

## FUNDRAISING PROJECT SUMMARY FORM

Important Note: A Fundraising Project Summary is due 6 weeks after the activity ends. Proceeds should be spent during the year the funds were raised.

School Building: \_\_\_\_\_ Group Name: \_\_\_\_\_

Contact Name: \_\_\_\_\_ Contact Phone: \_\_\_\_\_

Contact E-Mail: \_\_\_\_\_ District Account: \_\_\_\_\_

Sponsor Signature: \_\_\_\_\_ Bldg. Admin/AD Initial: \_\_\_\_\_

|  |                        |
|--|------------------------|
| <b>Fundraiser Revenue</b>                            |                        |
| Sales  | \$ _____               |
| Contributions  | \$ _____               |
| Admission Charges                                    | \$ _____               |
| Other (specify)                                      | \$ _____               |
| <b>Total Revenue</b>                                 | <b>\$ _____</b>        |
| <b>Fundraiser Expenses</b>                           |                        |
| Product Costs  | \$ _____ Vendor: _____ |
| Other (Specify)                                      | \$ _____               |
| Other (Specify)                                      | \$ _____               |
| <b>Total Expenses</b>                                | <b>\$ _____</b>        |
| <b>Profit (Revenue less Expense)</b> <b>\$ _____</b> |                        |
| <b>(Office Use Only)</b>                             |                        |
| <b>District Account #</b> _____                      |                        |

Please list any vendors used for this fundraiser. Any additional comments or notes can be added here.

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