

ADM COMMUNITY SCHOOL DISTRICT
Athletic Facilities Masterplanning Committee
Meeting Minutes

June 3, 2015

Attendees

Greg Dufoe	Superintendent of Schools	gdufoe@adm.k12.ia.us
Lucas Asche	Director of Building and Grounds	lasche@adm.k12.ia.us
Reece Satre	Activities Director	rsatre@adm.k12.ia.us
Bart Mueller	Coach Girls Track	bmueller@adm.k12.ia.us
Rick Dillinger	Coach Girls Softball	coachdillinger@gmail.com
Michael Whisner	Track Coach/PE Teacher	mwhisner@adm.k12.ia.us
Bill Shields	Coach Boys Soccer	shieldsb@dwx.com
Russ Braun	Band Director	rbraun@adm.k12.ia.us
Rob Collins	ADM CSD Board Member	collins12@gmail.com
Jason Book	Coach Baseball	jtbook3@gmail.com
Tim Canney	ADM CSD Board President	tcanney@aol.com
Tom Wollan	frk architects + engineers	twollan@frk-ae.com

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1. Welcome and Introductions
2. Purpose of Committee
 1. Purpose statement: To provide the district administration and the Board of Education a strategic plan to address our outdoor athletic facility needs. The final report – prepared by frk—will include a prioritized list of improvements with cost estimates and projected timelines.
 2. Financial situation in the district allows for funds to be available for athletic improvements from a comprehensive perspective.
3. Committee Norms/Guidelines
 - a. Professional and respectful dialogue

- b. Input on process gathered from participants, to be collated by Greg.
 - i. Quality of projects
 - ii. Long term approach
 - iii. Consider all activities
 - iv. Think big picture
 - v. Listen to each other, disagree respectfully
 - vi. Think beyond this improvement to the next improvement
 - vii. Don't be afraid to ask questions
 - viii. Participate fully
 - ix. While there is not unlimited money, start with the dream. Eventually we'll move to reality
 - x. Keep public informed
 - xi. Keep sidebar conversations to a minimum
 - xii. Be patient
 - xiii. Keep it positive – this is a good thing for the district
 - xiv. Focus on what's best for the student
 - xv. Secondary importance: spectators, coaches, etc....
 - c. Review of Masterplanning process document by frk. This document is a “working draft”. Note: Scope of study included in this Masterplanning document is a starting point, Focus on outdoor facilities. Timeline is set up working backward from a January bid for Phase One work. Phase One work will be defined in final report by the committee.
4. Evaluation of facilities
- a. Review – frk went through draft Facilities Evaluation report. Will update report to reflect the conversation and input from committee members.
 - b. Comments/Suggestions – committee members to review further and channel comments to Greg.
5. Committee Visits to area districts – discussion was held as to which districts to visit and what dates might work for the visit.