded by Bowman. Henderson-aye; Bowman-aye; Daly-aye; Bruce-aye; and Deardorff-aye.</p>
New contracts	<p>New contracts:</p> <p>Jim Miller, shuttle bus driver; Kelly Messamer, part-time night custodian at DeSoto; and Suzanne Wikert, 1/2 time Home Economics teacher. Motion to accept Supt. recommendations for new contracts was made by Bowman, seconded by Bruce. Bowman-aye; Bruce-aye; Daly-aye; Henderson-aye; and Deardorff-aye. Carried.</p>
Adjournment	Meeting was adjourned by retiring Board President Deardorff at 10:26 P.M.

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Continuation of.....board meeting held.....
Month Day Year

1228-B—Hammond & Stephens Co., Fremont, Nebr.

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Continuation of regular board meeting held September 19, 1983
Month Day Year

1228-B—Hammond & Stephens Co., Fremont, Nebr.

Recess	A short recess was held before the organizational meeting. A plaque was presented to retiring Board member Deardorff.
Call to order. Roll Call.	At 10:45 P.M. the Board Secretary called the reorganizational meeting to order. Roll Call was taken. Present were Jan Daly, Don Bruce, Doug Henderson, Dallas Bowman and Judy Burgus.
Election results & Oath of office	Board secretary read abstract of the election. Don Bruce received 192 votes; Judy Burgus, 186; Gary Nelson, write-in with 85 and Cedric Glenn, write-in with 2. Oath of office was given to Don Bruce and Judy Burgus by Board Secretary.
Selection of officers	Selection of officers was held. Dallas Bowman is the new President and Doug Henderson, Vice-President.
Agenda approval	Motion to approve agenda was made by Daly, seconded by Bruce. Daly-aye; Bruce-aye; Burgus-aye; Henderson-aye; and Bowman-aye. Carried.
Parking regulations	Parking regulations at the high school were discussed. Superintendent recommended having all the buses load on the North side (Rapids St.). This would allow an additional 10-12 parking spots available on 11th St. A reserved area would be marked around the gas pump for refueling buses. The recommendation included having 4 spots on 12th St. available for visitor parking and on the South side (Court St.), 3 spots reserved for school officials and the end position for motorcycle parking. Motion to accept Superintendent recommendations for parking changes was made by Daly, seconded by Henderson. Daly-aye; Henderson-aye; Burgus-aye; Bruce-aye; and Bowman-aye. Carried.
AEA Coop. purchase agree.	Motion to approve AEA Cooperative purchase agreement by Henderson, seconded by Bruce. Henderson-aye; Bruce-aye; Daly-aye; Burgus-aye; and Bowman-aye.
Network Representative	Motion to appoint Judy Burgus as Network Representative was made by Henderson, seconded by Daly. Henderson-aye; Daly-aye; Burgus-aye; Bruce-aye; and Bowman-aye. Carried.
Negotiations team	Motion to approve Negotiations team with Dallas Bowman, Doug Henderson, Tim Hoffman, Bill Kimber, Peggy Elliott and resource persons as needed was made by Daly, seconded by Burgus. Daly-aye; Burgus-aye; Henderson-aye; Bruce-aye; and Bowman-aye. Carried.
	Administrative reports:
Area Dialogue	Association of School Boards has sent out information on area dialogue regarding Excellence in Education Report. Area dialogue would represent discussion groups. Would like 10 people to attend from our district. Would like cross-section of board members, teachers, administrators, residents, parents, etc. Will meet, Oct. 8, at Guthrie Center. Judy Burgus and Jan Daly will consider attending.
IASB Convention	Mention was made that the IASB convention will be at Vets. Aud. in Des Moines on Nov. 17 and 18th. Supt. urges all members to attend.
Orientation meeting	There will be an orientation meeting for new board members and board presidents in Ames on Oct. 27th.

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Continuation of.....board meeting held.....
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1228-B—Hammond & Stephens Co., Fremont, Nebr.

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Continuation of regular board meeting held September 19, 1983
 Month Day Year

1228-B—Hammond & Stephens Co., Fremont, Nebr.

AEA Board Mtg	The AEA Board meeting will be held Oct. 11th in the Vocal Room at 7:00 P.M. All visitors are welcomed to attend.
Buses	Discussion was held regarding buses. Repair expenses have been unusually high due to unexpected expenses including two new engines. Consensus of the Board was to approve Superintendent's recommendation to keep Bus #5 and not trade-in as originally planned.
Enrollment	Official enrollment is up 36 students = 1139.
CAP	Bill Kimber asked the Board to consider a requisition for monies for the Community Awareness Program. Consensus of the Board was to allow up to \$200 for CAP.
Adjournment	Meeting adjourned at 11:20 P.M.

Minutes approved as presented

Dallas Bowman
 Dallas Bowman, President

Dated 10-10-83

Margaret Elliott
 Margaret Elliott, Secretary

Marginal headings of
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secutively.

Continuation of.....board meeting held.....
Month Day Year

1228-B—Hammond & Stephens Co., Fremont, Nebr.

APPROVED

WARRANTS DATED SEPTEMBER 19, 1983

VENDOR NAME	WARRANT	AMOUNT
SCHOLASTIC MAGAZINES INC	60051283	1,039.35
PHILLIP SCHWARZKOPF	60051284	57.50
SCOTTYS FURNITURE	60051285	117.00
GARY SEAHOLM	60051286	27.82
JOHN C. SHAFFER	60051287	8.00
SILVER BURDETT CO	60051288	13.07
SIMPLEX TIME RECORDER CO	60051289	67.15
PAUL STANGL	60051290	61.00
STEFFEY REPAIR CENTER	60051291	165.00
CARLETON STEWART MUSIC CO	60051292	16.54
STITZELL ELECTRIC SUPPLY CO	60051293	299.04
BOBBY STUBBS	60051294	57.50
TIMOTHY HOFFMAN	60051295	153.49
TOYS N MORE	60051296	6.77
UNCLE MILTON INDUSTRIES, INC.	60051297	38.25
UNITED LABORATORIES	60051298	153.84
VAN METER MEDICAL ASSOCIATES	60051299	55.00
VAN WERDEN & HULSE ATTORNEYS	60051300	1,194.25
WILCOX & FOLLETT CO	60051301	30.26
WINGERT-JONES MUSIC, INC.	60051302	675.35
CHARLES WINTERBOER	60051303	511.45
WOLVERINE SPORTS	60051304	512.35
XEROX EDUCATION PUBLICATIONS	60051305	1,656.75
ZONDERVAN RETAIL MARKETING SER.	60051306	5.45

PAGE	TOTAL	6,922.18
DATE	TOTAL	47,072.91
TYPE	TOTAL	47,072.91
DISTRICT TOTAL		47,072.91
		47,041.91

Handwritten:
 LLD
 Oct
 DFB

I HEREBY CERTIFY THAT, TO THE BEST OF MY KNOWLEDGE AND BELIEF, THE ABOVE LIST OF BILLS IS CORRECT AND HAS BEEN PAID.

SECRETARY

APPROVED

WARRANTS DATED SEPTEMBER 19, 1983

VENDOR NAME	WARRANT	AMOUNT
KOCH BROTHERS	60051246	266.40
LINDA KORPANTY	60051247	35.00
J S LATTA COMPANY	60051248	103.82
SUSAN LUTHER	60051249	35.00
MARKHART EDUCATIONAL SERVICE	60051250	9.59
BOB MCINTYRE	60051251	945.00
MIDLAND BINDERY	60051252	351.20
MIDWEST OFFICE TECHNOLOGY, INC.	60051253	106.37
MINNESOTA CLAY	60051254	34.40
MIRACLE RECREATION EQUIP. CO.	60051255	1,500.18
MS	60051256	12.00
NANCY MUSSETTER	60051257	35.00
MYERS GARAGE	60051258	105.89
NASH MUSIC COMPANY	60051259	210.55
NATIONAL TEXTBOOK CO.	60051260	65.00
JAMES NELSEN	60051261	206.28
THE NEW REPUBLIC	60051262	36.00
ALBERT NOBLE	60051263	115.00
NORTHWESTERN BELL TELEPHONE CO	60051264	1,865.64
JERRY OWENS	60051265	57.50
PALMER PUBLICATIONS INC.	60051266	18.00
PETRO EQUIPMENT COMPANY	60051267	111.81
PIONEER PUBLISHING COMPANY	60051268	111.27
THE PREDICAMENT	60051269	10.50
PUCKETT ELECTRIC TOOLS INC	60051270	6.95
R-WAY CUSTOM CONCRETE	60051271	403.22
RADIO SHACK	60051272	158.95
RANKIN COMMUNICATION SYSTEMS	60051273	341.54
JAMEES REIHSEN	60051274	57.50
RENT-A-PIANO	60051275	45.00
RICHARDS SANITATION SERVICE	60051276	69.20
FRANK RIEMAN MUSIC INC	60051277	366.09
RIVERSIDE PUBLISHING CO	60051278	27.76
ROYAL OFFICE SYSTEMS, INC.	60051279	2,170.63
KAREN RYAN	60051280	35.00
SANDE LUMBER CO INC	60051281	1,167.23
SARGENT WELCH SCIENTIFIC CO	60051282	55.59

PAGE TOTAL

11,252.06

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SECRETARY

APPROVED

WARRANTS DATED SEPTEMBER 19, 1983

VENDOR NAME	WARRANT	AMOUNT
DUFFIELD & ASSOCIATES	G0051209	74.50
DUNN & COMPANY	G0051210	33.59
ECONOMICS PRESS INC	G0051211	57.59
EDDYS SUPER VALU	G0051212	42.24
MARGARET ELLIOTT	G0051213	18.91
JON ENGELHARDT	G0051214	26.88
JOHN ERICKSON	G0051215	274.72
PEGGY EWERS	G0051216	35.00
FULLER PETROLEUM SERVICE	G0051217	468.70
FULLERS STANDARD	G0051218	48.79
FUR-FISH-GAME	G0051219	31.00 void
SUSAN GAARD	G0051220	35.00
GENERAL TELEPHONE CO	G0051221	35.40
GINN AND COMPANY	G0051222	1,318.49
ROBERT GORSUCH	G0051223	57.50
W W GRAINGER INC	G0051224	275.92
GRAYBAR ELECTRIC COMPANY, INC.	G0051225	50.53
DAVID GRUVER	G0051226	50.00
HALDIN CUSTODIAL SUPPLY	G0051227	99.30
HAMMOND & STEPHENS	G0051228	83.46
DONALD E HANLON DO	G0051229	313.00
ROSELYN HARBART	G0051230	35.00
HARPER & ROW/LIPPINCOTT	G0051231	644.39
HEALTH	G0051232	18.00
SUSAN HEIN	G0051233	35.00
THE HIGHSMITH CO INC	G0051234	205.91
HIGHWAY SERVICE CORPORATION	G0051235	3,854.75
LINDA HINDS	G0051236	12.50
THE HOERMANN PRESS	G0051237	17.46
IDEA PRESS	G0051238	94.00
IOWA ASSN OF SCHOOL BOARDS	G0051239	259.00
IOWA POWER & LIGHT COMPANY	G0051240	2,413.40
JAY'S MUSIC	G0051241	10.00
JOHNSON PUBLISHING COMPANY	G0051242	16.00
ELAINE JOHNSON	G0051243	35.00
KARLA KEARNEY	G0051244	35.00
DONALD KINNISON	G0051245	57.50

PAGE TOTAL

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11,142.43I HEREBY CERTIFY THAT, TO THE BEST OF MY KNOWLEDGE AND BELIEF, THE
ABOVE LIST OF BILLS IS CORRECT AND HAS BEEN PAID.-----
SECRETARY

APPROVED

WARRANTS DATED SEPTEMBER 19, 1983

VENDOR NAME	WARRANT	AMOUNT
A B DICK PRODUCTS CO	G0051172	136.07
A-D LUMBER COMPANY	G0051173	209.92
ADEL '66'	G0051174	3,764.30
ADEL CHRYSLER INC	G0051175	152.99
CITY OF ADEL	G0051176	418.18
ADEL CITY WATER WORKS	G0051177	372.03
ADEL MEDICAL OFFICE	G0051178	98.00
ADEL TIRE & AUTO CENTER	G0051179	1,342.67
ADEL TV & APPLIANCE CO	G0051180	38.95
ADEL-DESOTO ACTIVITIES FUND	G0051181	787.54
ALASKA NORTHWEST PUBLISHING CO.	G0051182	14.40
AMERICAN ARTIST	G0051183	19.00
AMERICAN FREIGHT SYSTEM, INC.	G0051184	38.90
AREA EDUCATION AGENCY 11	G0051185	5,113.91
BAKER & TAYLOR COMPANY	G0051186	66.16
BALDON & SON HARDWARE	G0051187	1,225.82
BEAMANS FABRICS	G0051188	4.00
BECKLEY CARDY COMPANY	G0051189	1,207.44
R.C. BOOTH ENTERPRISES	G0051190	107.00
DALLAS BOWMAN	G0051191	38.40
BOWMAR/NOBLE PUBLISHERS INC	G0051192	14.22
BROWN PHOTO	G0051193	149.95
BUREAU OF LABOR	G0051194	25.00
CENTRAL IOWA FS INC	G0051195	112.75
CENTURY LABORATORIES INC	G0051196	425.42
CHRISTY BROS A G I	G0051197	20.17
COMPUTE!	G0051198	20.00
COMPUTER EMPORIUM INC.	G0051199	25.00
DALLAS COUNTY NEWS	G0051200	507.63
RON DEARDORFF	G0051201	74.40
DEMCO	G0051202	80.51
DEPARTMENT OF PUBLIC INSTRUCTION	G0051203	38.00
ROD DEREUS	G0051204	3.36
DES MOINES REGISTER & TRIBUNE	G0051205	117.00
DESOTO SKELGAS	G0051206	307.55
DIAM, INC.	G0051207	55.00
JOHN DONNELLY	G0051208	593.60

PAGE TOTAL

17,725.24

I HEREBY CERTIFY THAT, TO THE BEST OF MY KNOWLEDGE AND BELIEF, THE
ABOVE LIST OF BILLS IS CORRECT AND HAS BEEN PAID.

SECRETARY

Marginal headings of items of business. Items may be numbered consecutively.

Continuation of regular board meeting held August 8, 1983
Month Day Year

1228-B—Hammond & Stephens Co., Fremont, Nebr.

Bills

Bills paid between meetings:

Postmaster, Adel	Stamps for all buildings	\$ 484.00
Postmaster, DeSoto	Reissue of lost check - box rent	11.00
Ins. Revolving	Board share, ins., Aug. payroll	4,998.91
IPERS	Board share, August payroll	7,259.44
IPERS(FOAB)	Board share, FICA, Aug. payroll	<u>8,975.84</u>

TOTAL \$21,729.19

APPROVED:

LLD
OK
OPB

Marginal headings of items of business. Items may be numbered consecutively.

Continuation of.....board meeting held.....

Month Day Year

1228-B—Hammond & Stephens Co., Fremont, Nebr.

HANDWRITTEN

WARRANTS DATED AUGUST 26, 1983

VENDOR NAME	WARRANT	AMOUNT
POSTMASTER	60002452	484.00
	PAGE TOTAL	484.00
	DATE TOTAL	484.00
	TYPE TOTAL	33,586.19
	DISTRICT TOTAL	33,586.19

Less Sch. - 11,857.00
\$ 21,729.19

I HEREBY CERTIFY THAT, TO THE BEST OF MY KNOWLEDGE AND BELIEF, THE
ABOVE LIST OF BILLS IS CORRECT AND HAS BEEN PAID.

SECRETARY

HANDWRITTEN

WARRANTS DATED AUGUST 25, 1983

VENDOR NAME	WARRANT	AMOUNT
IPERS FOAB	60002453	8,975.84
IPERS	60002454	7,259.44
INSURANCE REVOLVING ACCOUNT	60002455	4,998.91

PAGE	TOTAL	21,234.19
DATE	TOTAL	21,234.19

I HEREBY CERTIFY THAT, TO THE BEST OF MY KNOWLEDGE AND BELIEF, THE
ABOVE LIST OF BILLS IS CORRECT AND HAS BEEN PAID.

SECRETARY

HANDWRITTEN

WARRANTS DATED AUGUST 24, 1983

VENDOR NAME	WARRANT	AMOUNT
POSTMASTER	G0002451	11.00
TRIPLE "C" ROOFING, INC.	S0000608	11,857.00
	PAGE	TOTAL
	DATE	TOTAL
		11,868.00
		11,868.00

I HEREBY CERTIFY THAT, TO THE BEST OF MY KNOWLEDGE AND BELIEF, THE
ABOVE LIST OF BILLS IS CORRECT AND HAS BEEN PAID.

SECRETARY

REVENUE & EXPENDITURE TOTALS
GENERAL, TORT, UNEMPLOYMENT AND SCHOOLHOUSE FUNDS

AUGUST 1983
GENERAL FUND REVENUE

	<u>PREVIOUS</u>	<u>TO DATE</u>	<u>THIS MONTH</u>	<u>ESTIMATED</u>	<u>REMAINING</u>
LOCAL SOURCES	18,845.47	21,985.92	3,140.45		
				1,368,635.00	1,346,649.08
STATE SOURCES	96,252.33	141,979.33	45,727.00		
				1,478,628.00	1,336,648.67
FEDERAL SOURCES	0.00	0.00	0.00		
				41,000.00	41,000.00
TOTALS	115,097.80	163,965.25	48,867.45		
				2,888,263.00	2,724,297.75

TORT FUND REVENUE	78.42	78.42	0.00	6,200.00	6,121.58
UNEMPL COMP REVENUE	96.95	96.95	0.00	9,000.00	8,903.05

SCHOOLHOUSE FUND					
DEBT SERVICE REV.	133.92	193.90	59.98	528.00	334.10
SITE REV.	766.02	1,219.95	453.93	33,581.00	32,361.05

TOTAL ALL FUNDS →	116,173.11	165,554.47	49,381.36		
				2,937,572.00	2,772,017.53

GENERAL FUND EXPENSES

DIRECT WIDE	26,466.96	43,342.55	16,875.59		
				519,445.00	476,102.45
JR-SR HIGH	89,201.29	172,394.47	83,193.18		
				1,146,009.00	973,614.53
ALL ELEMENTARY	10,079.99	19,531.81	9,451.82		
				170,110.00	150,578.19
ADEL ELEMENTARY	44,524.34	89,417.32	44,892.98		
				634,885.00	545,467.68
DESOTO ELEMENTARY	25,503.42	51,357.88	25,854.46		
				405,720.00	354,362.12
SPEC. ED OUT	0.00	0.00	0.00	65,000.00	65,000.00
NON-PUBLIC	0.00	0.00	0.00	1,520.00	1,520.00
TOTALS	195,776.00	376,044.03	180,268.03		
				2,942,689.00	2,566,644.97

TORT FUND EXPENSE	0.00	0.00	0.00	6,200.00	6,200.00
UNEMPL COMP EXPENSE	0.00	0.00	0.00	9,000.00	9,000.00

SCHOOLHOUSE FUND					
DEBT SERVICE EXP.	0.00	0.00	0.00	6,375.00	6,375.00
SITE EXP.	0.00	11,857.00	11,857.00	50,000.00	38,143.00

TOTAL ALL FUNDS →	195,776.00	387,901.03	192,125.03		
				3,014,264.00	2,626,362.97

REPORT OF STUDENT BODY ACTIVITIES - AUGUST 1983

	<u>RECEIVED THIS MONTH</u>	<u>EXPENDITURES THIS MONTH</u>	<u>PREVIOUS BALANCES</u>	<u>NEW BALANCES</u>
ATHLETICS	901.31	4,707.91	6,383.35	2,576.75
BAND RESALE	11.00	7.69	87.920	84.610
BAND & UNIFORM	915.00	3.00	242.25	1,154.25
INSTRUMENT RENT	287.00		155.75	442.75
POM POM GIRLS		142.80	281.03	138.23
CLASS OF '83		19.04	431.43	412.39
CLASS OF '84			163.93	163.93
CHEERLEADERS			307.32	307.32
DRAMA	24.75		2,745.82	2,770.57
H.S. STUDENT COUNCIL			128.55	128.55
ACCOMMODATIONS		296.15	491.390	787.540
ART	253.00	21.00	466.34	698.34
ADULT EDUCATION			1,694.95	1,694.95
ADEL ELEM. FUND			395.06	395.06
AP & GOWN FEE	510.00		4.27	514.27
CHANGE	555.00	605.00	0.00	50.000
COMM AWARENESS PROG.			8.71	8.71
ELEM. INDUSTRIAL ARTS		4.72	419.89	415.17
FACULTY LOUNGE	189.00	102.40	77.80	164.40
IND. ARTS RESALE	18.51		26.57	45.08
INSURANCE	1,457.50	220.00	4.750	1,232.75
INSURANCE REVOLVING	7,485.25	15,855.62	9,439.13	1,068.76
LIBR BOOK FINES		12.50	101.10	88.60
MISC. REC. & EXP.	221.59		6,558.46	6,780.05
PADLOCK FEE	277.00		125.14	402.14
PEP BUS			256.56	256.56
PHOTOGRAPHY FUND			0.00	0.00
POPCORN FUND			696.63	696.63
REVOLVING			0.00	0.00
SCHOLARSHIP	750.00	835.00	1,958.51	1,873.51
SOC. SEC. REFUND			1,404.03	1,404.03
TEXTBOOK	10,839.93		472.15	11,312.08
TOWEL FEE	933.00		1,030.37	1,963.37
VOCAL FUND	156.00		90.52	246.52
WILDROWS			1,189.45	1,189.45
WORKBOOKS			0.00	0.00
YEARBOOK	64.00		4,420.64	4,484.64
TOTAL	25,848.84	22,832.83	41,091.65	44,107.66
VESTMENTS		5,165.65	26,155.70	31,321.35

RECAPITULATION OF FUNDS

GENERAL FUND

	<u>Operating Fund</u>	<u>Tort Fund</u>	<u>Unemployment Comp. Fund</u>
Balance, July 31, 1983	\$335,732.06	\$2,416.86	\$8,144.18
Receipts, August	48,867.45	.00	.00
Expenses, August	<u>180,268.03</u>	<u>.00</u>	<u>.00</u>
Balance, August 31, 1983	\$204,331.48	\$2,416.86	\$8,144.18
Invested: Money Market Acct.	<u>203,730.59</u>		
Cash: NOW Acct. @5¼% Int.	\$ <u>600.89</u>	<u>\$2,416.86</u>	<u>\$8,144.18</u>

SCHOOLHOUSE FUND

	<u>Bonds & Interest</u>	<u>Site</u>
Balance, July 31, 1983	\$9,349.43	\$69,743.97
Receipts, August	59.98	453.93
Expenses, August	<u>.00</u>	<u>11,857.00</u>
Balance, August 31, 1983	\$9,409.41	\$58,340.90
Invested: Money Market Acct.	<u>9,329.53</u>	<u>57,571.67</u>
Cash: NOW Acct. @5¼% Int.	\$ <u>79.88</u>	\$ <u>769.23</u>

TOTAL CASH: \$849.11 TOTAL INVESTED: \$66,901.20 TOTAL SCHOOLHOUSE FUND: \$67,750.31

ACTIVITY FUND

Balance, July 31, 1983	\$41,091.65
Receipts, August	25,848.84
Expenses, August	<u>22,832.83</u>
Balance, August 31, 1983	\$44,107.66
Invested: Money Market Acct.	<u>31,321.35</u>
Cash: NOW Acct. @5¼% Int.	<u>\$12,786.31</u>

Adel-DeSoto Comm. School
School Lunch Financial Report
August 1983

Receipts for August

Student Lunches-----	\$ 1,073.85
Special Milk-----	349.15
Student Seconds-----	8.85
Adult Lunches-----	288.55
Federal Reimbursement-----	0.00
Interest-----	42.50
Registration Day Receipts-----	7,370.05
Other Income-----	6.00
Total Income for August-----	\$ 9,138.95

Expenses for August

Net Salary-----	\$ 1,534.76
Soc. Sec. (Includes Employee Share)-----	268.53
IPERS(Includes Employee Share)-----	189.38
Federal Taxes(Employee Only)-----	139.40
Insurance-----	292.47
Other Expenses-----	492.89
Total Expenses for August-----	\$ 2,917.43

Previous Receipts-----	\$ 39.01
August Receipts-----	9,138.95
Total Income for Year to Date-----	9,177.96
Opening Cash Balance(July 1)-----	9,844.52
Total Cash Available-----	\$19,022.48

Previous Expenses-----	\$ 2,265.50
August Expenses-----	2,917.43
Total Expenses for Year to Date-----	\$ 5,182.93

Bank Statement Balance-----	\$14,219.10
Less Outstanding checks-----	379.55
Total-----	13,839.55
Plus Undeposited Funds(From Schedule)-----	0.00
Reconciled Bank Statement Balance-----	\$13,839.55

THE TEACHING EVALUATION RECORD

The teacher evaluation form used by the Adel-DeSoto School administration was developed cooperatively by the teachers and administrators. Suggestions to improve this evaluation instrument are always welcome.

Teacher _____

Date _____

Class _____

Observation Time _____

1983-84

	unsatisfactory	needs improvement	average	above average	very good
1. The teacher's weekly lesson plans are up-to-date and adequate.					
2. The contributions and efforts of individual pupils are given recognition.					
3. The pupils take responsibility seriously; cooperative and sportsmanlike behavior is evident.					
4. The teacher's plans, materials, and techniques are adapted to meet the needs of slow, average, and gifted students.					
*5. The teacher's explanations are clear and adequate.					
6. The teacher works with all students to help them understand class materials and to keep failures to a minimum.					
*7. The teacher maintains interest; enthusiasm and leadership is evident.					
8. All pupils exhibit an attitude of mutual respect for teacher and other students.					
9. The teacher is relaxed and shows self-confidence.					
10. Problems are presented in a manner which stimulates pupils to contribute to the solution.					
11. The teacher motivates pupils to actively participate in classroom discussions and activities.					
12. The teacher guides the pupils into efficient study habits.					
13. The teacher makes available and uses a variety of source materials.					
14. The teacher procures and organizes in advance (materials, equipment, etc.) for class.					
15. The teacher employs a variety of approaches in presenting materials.					
16. The teacher provides opportunities and materials for creative work.					
*17. The classroom discipline is handled consistently -- fair but firm.					
*18. The teacher accepts responsibility for discipline outside the classroom.					
*19. The teacher is always on time to school, classes, teachers' meetings and assigned duties.					
20. The teacher is prompt and accurate with reports, ballots, positive calls, etc.					
*21. The teacher attends a variety of school extra curricular activities.					
*22. The teacher maintains teacher pupil rapport in such a manner so as to foster a good learning atmosphere.					
23. The teacher is responsive to suggestions for improvement.					
24. The teacher adjusts physical features of the room to provide a healthy and attractive environment.					
*25. The teacher maintains peer rapport so as to foster a good working staff relationship.					
*26. The teacher is well groomed and dresses neatly and appropriately.					

*Weighted items (These items are more important than others)

Please comment on items you do not understand or do not agree with.
The items not checked were not observed.

COMMENTS:

Principal _____

Teacher's Signature _____

Agreement

Effective July 1, 1983 for the fiscal year of July 1, 1983 to June 30, 1984 between the Adel-DeSoto Community School District and the City of Adel Park Board.

It is agreed:

That the Adel-DeSoto Community School District will re-imburse the Adel Park Board in the amount of \$1,315.00 for expenses incurred for the ordinary Maintenance of the football and baseball fields. This includes mowing and maintenance as has been done in the past years with the school obligated to clean up the trash after school activities in the park, as per present agreement.

The school district will pay all electric bills for the lights at the baseball park with adjustment to be made for any other activities at the park which use these lights and which are not a school responsibility.

The School District is to have the responsibility for the following:

1. All fences within the football-track area.
2. Bleachers for the football-baseball area.
3. Gates for closing the south entrance to football-baseball area.
4. Care and maintenance of buildings for football and track.
5. Maintenance of football lights.
6. Care of the baseball infield.
7. Building and upkeep of concession stand in football-baseball area.
8. Maintenance of loudspeaker system for football and baseball.
9. Scoreboards for football and baseball.
10. Provide an attendant for the restrooms during athletic events for the purpose of maintaining supplies.

The Park Board is to have the responsibility for the following:

1. Care and maintenance of all baseball fences and backstop.
2. Maintenance of baseball lights with the exception of replacing bulbs.
3. Scheduling of baseball and softball games on baseball diamond by the City office as scheduling co-ordinator.
4. Payment for garbage pick-up by landfill agency.
5. Reading Meter for baseball lights when used by someone other than school upon notification prior to the event.

It is mutually agreed that the Adel-DeSoto Community School District shall have the right to remove any property they have put up or shall put up on the future.

Signed this 17 day of Aug, 1983.

R. H. Bohrer
Board President
Adel Park Board

Ron D. Byrd
Board President
Adel-DeSoto Community School District

CERTIFICATE OF ELECTION

Section 50.29, Code of Iowa

FORM 156-L

AA-495

STATE OF IOWA, DALLAS COUNTY, ss.

At an election holden in said County on the 13th day of September, A. D., 19 83

Donald Bruce was elected to the office of
member of the Board of Directors of the
Adel-DeSoto Community School District, for the term of 3 years

from the 19th day of September, A. D., 19 83, *

and until his successor is elected and qualified.

Francis D. [Signature]

President of Board of Canvassers

Witness

Roberta Burkhead

County Commissioner of Elections (Clerk)

* If elected to fill a vacancy, modify above and insert: "for the residue of the term ending

on the _____ day of _____, A. D., 19 ____."

CERTIFICATE OF ELECTION

Section 50.29, Code of Iowa

FORM 156-L

AA-495

STATE OF IOWA, DALLAS COUNTY, ss.

At an election holden in said County on the 13th day of September, A. D., 19 83

Judy Burgus was elected to the office of member of the Board of Directors of the Adel-DeSoto Community School, for the term of 3 years

from the 19th day of September, A. D., 19 83,*

and until his successor is elected and qualified.

Francis [Signature]

President of Board of Canvassers

Witness

Roberta Burkhead

County Commissioner of Elections (Clerk)

*If elected to fill a vacancy, modify above and insert: "for the residue of the term ending

on the _____ day of _____, A. D., 19 ____."

ABSTRACT OF ELECTION

(Sections 50.24, 277.20 and 280A.15, Code of Iowa)

MATT PARROTT & SONS CO., WATERLOO, IOWA
O-481

Form 156-K

IT IS HEREBY CERTIFIED THAT, on the 16th day of September, A. D., 19 83,
the undersigned Francis Weil, and Loren Diddy, members of the Dallas
(NAMES AND TITLE OF OFFICE OF THE CANVASSERS)
County Board of Supervisors and Roberta Burkhead, County Auditor met as a
Board of Canvassers, as provided by law, in Boardroom, Court House
in Adel, Dallas County, Iowa, and canvassed the election returns from all the voting precincts in
said County, for votes cast at the election held therein on the 13th day of September, A. D., 19 83
for each office on the ballot and the number of votes for and against each question submitted by said School
the result of said canvass being as follows: (County, City or School)

FOR THE OFFICE OF member of board of Directors (2 to be elected)
(Number)

There were 281 ballots cast, of which

<u>Donald Bruce</u>	had	<u>192</u>	votes
<u>Judy Burgus</u>	had	<u>186</u>	votes
<u>Gary Nelson (write in)</u>	had	<u>85</u>	votes
<u>Cedric Glenn (write in)</u>	had	<u>2</u>	votes
	had		votes
	had		votes
	had		votes
	had		votes
	had		votes
	had		votes

and Donald Bruce and Judy Burgus ~~was~~ were elected.

and _____ was/were elected.

FOR THE OFFICE OF _____ (_____ to be elected)
(Number)

There were _____ ballots cast, of which

	had		votes
	had		votes
	had		votes
	had		votes
	had		votes

and _____ was/were elected.

FOR THE OFFICE OF _____ (_____ to be elected)
(Number)

There were _____ ballots cast, of which

	had		votes
	had		votes
	had		votes
	had		votes
	had		votes

and _____ was/were elected.

FOR THE OFFICE OF _____ (_____ to be elected)
(Number)

There were _____ ballots cast, of which

	had		votes
	had		votes
	had		votes
	had		votes
	had		votes

and _____ was/were elected.

OVER

FOR THE OFFICE OF _____ (_____ to be elected)
(Number)

There were _____ ballots cast, of which
_____ had _____ votes
_____ had _____ votes
_____ had _____ votes
_____ had _____ votes
_____ had _____ votes
and _____ was/were elected.

FOR THE OFFICE OF _____ (_____ to be elected)
(Number)

There were _____ ballots cast, of which
_____ had _____ votes
_____ had _____ votes
_____ had _____ votes
_____ had _____ votes
_____ had _____ votes
and _____ was/were elected.

FOR THE SPECIAL PROPOSITION: _____

There were _____ ballots cast, of which
_____ votes were for the proposition, and
_____ votes were against the proposition.

FOR THE SPECIAL PROPOSITION: _____

There were _____ ballots cast, of which
_____ votes were for the proposition, and
_____ votes were against the proposition.

FOR THE SPECIAL PROPOSITION: _____

There were _____ ballots cast, of which
_____ votes were for the proposition, and
_____ votes were against the proposition.

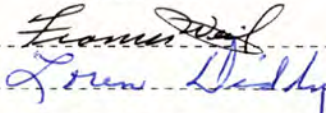
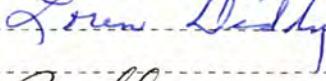
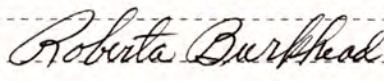
FOR THE SPECIAL PROPOSITION: _____

There were _____ ballots cast, of which
_____ votes were for the proposition, and
_____ votes were against the proposition.

WITNESS our signatures, this 16th day of September, A. D., 19 83.

(SIGNATURES)

(OFFICIAL TITLES)

	Chairman of the Board	} Canvassers
	Member	
	Member	
	County Auditor	

ABSTRACT OF VOTES

For _____ Offices
and _____ Questions
of _____
COUNTY/SCHOOL/CITY
cast in the several voting precincts there-
of at the _____
Election held therein _____,
A. D., 19 _____.

Filed in my office on this _____ day
of _____, A. D., 19 _____.

County Commissioner of Elections

Section 50.24. CANVASS BY BOARD OF SUPERVISORS. The county board of supervisors shall meet to canvass the vote at nine o'clock on the morning of the first Monday after the day of each election to which this chapter is applicable, unless the law authorizing the election specifies another date for the canvass. If that Monday is a public holiday, the provisions of section four point one (4.1), subsection twenty-two (22) of the Code shall control. Upon convening, the board shall open and canvass the tally lists and shall prepare abstracts stating, in words written at length, the number of votes cast in the county, or in that portion of the county in which the election was held, for each office or on each question on the ballot for the election. The abstract shall further indicate the name of each person who received votes for each office on the ballot, and the number of votes each person named received for that office, and the number of votes for and against each question submitted to the voters at the election.

The County Board of Supervisors shall canvass the returns for School Districts on the next Friday after the School Election. (See Section 277.20.)

The County Board of Supervisors shall canvass the vote for Area Vocational Schools or Area Community Colleges on the last Monday in September. (See Section 280A.15.)

Please sign name below. Thank you.

Laura Brenner

David M. Hotten

Carol Christensen

Judy Burgess

Haley L. Hart

Stan Norumberg

James Nelson

Charles Winterover

X Elving L. Hotten

Pat Stalter

Bill Kimber

Book Copy

ADEL-DeSOTO COMMUNITY SCHOOL
PERSONNEL 1983-84

ADMINISTRATION

1. HOFFMAN, Tim (Gwynn)	1413 Lynne Drive	993-4044
2. JORGENSEN, Roger (Verda)	508 N. 14th	993-3309
3. KIMBER, William (Karen)	718 Grove	993-4187
4. NELSEN, James (Bonnie)	1305 S. 14th	993-4829
5. NORENBURG, Stanley	1206 Court	993-4905

TEACHERS

1. ANDERSON, Lorraine (Joe Hardy)	3616 University, D.M. 50311	255-6051
2. BAUGHMAN, Thomas (Bonita)	1312 Orchard	993-3798
3. BIERMANN, Linda (Miss)	6319 Hickman Rd., Apt. #23 D.M. 50322	270-0703
4. BOLLUYT, David (Linda)	1316 Rapids	993-4435
5. BOLLUYT, Linda (David)	1316 Rapids	993-4435
6. BOND, Gerald (Pam)	1115 Grove	993-4428
7. BRENNER, Laura (Ronald)	918 Grove	993-4952
8. BRENNER, Ronald (Laura)	918 Grove	993-4952
9. CAWTHORN, Kristi (Paul)	1306 Merle Hay Rd., D.M. 50311	274-5009
10. CHRISTENSEN, Carole (Donald)	3206 68th St., Urbandale 50322	270-1172
11. COOPER, Michael (Connie)	Box 63, Van Meter 50261	996-2747
12. DONNELLY, John (Carolyn)	Box 213 DeSoto 50069	834-2745
13. DUBBS, Jack	1506 Greene, Apt. #B	993-4879
14. EMERSON, Deanna (Ms)	7108 Maryland Dr., Urbandale 50322	276-0496
15. ENGELHARDT, Jon (Sharyl)	1210 S. 14th	993-3501
16. ERICKSON, John (Caroline)	R.R. #2, Box 97 Dallas Ctr. 50063	992-3447
17. EWERS, Peggy (George)	R.R. #5, Box 609, Norwalk 50211	981-5009
18. FRANDSON, Sue (Garry)	7621 Ridgemont Dr., Urbandale 50322	278-9895
19. GAARD, Susan (Miss)	4805 86th St., Apt #30 D.M. 50322	276-0648
20. GALBRAITH, Terry ("Fred")	1312 Prairie	993-5208
21. GITHENS, Conrad (Laura)	1314 Hyvue	993-3649
22. HAGEMEIERS, Sandra (Jack)	203 Hatton, Dallas Ctr. 50063	992-3279
23. HARBART, Roselyn (Richard)	5590 N.W. 57th, D.M. 50323	276-3875
24. HARSH, Patricia (Gerald)	1415 Main	993-3825
25. HEFNER, Connie (Randy)	R.R. #3, Box 94	993-3342
26. HEIN, Susan (Craig)	620 S. 8th	993-4614
27. HINDS, Linda (Chris)	602 Grove	993-3013
28. HINGTGEN, Mary (Robert)	913 15th St., W.D.M. 50265	224-1221
29. HOSKINS, Jean (Ms)	524 Valhigh Rd., W.D.M. 50265	223-4773
30. JETMUND, Jon (Brenda)	1502 S. 14th	993-4385
31. JOHNSON, Elaine (Miss)	1529 Grove	993-4193
32. KEARNEY, Karla (Tom)	1016 Marshall DeSoto	834-2466
33. KOPANTY, Linda (Eric)	210 Corene Avenue Wauke 50263	987-1540
34. LANGDON, James (Shelia)	1607 Hyvue	993-5144
35. LEONARD, David (Dian)	R.R. #3, Box 260A	993-3259
36. LUTHER, Susan (Dennis)	509 S. 11th	993-3479
37. MAJOR, Melinda (Barry)	6641 Holcomb Dr., Urbandale 50322	276-4756
38. MAUERMANN, Susan (William)	Box 8 DeSoto 50069	834-2641
39. MCGLOTHIN, David (Dena)	R.R. #1, Box 210, Dallas Ctr 50063	993-4386
40. MCINTYRE, Bobby (Marie)	1515 Chance Court	993-4107
41. MEIS, John (Mary)	1604 Main	993-4409
42. MOEHLIS, Mary (Alan)	R.R. #1, Box 226B, Dallas Ctr. 50063	
43. MOSTROM, Alfa (Vincent)	1137 38th St., D.M. 50311	255-6668
44. MOWRER, Mary (Lee)	1210 Grove	993-3570
45. MULLARKEY, Sharon (John)	508 S. 12th	993-3906
46. MUSSETTER, Nancy (Roger)	5215 Pommel Pl., W.D.M.	225-3960

47. MYERS, Alice (Miss)	R.R. #2, Box 315, Waukee 50263	987-4682
48. NELSON, Pennee (Ms)	906 Grove	993-4629
49. NELSON, Sandra (Kevin)	2309 Fairlawn Dr., W.D.M. 50265	223-9027
50. NEWELL, Dorla (Tom)	1306 Pleasant	993-4611
51. NORENBURG, Martha (Ms)	1527 Grove	993-3710
52. PARTON, Cheri (Michael)	3231 Summit Vista Dr., D.M. 50321	285-5565
53. PEACOCK, Susan (William)	1212 Locust	993-3553
54. PETERS, Marian (Ms)	1319 Main	993-4022
55. RAINER, Deborah (Miss)	2121 Greene	993-4472
56. ROLLES, Terry (Marcia)	1404 Hyvue	993-3127
57. RYAN, Karen (James)	104 15th, Dallas Center 50063	992-3248
58. SCHLAPKOHL, Carole (Miss)	1529 Grove	993-4193
59. SCHULTZ, Boni (Roger)	900 31st, W.D.M. 50265	225-0860
60. SEAHOLM, Gary (Sharon)	1209 S. 14th	993-4605
61. SLATER, JoAnn (Jerry)	518 S. 14th	993-4679
62. SMITH, Jean (Robert)	R.R. #1, Box 4	993-3329
63. SMITH, Marilyn (Charles)	R.R. #2, Van Meter 50261	834-2788
64. STALTER, Patricia (James)	102 S. 6th	993-4408
65. STEELE, Michael (Linda)	R.R. #1, Lot #46	993-3969
66. STROUD, Carol (DeWayne)	1519 Chance Court	993-3093
67. SUCKOW, Lola (Gordon)	112 East St., Van Meter 50261	996-2459
68. TETRICK, Janice (Ms)	1515 Grove	993-3867
69. TRIEFF, Jane (Peter)	703 Northview, Dallas Ctr. 50063	992-3203
70. WALL, Kay (Mark)	1313 S. 14th	993-4684
71. WHISNER, Michael (Gloria)	408 S. 10th, #8	993-4461
72. WIKERT, Suzanne (Jerry)	Box 230, Bondurant 50035	967-2129
73. WINTER, Ronald	1332 45th, D.M. 50311	279-8214
74. WINTERBOER, Charles (Jean)	1405 Lynne Drive	993-3210
75. WOOLLEY, Kathleen (Douglas)	313 Hillside, W.D.M. 50265	255-0055
76. YONTZ, Myrittis (Randall)	721 Cherry, Earlham 50072	754-2869

SCHOOL NURSE

1. OWEN, Deborah (David)	222 N.W. 3rd St. Pl., Grimes 50111	986-3136
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BOARD OF EDUCATION

1. DEARDORFF, Ronald (Beverly)	R.R. # 3, Box 256	993-3156
2. BOWMAN, Dallas (Belva)	R.R. # 2, Box 34	993-3046
3. BRUCE, Donald (Jayne)	1209 S. 15th	993-3925
4. DALY, Janice (B.L.)	R.R. # 2, Van Meter 50261	834-2476
5. HENDERSON, Douglas (Doris)	1503 Greene	993-3227

BUSINESS OFFICE MANAGER

1. ELLIOTT, Peggy (Richard)	R.R. # 3, Box 110	993-4433
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SECRETARIES

1. ASHLEY, Patricia (Lyle)	1523 Court	993-3491
2. BOWERS, Teresa (Merlin)	R.R. # 2, Box 153	834-2881
3. DWINELL, Shirley (Harold)	1612 Horse 'n Buggy	993-4169
4. GLENN, Barbara (Russell)	432 W. 11th Pl.	993-3206
5. McCAULEY, Jeanne (Alvin)	1418 Rapids	993-3880
6. McLAUGHLIN, DeVee (Dale)	816 Grove	993-3966

AIDES

1. DAUGHERTY, Marilyn (Pat)	1702 Prairie	993-4010
2. FLATER, Carol (Donald)	R.R. # 2, Box 196A	834-2847
3. KUYRKENDALL, Jane (Gene)	1408 Hyvue	993-4040
4. PASCO, Jane (Phillip)	R.R. # 3, Box 6	993-3354
5. PICKETT, Karen (Melvin)	903 Dallas, DeSoto	834-2868
6. WINTERBOER, Jean (Charles)	1405 Lynne Drive	993-3219

CUSTODIANS

1. BECKER, Lee Ann (Ms)	605 Cottage	993-4144
2. CRAWFORD, Byron (Donna)	Box 236, R.R.#2, Dexter	523-1752
3. GRAY, Esther (Willard)	1526 Rapids	993-4593
4. GRUVER, David (Cindy)	502 Greene	993-5162
5. MESSAMER, Kelly (Kathy)	R.R.# 3, Box 221	993-3080
6. RENFROW, Richard (Joyce)	1419 Rapids	993-3578
7. SCHULTZE, Russell (Ruby)	213 N. 15th	993-3101

SCHOOL LUNCH

1. ANDERSON, Betty (George)	309 N. 17th	993-4436
2. CADWELL, Lucille (Scott)	R.R. #3, Box 71	993-3157
3. COFFIN, Betty (Howard)	R.R. #3, Box 63	993-4032
4. GROVE, Donna (Loyd)	R.R. #3, Box 84	993-4444
5. HUBBARD, Norma (Harold)	414 N. 10th	993-4343
6. LIENEMANN, Marguerite (Lawrence)	R.R. #1, Box 15	993-4675
7. PIATT, Mace (Arlene)	2303 Greene	993-3016
8. SPOONER, Sandra (Gary)	437 N. 9th	993-4390
9. STANDLEY, Patricia (Mrs)	1519 Greene	993-3292
10. TIEDEMAN, Sandra (Larry)	1615 Greene	993-4972
11. VALENTINE, Violet (Billy)	1315 Pleasant	993-4155
12. WALTERS, Shirley (Dale)	912 Dallas DeSoto	834-2556
13. WOLFE, Nanci (Mrs)	1317 Greene	

BUS DRIVERS

1. DeREUS, Darrell (Lenore)	804 Madison, DeSoto	834-2631
2. DILLINGER, Russell (Janet)	402 Madison DeSoto	834-2287
3. GORDON, Barbara (Daryl)	R.R. #2, Earlham	758-2424
4. McCOLLUM, Celia (Timothy)	R.R. #3, Box 232	993-3535
5. MILLER, James (Sandra)	Box 437 DeSoto	834-2234
6. SNYDER, Dean	R.R. #1	993-3705
7. STANGL, Paul (Helen)	711 Main	993-3237

CENTRAL OFFICE 993-4283

1. Tim Hoffman - Superintendent
2. Peggy Elliott - Bus. Off. Manager
3. Jeanne McCauley - Supt. Secretary

JR/SR HIGH SCHOOL

Jr.-High Office 993-3302

Sr.-High Office 993-4584

1. William Kimber - Asst. Principal
2. Stanley Norenberg - H.S. Principal
3. Teresa Bowers - Guid. Secretary
4. Barbara Glenn - H.S. Secretary
5. DeVee McLaughlin - J.H. Secretary
6. Lorraine Anderson - Art
7. Thomas Baughman - Ind. Arts
8. David Bolluyt - Sci., Coach
9. Linda Bolluyt - Spanish
10. Gerald Bond - P.E., Coach
11. Ronald Brenner - Soc.St., Coach
12. Carole Christensen - J.H. Sp.Ed.
13. Michael Cooper - Vocal Music
14. John Donnelly - Ind. Arts
15. Jack Dubbs - J.H. Eng., Coach
16. Jon Engelhardt - Inst. Music
17. John Erickson - J.H. Soc.St.
18. Susan Gaard - Librarian
19. Terry Galbraith - Mathematics
20. Conrad Githens - Bus.Ed., Coach
21. Roselyn Harbart - J.H. English
22. Linda Hinds - L.D.
23. Jon Jetmund - Sci., Coach
24. Elaine Johnson - P.E., Coach
25. Karla Kearney - Homemaking
26. David Leonard - Guidance
27. Bobby McIntyre - Mathematics
28. John Meis - English
29. Mary Moehlis - Eng., Speech, Drama
30. Alfa Mostrom - H.S. Sp.Ed.
31. Terry Rolles - Soc.St., Coach
32. Carole Schlapkohl - J.H. Math, Coach
33. Gary Seaholm - Sci., Coach
34. Patricia Stalter - J.H. English
35. Michael Steele - Soc.St., Coach
36. Kay Wall - Bus. Education
37. Michael Whisner - J.H. Sci., Coach
38. Suzanne Wikert - Homemaking
39. Ronald Winter - Eng., Journ.
40. Charles Winterboer - Math., Coach
41. David Gruver - Head Custodian
42. Esther Gray - H.S. Custodian
43. Richard Renfrow - H.S. Custodian

SCHOOL LUNCH

1. Patricia Standley - Supervisor
2. Donna Grove - Head Cook
3. Lucille Cadwell - Cook
4. Norma Hubbard - Cook
5. Violet Valentine - Cook
6. Betty Anderson - Helper
7. Betty Coffin - Helper
8. Marguerite Lienemann - Helper
9. Sandra Spooner - Helper
10. Sandra Tiedeman - Helper
11. Shirley Walters - Helper
12. Nanci Wolfe - Helper
13. Mace Platt - Driver

ELEMENTARY (K-4) Adel 993-4285

1. James Nelsen - Principal
2. Pat Ashley - Secretary
3. Linda Biermann - Second
4. Kristi Cawthorn - Fourth
5. Deanna Emerson - Second
6. Peggy Ewers - Librarian
7. Sue Frandson - First
8. Patricia Harsh - Transition
9. Susan Hein - Fourth
10. Susan Luther - Third
11. Melinda Major - Second
12. Mary Mowrer - Art
13. Alice Myers - First
14. Pennee Nelson - Sp. Education
15. Sandra Nelson - L.D.
16. Dorla Newell - Phy. Education
17. Martha Norenberg - Kindergarten
18. Susan Peacock - Second
19. Marian Peters - First
20. Deborah Rainer - First
21. Karen Ryan - Third
22. JoAnn Slater - Third
23. Jean Smith - Music
24. Carol Stroud - ESEA
25. Janice Tetrick - Kindergarten
26. Deborah Owen - Nurse
27. Marilyn Daugherty - Aide
28. Carol Flater - Aide
29. Jane Kuyrkendall - Aide
30. Jane Pasco - Aide
31. Jean Winterboer - Aide
32. Lee Ann Becker - Custodian
33. Russell Schultze - Custodian

ELEMENTARY (4-6) DeSoto 834-2424

1. Roger Jorgensen - Principal
2. Shirley Dwinell - Secretary
3. Laura Brenner - TAG
4. Sandra Hagemeyer - Sixth
5. Connie Hefner - Fourth
6. Mary Hingtgen - Sp. Education
7. Jean Hoskins - L.D.
8. Linda Korpanty - Sixth
9. James Langdon - Sixth
10. Susan Mauermann - ESEA
11. David McGlothlin - Fifth
12. Sharon Mullarkey - Music
13. Nancy Mussetter - TAG
14. Cheri Parton - Sixth
15. Boni Schultz - Fifth
16. Marilyn Smith - Fifth
17. Lola Suckow - Librarian
18. Jane Trieff - Art
19. Kathleen Woolley - Fourth
20. Myrittis Yontz - Fifth
21. Karen Pickett - D.S. Aide
22. Byron Crawford - Custodian
23. Kelly Massamer - Custodian

RUE BARBER

1. Darrell DeReus-Adel & Co.
2. Russell Billinger-DeS. Sh.
3. Barbara Gordon-DeS. & Sh.
4. Celis McCollum-Adel
5. James Miller-DeS. Sh.
6. Dean Snyder-Adel
7. Paul Stangel-Adel & Co.

BOARD OF EDUCATION

1. Ronald Dear-DeS. Sh.
2. Dallas Bowman-DeS. Sh.
3. Donald Bruce
4. Janice Daly
5. Douglas Henderson